



**Minutes of the Virtual Meeting of the Planning and Environment Committee  
on Thursday 3 September 2020  
7.30pm**

**Present**

Cllrs Dave Homer (Chairman), Graeme Acraman, Edna Benger, Jon Perks and Sarah Wilson.

**In attendance, via ZOOM.**

Sarah Meyer, Admin Assistant

- 061/20**     **Apologies for Absence.** Apologies were not received from Cllr Sue Rogers and Cllr Garry Commins, contrary to Standing Order 1u.
- 062/20**     **Declarations of interest and notification of change to members' interests.**  
There were no declarations of interest or notification of change to members interests.
- 063/20**     **Approval of the minutes of the Planning and Environment Committee meeting held on 5 March 2020, previously circulated, to confirm and sign the minutes as a correct record.** On the proposal of Cllr Dave Homer, seconded by Cllr Jon Perks, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.
- 064/20**     **Approval of the minutes of the Extraordinary Planning and Environment Committee meeting held on 18 March 2020, previously circulated, to confirm and sign the minutes as a correct record.** On the proposal of Cllr Dave Homer, seconded by Cllr Jon Perks, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.
- 065/20**     **Any other matters for information only.**  
None.
- 066/20**     **In light of the Coronavirus epidemic and the suspension of all Council Committees in March 2020 (Main Council Minute No. 37/20) for the Committee to note all decisions and responses to planning applications by the Assistant Clerk in consultation with the Chairman of the Planning Committee.**  
Noted.
- 067/20**     **Matters Arising.**  
Cllr Sarah Wilson and Cllr. Jon Perks enquired whether there had been any communications from residents either following on from the commencement of development in Roman Way and with regards to the Hazel Court site in Rowan Drive. The Admin Assistant confirmed that as of today's date there were no updates but she would advise as/when any correspondence is received.

Cllr Jon Perks requested an update on Hilland Trade Park as to when traffic lights and subsequent traffic congestion will end. This update, when received from the developers, will be posted on the council website.

**068/20 Public Session.**

There were no members of the public present.

**069/20 Planning Applications.**

- i. **DC/20/1527** Roof extension over existing rear flat roof. Installation of 2 x rear dormers, 2 x roof lights to north elevation and alterations to the rear elevation. **6 STATION ROAD, BILLINGSHURST.**  
On the proposal of Cllr Sarah Wilson, seconded by Cllr Graeme Acraman, **RESOLVED** that the Parish Council does not object to this application.
- ii. **DC/20/1494** Construction of a detached storage building.  
**ROSIER BUSINESS PARK, CONEYHURST ROAD, BILLINGSHURST.**  
On the proposal of Cllr Jon Perks, seconded by Cllr Sarah Wilson, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/20/0603** Retrospective application for the erection of a garden shed  
**35 RHODES WAY, BILLINGSHURST.**  
Cllr Graeme Acraman had looked at the shed and area around it and said it was much higher than others in the area, and had been built right up against the wall. Cllr Graeme Acraman proposed that the Parish Council objects to this application, there was no seconder, proposal **REJECTED.**  
On the proposal of Cllr Jon Perks, seconded by Cllr Sarah Wilson, **RESOLVED** that the Parish Council does not object to this application.

**070/20 Horsham District Council Planning Decisions.**

None to report.

Cllr Sarah Wilson asked about the refusal, by Horsham District Council (HDC), on 17 August 2020 of planning application DC/20/1106 and what the thinking behind this was. It was agreed by all present that an email would be sent to HDC to enquire why this refusal was given.

**071/20 Appeals and Appeal Decisions.**

- i. **DC/19/1257 Copped Hall Farm, Okehurst Lane.**  
The Committee considered this application in July 2019 and did not object. HDC refused permission in August and the applicant lodged an appeal. Planning permission was granted on appeal on 15 July 2020 for the conversion of existing outbuilding to a single storey detached dwelling with the removal of existing lean-to to rear, subject to conditions. A copy of the appeal decision had been emailed to all committee members.

072/20 Date of Next Meeting: Thursday 1 October 2020 at 7.30pm. Plans Only meeting being held 17 September 2020 at 7.30pm.

The meeting closed at 7.44pm.

Chairman

Date