



**Minutes of the Meeting of the Property Committee  
at the Billingshurst Centre  
Wednesday 10 June 2026 at 7pm**

**Present**

Cllrs Phillip Day (Vice Chairman, in the chair), Paul Berry, David Hingamp, Craig Jones, James Marchant and Doug Waller.

**In Attendance**

G C Burt, Clerk to the Council

**12/26 Chairman's Announcements**

The Chairman

- a. Advised that the meeting was being streamed to the internet.
- b. Asked Members to raise their hands if they wished to speak and speak clearly.
- c. Mobile phones should either be switched off or silenced.

**13/26 Apologies**

Apologies for absence were received from Cllrs Edna Bengler, Sandy Duck and Craig Gale for approved reasons. On the proposal of Cllr Phillip Day seconded by Cllr Craig Jones **RESOLVED** that the apologies and reasons given be accepted.

**14/26 Declarations of Interest and Notification of Changes to Members' Interests**

None.

**15/26 Minutes**

On the proposal of Cllr Doug Waller seconded by Cllr Craig Jones **RESOLVED** that the minutes of the meeting held on 11 February 2026, previously circulated, be accepted and signed as a true record by the Chairman of the meeting.

**16/26 Clerk's Report**

The Clerk reported that the date for the visit of the S&SE In Bloom judges had now been confirmed – Mon 22 June.

**17/26 Public Session**

None

**18/26 To consider funding issue of BSRA lease renewal legal fees**

Members had previously agreed to a request to grant a new 30-year lease to the BSRA in respect of their demise at Jubilee Fields. The Council had requested that the tenant meet both sides' legal fees, but the BSRA was not currently in a position to meet this obligation but hoped that the grant funder supporting their artificial grass pitch (AGP) might be able to cover this if the application was successful. Solicitors had started work on the new lease, costing approximately £2,000. On the proposal of Cllr Doug Waller seconded by Cllr Craig Jones **RESOLVED** that the

Council meet the fees in the interim, on condition that the BSRA reimburse the Council within 5 years.

**19/26 To consider site and budget for adult gym equipment at Jubilee Fields**

At the last meeting, the Committee had resolved not to replace the failing wooden equipment and defer their replacement (with adult outdoor gym equipment) pending further information and public consultation. The Clerk had since met with the consultant who had managed the skate park project. He had advised grouping such equipment in one place and two locations had been suggested to the east of the cricket pitch. Both sites required further investigation to ensure they did not conflict with other planned improvements. Councillors preferred the more eastern of the two options, but, subject to checks with the BSRA on the suggested site, felt a public consultation should be undertaken first to see if it would be used.

On the proposal of Cllr Craig Jones, seconded by Cllr James Marchant, **RESOLVED** (subject to checks with the BSRA on the suggested site), hold a public consultation on the likely popularity of such a facility being provided at Jubilee Fields broadly in the preferred area.

**20/26 To consider options for alternative Christmas lighting motifs this Christmas**

Members were asked to consider new designs for lamppost-mounted motifs as part of the Christmas lighting display. Costs for new displays would be broadly as per existing.

On the proposal of Cllr Craig Jones, seconded by Cllr Paul Berry, **RESOLVED** that Option 6 be the preferred design, with options 3 and 4 the joint second preference, should option 6 be not practicable for technical reasons.

**21/26 To receive property updates for information only**

**NOTED.** The Committee's usual thanks to Officers for their endeavours was noted. Cllr Doug Waller commented that these updates were excellent in showing the day to day behind the scenes work that officers did to keep the Council and village running efficiently.

Cllr James Marchant asked if shrubs in Church Path, north side, Station Road end, can be cut back in the interests of public safety. Officers to action.

In speaking to the update about Jengers Mead car park lighting, Cllrs commented on the update received today from HDC saying that due to boundary issues, they would be reducing the number of spaces in their own car park at Jengers Mead. Members said that they would like to have an opportunity to discuss the wider Jengers Mead car park issues at a future Council meeting.

**22/26 Date of Next Meeting:            9 September 2026**

*Meeting finished at 7.43pm.*

Chairman

Date