



GRANTS POLICY

1. Scope of Funding

A grant is any payment made by the Parish Council to an organisation for a specific purpose that will benefit the Parish or residents of Billingshurst, and which is not directly controlled or administered by the Parish Council. The law requires that Section 137 grants must be “in the interests of or will directly benefit the area or its inhabitants, or of part of it, or of some of it” and “the direct benefit should be commensurate with expenditure”.

Funding support will be considered to voluntary and community sector organisations that are:

- based in or around Billingshurst and delivering activities or services to the people of Billingshurst
- based outside of Billingshurst but are providing activities or services not otherwise available to the people of Billingshurst

2. Policy

Billingshurst Parish Council awards grants, at its discretion, to organisations which can demonstrate a clear need for financial support to achieve an objective which will benefit the Parish by:

- providing a service
- enhancing the quality of life
- improving the environment
- Promoting the Parish of Billingshurst in a positive way

The Parish Council will not award grants to:

- Private individuals
- Commercial organisations
- Purposes for which there is a statutory duty upon other local or central government departments to fund or provide
- “Upward funders” ie local groups where fund-raising is sent to a central HQ for redistribution



- Political parties
- Religious organisations, unless for a purpose which does not discriminate on grounds of belief

Only one application for a grant will be considered from any organisation in any one financial year. Ongoing commitments to award grants in future years will not normally be made. A fresh application will be required each year. Grants will not normally be made retrospectively.

3. Availability of Funds

The availability of funds to support voluntary activity is dependent on the Council's overall financial position and the choices it makes when allocating its resources. The Council will support direct financial support in the form of grants to eligible bodies. It is not just the role of the Parish Council to award grants. Where possible it actively encourages organisations to seek grants from other agencies to finance projects.

4. Application procedure

Organisations requesting financial assistance will be invited to submit a letter of application, completed application form and most recent certified accounts, to the Parish Council for consideration, and organisations will be required to explain the reasons for the grant with clear aims and objectives.

Each application will be assessed on its own merits. However, to ensure as fair a distribution as possible of available funds, the Parish Council will take into account the amount and frequency of any previous awards. Due account may also be taken of the extent to which funding has been sought or secured from other sources or fund raising activities.

5. Giving of a Grant

If the application for a grant is successful the Council would welcome a report showing how the money was spent. Should a grant be awarded but not then used for the purpose intended, it must be returned to the Council

Adopted 29 March 2017



APPLICATION FOR GRANT FOR VOLUNTARY ORGANISATIONS

1.	Name of Organisation	St Catherine's Hospice
2.	Name, Address and Position of Contact in Organisation	Shannon Mackey-Witton Partnerships Assistant St Catherine's Hospice Grace Holland Avenue Pease Pottage West Sussex RH11 9SF
3.	Telephone Number of Contact	01293 447333
4.	Is the Organisation a Registered Charity?	Yes
	If yes, Charity Number	281362
5.	Amount of grant requested	£400
6.	For what purpose or project is the grant requested?	<p>We are seeking a contribution of £400 from Billingshurst Parish Council towards our core costs, that will help ensure:</p> <ul style="list-style-type: none"> • Local residents facing death and dying on our ward, in their own homes and in local care homes get the expert medical care and emotional support the need • Regular visits are made to patients at home (c. 80% of patients), to monitor and review their medication, care for wounds and provide advice on managing pain and other symptoms • Carers feel supported, reassured and better able to cope with the demands of caring for their loved ones • Patients receive help with their personal needs, such as washing and dressing, when this becomes difficult to manage alone • Wellbeing support is provided to help people have as good a quality of life possible in the time they have remaining. • Welfare advice is provided to ease financial anxieties that patients and families face in a cost of living crisis • Bereavement support is available to those grieving the loss of a loved one <p>We rely upon the continuing generosity of our supporters and the local community to raise the</p>



		<p>funds required to deliver our vital end of life services and with an ageing and growing population, demand for our services will only continue to increase.</p> <p>St Catherine’s is your local hospice. Rated ‘outstanding’ by the Care Quality Commission (CQC) we have been providing expert care for adults with a terminal illness and supporting their loved ones in West Sussex and East Surrey, for over 40 years. In December 2023, following full endorsement from the CQC we moved from our original site on Malthouse Road in Crawley to our new, bigger, state-of-the art hospice at Pease Pottage, enabling us to enhance our care and gradually upscale to meet the needs of our community.</p> <p><i>“I was quite overcome when I arrived, it’s an honour to be the first patient here. The room is so lovely and spacious and I love being able to look out into the garden. It’s really beautiful and very comfortable too.” Peter</i></p>
7.	What will be the total cost?	Our total expenditure is approx. £11.2 Million.
8.	When will the money be spent?	Within 6 months, if successful.
9.	Who will benefit from the project?	<p>With your support, local people in Billingshurst facing the end of life will be able to spend their final days as pain free, dignified, and comfortable as possible. Patients will receive outstanding care in the comfort of their own home or in a patient suite at our new hospice, where they have their own bathroom, direct access to a secluded garden area and plenty of space for loved ones to stay. Families and carers will also feel supported, reassured, and better able to cope with the demands of caring for their loved one.</p> <p><i>“People always imagine that no one can take care of you like your family. But honestly, I think St Catherine’s can, and they did. They did everything possible, and I couldn’t have asked for anyone better to take care of my gran.” Aneesha</i></p>



10.	Approximately how many of those who will benefit are Billingshurst parishioners?	The number of Billingshurst parishioners we care for varies each year depending on local need and referrals. Based on previous years, we anticipate caring for between 5 and 10 patients, plus their carers and loved ones.
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Please submit this form together with a covering letter giving any other information which you feel will support the application, together with recent certified accounts. In signing this form you agree to abide by any Terms & Conditions included within the policy.

Signed *Shannon Mackey-Witton*

Date 6 February 2024

Name (In capitals) Shannon Mackey-Witton