



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre,
on Thursday 11 April 2019 at 7.30pm**

Present

Cllrs D Homer (Chairman), G Commins, Miss S Kingston, P Leaney and J Perks.

In attendance

J Booth, Assistant Clerk

2 members of the public

- 038/19** Apologies for Absence Apologies for absence were received from Cllr A Pearson (prior commitment), B Spicer (prior commitment) and Mrs S Wilson (prior commitment). On the proposal of Cllr Commins, seconded by Cllr Perks, **RESOLVED** that these apologies and the reasons given be approved.
- 039/19** Declarations of Interest and notification of changes to members' interests.
There were no declarations of interest or notification of changes to members' interests.
- 040/19** Approval of the Minutes of the Planning and Environment Committee Meeting held on 7 March 2019, previously circulated, to confirm and sign the minutes as a correct record. The draft minutes of the meeting held on 7 March 2019, having previously been circulated, were taken as read. On the proposal of Cllr Miss Kingston, seconded by Cllr Commins, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.
- 041/19** Approval of the Minutes of the Planning and Environment Committee Meeting held on 20 March 2019, previously circulated, to confirm and sign the minutes as a correct record. The draft minutes of the meeting held on 20 March 2019, having previously been circulated, were taken as read. On the proposal of Cllr Leaney, seconded by Cllr Perks, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.
- 042/19** Matters arising, for information only.
- i. Minute 036/19. Barbara Childs' notes from the meeting on 7 March have been circulated to all Committee members.
 - ii. Planning Committee (South) on 16 April will consider application DC/18/2616 for the replacement of one of the two approved dwelling with two 2-storey dwellings on land off Little East Street. The plan is recommended for approval.

- iii. Brinsbury Campus – mechanics courses. Members who responded were unanimous in deciding that nothing would be gained in inviting the CEO of Chichester College to a future meeting. The Assistant Clerk has written to Shelagh Legrave thanking her for her offer but declining on this occasion.
- 043/19** Public Session There were no members of the public present who wished to speak at this time.
- 044/19** Planning Applications
- i. **DC/19/0431 and DC/19/0432** Replacement of existing garden shed and construction of greenhouse. Erection of boundary fence (Householder Application). Internal works to include insulation to roof, installation of radiators and changes to layout. Refurbishment and repair of iron pump handle and board and lead hopper to northern elevation and replacement UPVc guttering with cast iron (Listed Building Consent). **HAMMONDS, EAST STREET, BILLINGSHURST.** On the proposal of Cllr Commins, seconded by Cllr Miss Kingston, **RESOLVED** that the Parish Council supports this application.
- ii. **DC/19/0612** Retention of a rear dormer to annexe unit. **THE MILKYWAY, VALEWOOD LANE, BARNS GREEN.** On the proposal of Cllr Perks, seconded by Cllr Homer, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/19/0608** Dropped kerb and creation of a new driveway onto Andrews Hill. **3 HOME COTTAGE, ANDREWS HILL, BILLINGSHURST.** On the proposal of Cllr Perks, seconded by Cllr Commins, **RESOLVED** that the Parish Council does not, in principle, object to the application provided that the proposal meets the requirements of West Sussex County Council's Highways Department.
- iv. **DC/19/0682** Fell 1 x Ash, 1 x Oak and surgery to 1 x Oak. **1 WINDMILL PLACE, BILLINGSHURST.** On the proposal of Cllr Perks, seconded by Cllr Leaney, **RESOLVED** that the Parish Council does not object to this application.
- v. **DC/19/0670** Variation of condition 1 to previously approved DC/18/0963 (Demolition of existing outbuilding and erection of a replacement building to be used for two holiday lets and one separate dwelling). Relating to location of proposed development. **NEW HILL FARM, NEW ROAD, BILLINGSHURST.** On the proposal of Cllr Homer, seconded by Cllr Leaney, **RESOLVED** that the Parish Council does not object to this application.
- vi. **DC/19/0735** Erection of a two storey side extension and single storey rear extension. **7 CAFFYNS RISE, BILLINGSHURST.** This application has been withdrawn – it was validated in error.
- 045/19** Attendance at the Development Control Meeting at Horsham District Council (HDC) on Tuesday 23 May 2019. Cllr Homer can be available if required.

046/19 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/19/0087	Erection of two detached cottage dwellings 41 HIGH STREET, BILLINGSHURST	Strong objection February 2019	Withdrawn 7.3.2019
DC/19/0271	Surgery 1 x Cherry Laurel (Work to Tree in a Conservation Area) CHIME COTTAGE, 14 EAST STREET, BILLINGSHURST	No objection February 2019	Permitted 12.3.2019
DC/18/2579	Erection of a two storey side and single storey rear extension 2 COOMBE HILL, BILLINGSHURST	Objection January 2019 and February 2019	Permitted 15.3.2019
DC/19/0114	Change of use of building from A2 to D1 (Osteopath and Complementary Health centre), installation of window on north elevation and door to east elevation 57 HIGH STREET, BILLINGSHURST	No objection February 2019	Permitted 22.3.2019
DC/18/2735	Change of use from agricultural to open storage (B8 Class) ROSIER COMMERCIAL CENTRE, CONMEYHURST ROAD, BILLINGSHURST	No objection January 2019	Permitted 25.3.2019
DC/19/0234	Erection of a single storey rear extension 11 HILLVIEW, HIGH STREET, BILLINGSHURST	No objection February 2019	Permitted 29.3.2019
DC/19/0408	Surgery to several trees of various species STREET RECORD, HIGH STREET, BILLINGSHURST	No comments – PC application	Permitted 2.4.2019
DC/19/0413	Surgery 1 x Ash 1 x Oak LAND EAST OF 1 WILLOW DRIVE, BILLINGSHURST	No comments – PC application	Permitted 2.4.2019
DC/19/0017	Variation of conditions 6 and 7 on previously approved application number DC/16/1419 (Erection of 14 dwellings following demolition of existing dwelling) relating to conditions 6 and 7 to be amended to read “pre-occupation” as opposed to “pre-commencement” LITTLE GILLMANS COTTAGE, MARRINGDEAN ROAD, BILLINGSHURST	Strong objection February 2019	Permitted 9.4.2019
DC/19/0171	Creation of new vehicular access onto Stane Street, Roman Road and on-site turning area FRENNELS, STANE STREET, ADVERSANE, BILLINGSHURST	No objection March 2019	Permitted 10.4.2019

047/19 Appeals and Appeal Decisions.

- i. DC/18/1344, Kingslea Farm, Marringdean Road. The appeal hearing date has been set for 8 May 2019 at Parkside.

- ii. DC/18/0458, Old Reservoir Farm, East Street. The appeal will be by way of written representation. The Committee's response (no objection but suggested a cycle link via the 475 house development) has been forwarded to the Appeal Inspector and will be taken into account during the appeal process.

048/19 Any Other Matters.

- i. Horsham District Council is reviewing the functions, responsibilities and constitution of planning committees. Some information has been circulated to Parish Councillors but there is no opportunity for a full discussion prior to HDC considering the matter at its meeting on 24 April. Members asked the Assistant Clerk to draft an appropriate letter to HDC to be circulated by email prior to submission.
- ii. Latest s106 reports have been circulated. It was agreed that the Assistant Clerk will contact the Planning Obligations Officer with a view to arranging a training session/workshop for Planning Committee members later this year.

049/19 Date of Next Meeting: There will be an extraordinary meeting on Thursday 25 April at 7.30pm. The scheduled meeting of 2 May 2019 has been postponed until Thursday 16 May 2019 at 7.30pm.

The meeting closed at 8.40pm.

Chairman

Date