



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre,
on Thursday 7 March 2019 at 7.30pm**

Present

Cllrs D Homer (Chairman), G Commins, Miss S Kingston, P Leaney, A Pearson, J Perks, B Spicer and Mrs S Wilson.

In attendance

J Booth, Assistant Clerk
Barbara Childs, Director of Place, Horsham District Council
3 members of the public

Cllr Perks was called away before the meeting commenced.

032/19 Apologies for Absence None.

033/19 Declarations of Interest and notification of changes to members' interests.
There were no declarations of interest or notification of changes to members' interests.

034/19 Approval of the Minutes of the Planning and Environment Committee Meeting held on 7 February 2019, previously circulated, to confirm and sign the minutes as a correct record. The draft minutes of the meeting held on 7 February 2019, having previously been circulated, were taken as read. On the proposal of Cllr Miss Kingston, seconded by Cllr Commins, **RESOLVED** that these minutes be accepted and signed as a correct record accordingly.

035/19 Approval of the Minutes of the Planning and Environment Committee Meeting held on 20 February 2019, previously circulated, to confirm and sign the minutes as a correct record. The draft minutes of the meeting held on 20 February 2019, having previously been circulated, were taken as read. On the proposal of Cllr Commins, seconded by Cllr Mrs Wilson, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

036/19 Guest Speaker, Barbara Childs, Director of Place, Horsham District Council.
The Chairman welcomed Ms Childs to the meeting. Members of the Committee had compiled a list of queries concerning matters of validation of planning applications, consultation, decision making, dealing with developers, community involvement, IT, communication and Community Infrastructure Levy (CIL). Ms Childs was able to respond to these specific areas and invited Councillors to contact her with future enquiries. It was agreed that a planning workshop/training session would be a useful exercise after the elections in May 2019. Copies of the questions and answer sheets will be circulated to all Committee members at a later date.

The Chairman thanked Ms Childs for her time and help. She and the members of the public left the meeting.

037/19 **Matters arising, for information only.**

- i. Minute 023/19 The letter to Chichester College regarding mechanics courses at Brinsbury Campus had been sent. HDC have acknowledged receipt of their copy and say that it has been passed to Barbara Childs and to the Head of Legal Services.
- ii. Minute 022/19 The response letter to Suzanne Shaw regarding CIL is outstanding but will be sent next week.
- iii. The Assistant Clerk contacted Chris Holland at J Devine Civil Engineering regarding the ongoing works to East Street. Mr Holland has replied to say that they are hoping that the works will not last the full 26 weeks and that they do not intend to close the road for surfacing unless West Sussex County Council Highways insist upon it.

038/19 **Public Session** There were no members of the public present.

039/19 **Planning Applications**

- i. **DC/19/0300 & 19/0301** Removal of existing shed and erection of a replacement summer house (Householder and Listed Building Consent). **CHIME COTTAGE, 14 EAST STREET, BILLINGSHURST.** On the proposal of Cllr Commins, seconded by Cllr Miss Kingston, **RESOLVED** that the Parish Council does not object to this application.
- ii. **DC/19/0171** Creation of new vehicular access onto Stane Street and on-site turning area. **FRENNELS, STANE STREET, ADVERSANE, BILLINGSHURST.** On the proposal of Cllr Miss Kingston, seconded by Cllr Leaney, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/19/0408** Surgery to several trees of various species. **STREET RECORD, HIGH STREET, BILLINGSHURST.** As this is a Parish Council application, this item is for noting only.
- iv **DC/19/0413** Surgery 1 x Ash and 1 x Oak. **LAND EAST OF 1 WILLOW DRIVE, BILLINGSHURST.** As this is a Parish Council application, this item is for noting only.
- v. **DC/19/0383** Reserved matters application for Parcel H1 for the erection of 6 residential dwellings following approval of Outline application DC/13/0735 (as amended by DC/15/0059), relating to layout, scale, appearance and landscaping. **LAND NORTH AND SOUTH OF A272, EAST STREET, BILLINGSHURST.** On the proposal of Cllr Miss Kingston, seconded by Cllr Commins, **RESOLVED** that the Parish Council reiterates concerns regarding drainage and the chance of

flooding occurring in the village. It was noted that, whilst the allocated car parking provision is generous, there are no spaces for visitors.

040/19 Attendance at the Development Control Meeting at Horsham District Council on Tuesday 16 April 2019. Cllr Homer can be available if required.

041/19 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/18/2722	Demolition of existing buildings and erection of two dwellings with detached double carports TISSERAND PIGGERIES, STANE STREET, BILLINGSHURST	Objected January 2019	Refused 8.2.2019
DC/18/2675	Erection of an array of solar pv panels on an existing agricultural building STREELE FARM, LORDINGS ROAD, BILLINGSHURST	No objection January 2019	Permitted 12.2.2019
DC/18/2686	To confirm the use of the annexe a single dwelling house (in use for more than four years) ANNEXE, LITTLE WOODHOUSE, NEW ROAD, BILLINGSHURST	No comments (Certificate of Lawful Development)	Allowed 13.2.2019
DC/18/2179	Erection of a detached two storey carbarn ASPEN PLACE, OKEHURST LANE, BILLINGSHURST	No objection November 2018	Refused 19.2.2019
DC/18/2512	Erection of a single storey side and rear extension 8 FREEMANS CLOSE, BILLINGSHURST	No objection January 2019	Permitted 19.2.2019
DC/18/2658	Creation of an additional storage yard and associated access road MCVEIGH PARKER AND CO LTD, STANE STREET, ADVERSANE, BILLINGSHURST	No objection January 2019	Permitted 22.2.2019
DC/19/0015	Fell 1 x Oak MAPLE ROAD, BILLINGSHURST	No objection February 2019	Permitted 22.2.2019
DC/18/2509	Reserved matters application for housing parcel H7 for 27 residential dwellings, including 13 affordable units following approval of outline application DC/13/0735, relating to layout, landscaping, parking, open space and servicing details PARCEL H7, LAND EAST OF BILLINGSHURST TO NORTH OF A272, EAST STREET, BILLINGSHURST	No objection December 2018	Permitted 1.3.2019
DC/18/2666	Erection of a two storey side extension with single storey infill to the main dwelling, installation of a dormer on first floor and conversion of stables into habitable living space GULDENHURST STUD, LORDINGS ROAD, BILLINGSHURST	No objection February 2019	Permitted 4.3.2019

042/19 Appeals and Appeal Decisions.

- i. DC/18/1007, Rowfold Lodge, Coneyhurst Road. The appeal against refusal of permission for demolition of stables and erection of a self-build dwelling has been dismissed.
- ii. DC/18/1344, Kingslea Farm, Marringdean Road. Written representation had been requested, however the Inspector has to deal with the appeal by way of a hearing. A date of 8 May 2019 has been suggested but not yet confirmed.

043/19 Any Other Matters.

- i. The CPRE magazine "Review" has arrived.

044/19 Date of Next Meeting: Wednesday 20 March at 7.00pm (plans only). The next full meeting will be on **Thursday 4 April 2019** at 7.30pm.

The meeting closed at 9.05pm.

Chairman

Date