



**Minutes of the Meeting of the Local Plan Working Party
held at the Billingshurst Centre
on Monday 9 March 2020 at 11.00am**

Present

Cllrs Jon Perks (Chairman), Graeme Acraman and Dave Homer.

In attendance

G Burt, Clerk to the Council

J Booth, Assistant Clerk

3 members of the public

- 10/20** **Apologies for Absence.**
Apologies were received from Cllrs Barry Barnes (family commitment) and Sue Kingston (prior commitment).
- 11/20** **Declarations of interest and notification of change to members' interests.**
There were no declarations of interest or notifications of change to members' interests
- 12/20** **Approval of the minutes of the meeting held on 2 March 2020 – previously sent.**
On the proposal of Cllr Graeme Acraman, seconded by Cllr Jon Perks, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.
- 13/20** **Public Session.**
In a correction to the minutes of 2 March 2020, the Adversane Residents Association representative clarified that the solicitor referred to in Minute 05/20 has been retained by a private individual.
- The following item was brought forward
- 14/20** **Update on meeting held 3 March 2020 with Pulborough and West Chiltington Parish Councils.**
Cllr Jon Perks reported that Billingshurst members and officers had attended a joint meeting with members and officers of Pulborough and West Chiltington Parish Councils, primarily to discuss the site at Adversane. It was felt that a joint representation could be made but not at this time as Billingshurst Parish Council has retained the services of a professional Planning Consultant whose advice is awaited and, through the Neighbourhood Plan process, has agreed to work constructively with Horsham District Council (HDC) regarding potential sites.

- 15/20** **Update from Councillors on progress on site researches and Policy reviews.**
Due to unforeseen circumstances, Cllrs Barry Barnes and Dave Homer were unable to meet as planned to examine the proposal for West of Billingshurst. They will endeavour to report at the meeting on 16 March 2020.

Other members of the Working Party have started work on examining the policies section of the Draft Local Plan and have offered to help with additional work.
Action: The Assistant Clerk will reallocate policies to Cllrs Graeme Acraman and Jon Perks.

Members were asked to send the Assistant Clerk details of promises made, but not kept, by developers and a list is being compiled. Please continue to submit items.
Action: All.

Cllr Graeme Acraman asked if the Sussex Wildlife Trust had been consulted on the Draft Local Plan. **Action: The Assistant Clerk will contact them.**

A member of the public reported that she has been examining the environment policies – biodiversity, countryside protection, green infrastructure, etc – and weighing them against the Government’s position with regard to the Paris Agreement (2015) and the Climate Change Act (2008). Cllr Jon Perks explained that, due to time constraints, individuals should submit their own responses to HDC but are very welcome to share their comment with the Parish Office if they would like to. All comments received in this way, and in good time, might be used to inform the Parish Council’s response.

- 16/20** **Update on communications with Planning Consultant.**
The Assistant Clerk asked the Planning Consultant if there is a national/regional/local formula for calculating the infrastructure required to support each new dwelling. He has suggested that the Working Party considers the Community Infrastructure Levy section of the HDC website and look at the District charge for infrastructure per dwelling. The Infrastructure Delivery Plan 2016 should also be examined as it should include the requirements for Billingshurst. Work continues, including looking at the smaller sites which HDC is not including at this stage. The Authority Monitoring Report gives details of past developments in the Parish.

- 17/20** **Any other matters for information only.**
None.

- 18/20** **Date of next meeting** : Monday 16 March 2020 at 11am in Council Chamber 1, Billingshurst Centre.

The meeting closed at 12.15pm.

Chairman

Date