



**Minutes of the Meeting of the Planning and Environment Committee  
held at the Billingshurst Centre,  
on Thursday 16 May 2019 at 7.30pm**

**Present**

Cllrs D Homer (Chairman), G Acraman, Mrs E Benger, G Commins, Miss S Kingston, J Perks and Miss Rogers.

**In attendance**

J Booth, Assistant Clerk

- 057/19** **Election of Chairman.** On the proposal of Cllr Miss Kingston, seconded by Cllr Commins, **RESOLVED** that Cllr Homer be elected Chairman of the Committee.
- 058/19** **Election of Vice Chairman.** On the proposal of Cllr Miss Kingston, seconded by Cllr Perks, **RESOLVED** that Cllr Commins be elected Vice Chairman of the Committee.
- 059/19** **Apologies for Absence.** An apology for absence was received from Cllr Mrs S Wilson (prior commitment). On the proposal of Cllr Homer, seconded by Cllr Perks, **RESOLVED** that this apology and the reasons given be approved.
- 060/19** **Declarations of Interest and notification of changes to members' interests.**  
Cllr Commins declared a personal interest in agenda item 064/19 i as his wife works for the applicant, and item 064/19 iii as it is his own application.
- 061/19** **Approval of the Minutes of the Planning and Environment Committee Meeting held on 25 April 2019, previously circulated, to confirm and sign the minutes as a correct record.** The draft minutes of the meeting held on 25 April 2019, having previously been circulated, were taken as read. On the proposal of Cllr Perks, seconded by Cllr Miss Kingston, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.
- Members would like the Clerk to confirm whether or not Councillors who were not present at a meeting should abstain from voting to approve the minutes at the next meeting.
- 062/19** **Matters arising, for information only.** None
- 063/19** **Public Session.** There were no members of the public present.

**064/19 Planning Applications.**

- i. **DC/19/0117** Erection of a residential care facility with associated landscaping and car parking. **INGFIELD MANOR SCHOOL, INGFIELD MANOR DRIVE, FIVE OAKS, BILLINGSHURST.** Having declared an interest, Cllr Commins left the room. On the proposal of Cllr Miss Kingston, seconded by Cllr Perks, **RESOLVED** that the Parish Council does not object to this application but asks that, given the large number of trees for felling, replacement planting be required.

Cllr Commins returned.

- ii. **DC/19/0891** Fell 1 x Ash. **94 BROOMFIELD DRIVE, BILLINGSHURST.** On the proposal of Cllr Commins, seconded by Cllr Miss Rogers, **RESOLVED** that the Parish Council does not object to this application.

- iii. **DC/19/0870** Erection of a single storey rear extension. **130 FORGE WAY, BILLINGSHURST.** Having declared an interest, Cllr Commins left the room. On the proposal of Cllr Homer, seconded by Cllr Miss Kingston, **RESOLVED** that the Parish Council does not comment on this application.

Cllr Commins returned.

- iv. **DC/19/0900** Erection of a single storey rear extension. **24 OWL CLOSE, BILLINGSHURST.** On the proposal of Cllr Miss Kingston, seconded by Cllr Acraman, **RESOLVED** that the Parish Council does not object to this application.

- v. **DC/19/0904** Demolition of existing rear extension and erection of a single storey rear extension. **FAIRFILEDS, NEWBRIDGE ROAD WEST, BILLINGSHURST.** On the proposal of Cllr Perks, seconded by Cllr Commins, **RESOLVED** that the Parish Council does not object to this application.

- vi. **DC/19/0830** Removal of existing hatch and ceiling repair. Creation of a new loft hatch for access in the ceiling of the main bedroom (Listed Building Consent). **CHIME COTTAGE, 14 EAST STREET, BILLINGSHURST.** On the proposal of Cllr Miss Kingston, seconded by Cllr Miss Rogers, **RESOLVED** that the Parish Council does not object to this application.

- vii. **DC/19/0612** Retention of a rear dormer to annexe unit. **THE MILKYWAY, VALEWOOD LANE, BARNS GREEN.** On the proposal of Cllr Commins, seconded by Cllr Miss Rogers, **RESOLVED** that the Parish Council strongly objects to this retrospective application which will compromise the privacy of the neighbouring Grade II Listed Building.

**065/19 Attendance at the Planning Committee (South) Meeting at Horsham District Council (HDC) on Tuesday 18 June 2019.** Cllr Homer can be available if required.

**066/19 Horsham District Council Planning Decisions.**

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/19/0493	Erection of a single storey rear extension and new front porch canopy <b>16 MORRIS DRIVE, BILLINGSHURST</b>	No objection March 2019	Permitted 15.4.2019
DC/18/1035	Retrospective application for the installation of an anodising plant along with a waste water treatment plant and fume extraction scrubber <b>WESBART UK LTD, UNITS A AND D, DAUX ROAD, BILLINGSHURST</b>	No objection August 2018	Permitted 17.4.2019
DC/18/2616	Erection of 2 No. two storey detached dwellings <b>LAND OFF LITTLE EAST STREET, BILLINGSHURST</b>	Strong objection January 2019	Permitted 18.4.2019
DC/18/2693	Reserved matters application for the remaining part of housing Parcel H2 for 5 residential dwellings following approval of Outline application DC/13/0735 (as amended by DC/15/0059), relating to layout, scale, appearance and landscaping <b>PARCEL H2, LAND TO NORTH AND SOUTH OF A272, EAST STREET, BILLINGSHURST</b>	Strong objection January 2019	Permitted 18.4.2019
DC/18/0661	Hybrid application for full planning permission for the retention, full enclosure and refurbishment of existing barn and the retention of current uses on site falling within use classes B1(c) and B8, including the repair and maintenance of trailers and ancillary equipment; assembly of new trailers, horse boxes (including those with accommodation on board); trailer, motorhome and horse box conversions; pre-sales work and customer collections; and the preparation and loading of trailers and horse boxes for export; and Outline planning application (with approval of access and layout) for demolition of existing workshop, barn and offices and erection of a new barn and workshop building and office building, creation of open storage area <b>MENZIES WOOD FARM, OKEHURST LANE, BILLINGSHURST</b>	Strong objections May and Sept 2018 Allowed at Committee 19.2.2019  Decision issued 30.4.2019 including HGV restriction	Permitted 30.4.2019
DC/19/0432	Internal works to include insulation to roof, installation of radiators and changes to layout. Refurbishment and repair of iron pump handle and board and lead hopper to northern elevation and replacement of UPVc guttering with cast iron (Listed Building Consent) <b>HAMMONDS, EAST STREET, BILLINGSHURST</b>	Supported April 2019	Permitted 24.4.2019
DC/19/0468	Erection of a single storey garden building <b>HAWTHORN HOUSE, MARRINGDEAN ROAD, BILLINGSHURST</b>	No objection March 2019	Permitted 26.4.2019

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/19/0528	Replacement of existing masonry bin storage area with single storey secure equipment store/garage with two garage doors and one personnel door <b>BILLINGSHURST CENTRE, ROMAN WAY, BILLINGSHURST</b>	No comment March 2019	Permitted 2.5.2019
DC/19/0151	Erection of a two-storey side extension <b>WHITE HOUSE COTTAGE, COOLHAM ROAD, CONEYHURST, BILLINGSHURST</b>	No objection February 2019	Permitted 3.5.2019
DC/19/0431	Replacement of existing garden shed and construction of greenhouse. Erection of boundary fence. (Householder application) <b>HAMMONDS, EAST STREET, BILLINGSHURST</b>	Supported April 2019	Permitted 7.5.2019
DC/17/1428	Proposed demolition of existing storage barn and erection of replacement storage barn <b>SUNWOOD FARM, LORDINGS ROAD, ADVERSANE, BILLINGSHURST</b>	No objection July 2017	Permitted 7.5.2019

**WEST SUSSEX COUNTY COUNCIL**

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	DECISION
WSCC/023/19	Replacement of existing failed roof coverings to various roofs across the school <b>THE WEALD SCHOOL, STATION ROAD, BILLINGSHURST</b>	No objection March 2019	Permitted 15.4.2019

**067/19 Appeals and Appeal Decisions.**

- i. DC/18/2722 Tisserand Piggeries, Stane Street. The applicant has lodged an appeal against the refusal of planning permission, requesting written representation. The appeal has been confirmed as valid and, once an Inspector has been appointed, HDC will notify us.

HDC's Appeal Statements for the following applications are available to view on Public Access.:-

DC/18/2415, Borough Farm, Stane Street, Five Oaks

DC/18/0458, Old Reservoir Farm, East Street

DC/18/1344, Kingslea Farm, Marringdean Road

- 068/19 Consider a response to the HDC Consultation : Local Information Requirements for Validation.** Members welcomed the consultation by HDC. It was agreed that the Assistant Clerk would pass on the various comments made.

069/19 Any Other Matters. None.

070/19 Date of Next Meeting: Thursday 6 June 2019 at 7.30pm.

The meeting closed at 8.40pm.

**Chairman**

**Date**