



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Wednesday 11 February 2026 at 6.00 p.m.**

Present

Councillors Doug Waller (Chair), Jeremy Harris, David Hingamp, Marie Montoya, Anna Rhodes and Kate Rowbottom

In attendance

Richard Plant, Assistant Clerk
2 Members of the Public

This meeting had been postponed from the previous week due to that meeting being inquorate.

12/26 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

13/26 Apologies for Absence

Cllr Fay Algar sent her apologies for approved reasons. On the proposal of Cllr Doug Waller, seconded by Cllr Anna Rhodes **RESOLVED** that the apologies and reasons given be accepted.

14/26 Declarations of interest and notification of change to members' interests

None.

15/26 Approval of the minutes of the Planning and Environment Committee held on 13 January 2026, previously circulated

On the proposal of Cllr Doug Waller, seconded by Cllr Marie Montoya **RESOLVED** that the minutes be accepted and signed as a correct record.

16/26 Clerk's Report

The Assistant Clerk updated the committee on the reasons for the outcome of DC/25/1141.

17/26 Public Session

Mark Anderson spoke in opposition of application DC/25/1946. He made the Committee aware that whilst the application included the access road within the red line plan, the owner of the lane (also present) had given no consent for additional traffic on the lane. Issues were also highlighted around highway safety, access and parking; TPOs on the large oak; and lack of privacy to the houses located to the North of the application area.

18/26 Planning Applications

DC/25/1946	Demolition of existing dwelling and erection of 1 no Detached 3 bed dwelling and 1 no pair of Semi-detached 3 bed dwellings with parking and facilities 3 Station Road Billingshurst West Sussex RH14 9RF *Reason for Objection: Concerns raised by increasing traffic in proximity to the school; the size of the gardens indicating overdevelopment of the plot; privacy of those overlooked in the houses behind; and the issues surrounding ownership and permission of the access road.	RESOLVED: Object* Proposed by Cllr D Hingamp Seconded by Cllr D Waller
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The 2 members of the public left the meeting.

DC/25/2160	Erection of a two storey rear extension to the existing dwelling. Internal reconfigurations to the main dwelling. Conversion of existing outbuilding into habitable living space. Installation of 1no. micro wind turbine and associated site works Palmers Stud West Chiltington Lane Billingshurst West Sussex RH14 9DN *The Committee requested that a condition be added that the annex could not be used as a separate dwelling in the future.	RESOLVED: Neutral* Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/26/0019	Erection of front porch extension and alterations to the front roof line 4 Silver Lane Billingshurst West Sussex RH14 9RG	RESOLVED: Neutral Proposed by Cllr M Montoya Seconded by Cllr J Harris
DC/26/0023	Fell 1 x Weeping Willow (Salix) and Surgery to 1 x Hawthorn (Crataegus) Brambles Dauxwood Close Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr J Harris Seconded by Cllr A Rhodes
DC/26/0051	Construction of a warehouse to be split into four separate units (Class E(G) with new internal access road to connect adjoining property Renvyle Okehurst Lane Billingshurst West Sussex RH14 9HR *Reason for Objection: Access concerns, no turning or parking for vehicles show on the plan and the siting of the building.	RESOLVED: Object* Proposed by Cllr D Hingamp Seconded by Cllr J Harris
DC/26/0063	Formation of agricultural access and hardstanding	RESOLVED: Neutral

	Grainingfold Horsham Road Five Oaks West Sussex RH14 9AT	Proposed by Cllr D Waller Seconded by Cllr D Hingamp
DC/26/0095	Erection of single storey rear and side extension. Replacement of existing roof covering 17 Daux Avenue Billingshurst West Sussex RH14 9SZ	RESOLVED: Neutral Proposed by Cllr K Rowbottom Seconded by Cllr A Rhodes
CA/26/0014	Surgery to 1x Conifer (Works to Trees in a Conservation Area) Sayers Farm Stane Street Adversane West Sussex RH14 9JH	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/25/2126	Erection of a single storey detached granny annexe together with a detached single storey multipurpose workshop and gym 5 Kingsfold Close Billingshurst West Sussex RH14 9HG	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr J Harris
DC/26/0034	Change of use of the existing residential dwelling (Use Class C3) to allow for mixed use as dwelling and childminding, with an erection of a cabin to the rear to replace the existing summerhouse 14 Broomfield Drive Billingshurst West Sussex RH14 9TJ	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr A Rhodes
DC/26/0049	Erection of a temporary residential sales area to include provision of parking, landscaping and use of a sales cabin Bellway Homes Development Site Wooddale Lane Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr J Harris
DC/26/0056	Installation of profiled metal roof over-clad including insulation of rooflights Daux Road Industrial Estate, Prime Buildings Daux Road Billingshurst West Sussex RH14 9SJ	RESOLVED: Neutral Proposed by Cllr D Hingamp Seconded by Cllr M Montoya
DC/26/0123	Erection of a first floor side extension. Alterations to cladding Bracken Furze View Slinfold West Sussex RH13 0RH	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr K Rowbottom

Cllrs P Berry and E Benger entered the room and joined the public gallery.

19/26 Licencing Applications

No new applications received.

20/26 Nominations for Street Naming

A nomination for adding Patrick Perks to the approved street names list had been received. On the proposal of Cllr Doug Waller, seconded by Cllr Jeremy Harris **RESOLVED** that the name be added to the list.

21/26 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

- a) Planning Application Decisions – Appendix **A**
- b) Appeals and Appeal Decisions – Appendix **B**
- c) Planning Compliance Update – Appendix **C**

22/26 Date of Next Meeting: Tuesday 3 March 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 6:58pm.

Chairman

Date