



**Minutes of the Meeting of the Finance and General Purposes Committee
Wednesday 24 June 2026
Billingshurst Centre
7.30pm**

Present: Cllrs Phillip Day (Chairman), Paul Berry, Craig Gale, Craig Jones, Jeremy Harris, Trevor Leonard and Marie Montoya.

In Attendance

G Burt, Clerk to the Council
Dis Cllr J Trollope
1 Member of the public

64/26 Chairman's Announcements

The Chairman advised

1. That the meeting was being streamed to the internet.
2. That Cllrs wishing to speak should raise their hand and speak loudly and clearly.
3. Mobile phones should either be switched off or silenced.

65/26 Apologies for Absence

An apology for absence had been received from Cllr Edna Bengier for an approved reason. On the proposal of Cllr Phillip Day, seconded by Cllr Craig Jones **RESOLVED** that the apology and reason given be accepted.

66/26 Declaration of Interests and notification of change to members' interests

Cllr Paul Berry declared a pecuniary interest in Min 71/26 as his wife is an employee of the Council.

Cllr Phillip Day declared a personal interest in Min 76/26 as the correspondent.

67/26 Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman)

District Cllr John Trollope and Clive Cobie both spoke about the plan to screen *People's Emergency Briefing* in the parish and then answered questions from Councillors. Clive Cobie advised that since the original approach to the Council, the Women's Hall had kindly agreed to host the showing.

The Chairman brought the following item forward for the benefit of the members of the public in attendance.

68/26 To consider request for the Council to lead on showing of film: *People's Emergency Briefing* in the parish.

Members were pleased to learn that the Women's Hall had kindly agreed to host the showing and the Council would be pleased to help publicise the event in the same way that the Council tried to actively promote all village events. Whilst the Council was not keen to go over and beyond this, Councillors would try to attend.

69/26 Minutes

The minutes of the meeting held on 27 May 2026, previously circulated, were taken as read. On the proposal of Cllr Craig Jones seconded by Cllr Trevor Leonard **RESOLVED** that the minutes be approved and signed as a correct record accordingly.

70/26 Clerk's Report

The Clerk reported that the move towards online banking was progressing well.

Cllr Paul Berry left the meeting.

71/26 To Approve Payments and Note Receipts for April 2026

Details of payments for May 2026 totalling £179,886.78 had been previously circulated – Appendix A, along with any receipts. Following questions to the Clerk, on the proposal Cllr Craig Jones seconded by Cllr Craig Gale **RESOLVED** that the payments be approved and published on the Council's website accordingly and any receipts noted. Cllr Phillip Day then initialled the list of payments. Members appreciated the more informative list of receipts format.

Cllr Paul Berry rejoined the meeting.

72/26 To Note Bank Reconciliations

The following Bank Reconciliations were **NOTED**. (The corresponding statements were then initialled by Cllr Phillip Day).

Cashbook 1 to 31/05/2026 - Appendix B

Cashbook 3 to 31/05/2026 - Appendix C

73/26 To note debtors

The list of debtors was **NOTED**.

74/26 To consider 2025-26 accounts in detail

Details of 25-26 accounts by income & expenditure and budget were considered by Members, along with accompanying notes from the Clerk. Following questions to the Clerk, on the proposal of Cllr Craig Jones seconded by Cllr Trevor Leonard, **RESOLVED** that details of 25-26 accounts by income & expenditure be approved.

75/25 To consider and approve Earmarked Reserves

On the proposal of Cllr Phillip Day, seconded by Cllr Paul Berry, **RESOLVED** to approve the Earmarked Reserves as at 31 March 2026.

It was agreed that only the cost of capital items should be met from the Earmarked Reserve for Miscellaneous Repair in future i.e. not general repairs.

Cllr Phillip Day left the meeting and the Vice Chairman Cllr Craig Gale took the Chair.

76/26 To consider request for support for reduction of speed limit on A29 north of Billingshurst from local resident (Mr Phillip Day)

Mr Day was seeking support to reduce the speed limit from the Costa Coffee roundabout to Five Oaks. Such support was required by WSCC. (The Council had received a message of support from a local business in a similar vein.) Councillors agreed that by lowering speed limits in some lengths of a road, it had created a *roller coaster* of speed limits which was not

helpful to motorists. On the proposal of Cllr Craig Gale, seconded by Cllr Craig Jones **RESOLVED** to support the proposal to reduce the spend limit accordingly. Cllrs hoped that interested parties along that road would liaise as appropriate so as to present a united front to bring about the desired improvement.

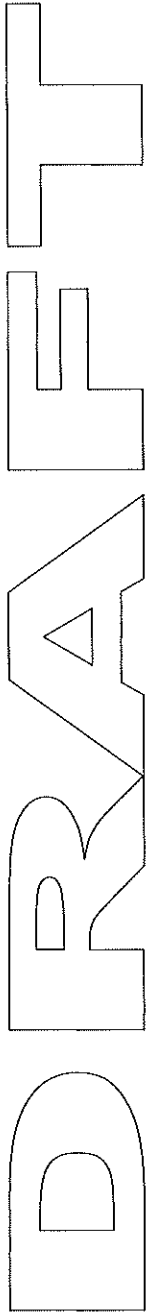
Cllr Phillip Day rejoined the meeting and retook the Chair.

77/26 Date of Next Meeting – Wednesday 29 July 2026

Meeting closed at 8.15pm.

Chairman

Date



List of Payments made between 01/05/2026 and 31/05/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2026	Horsham DC	DD	168.96		Bin emptying
01/05/2026	SSE	DD	54.89		Public loos electric
05/05/2026	Vision ICT Ltd	013819	78.00		.gov.uk domain renewal
08/05/2026	St Catherine's Hospice	013823	400.00		Grant
08/05/2026	Community Minibus Association	013824	360.00		Grant
08/05/2026	B Primary Academy Bees (School	013825	349.00		Grant
08/05/2026	Trevor Cox	013826	600.00		Playground inspections
08/05/2026	Rialtas Business Solutions Ltd	013827	1,226.40		YE closedowns
08/05/2026	South & South East in Bloom	013828	235.00		In Bloom entry fees
08/05/2026	Ballpoint Office Supplies Ltd	013829	138.56		Stationery
08/05/2026	Leith Hill Plant Ltd	013830	3,639.60		Footway imps. Manor Fields
08/05/2026	Matta Products	013831	5,608.98		New p/safety surface M/Fields
08/05/2026	Mrs S J Heynes	013832	450.00		Assistant Clerk CILCA training
08/05/2026	Carter Davey Architects Ltd	013833	300.00		Depot change of use prof fees.
08/05/2026	Sussex Land Services Ltd	013834	10,364.40		Various repairs etc.
08/05/2026	Billingshurst Comm. & Conf. Ce	013835	327.90		Room hire
08/05/2026	Greg Burt	013836	743.60		April Skies / final audit
08/05/2026	West Sussex County Council	013837	74,736.98		Power to column at HWRC 4 CCTV
08/05/2026	BT	DD	66.89		The Depot broadband
11/05/2026	BGL	DD	12.78		Electric Adversane Hall
11/05/2026	Parkfield Retail Ltd	DD	9.07		Misc ironmongery
12/05/2026	Tyco Fire & Integrated Solutio	0	-51,057.90		CANCEL CHEQUE
14/05/2026	Restream Inc.	CARD	14.47		Restream Inc.
15/05/2026	Bloom & Wild	CARD	46.00		Thank you flowers-Amanda Jupp
15/05/2026	A272 Design	SO	618.00		Village TWEET advert
15/05/2026	Southern Water	DD	156.78		Water etc 83a High St
18/05/2026	Tyco Fire & Integrated Solutio	013838	51,057.90		CCTV
19/05/2026	Horsham DC	DD	288.00		Bin emptying
19/05/2026	Horsham DC	DD	126.00		Bin emptying
19/05/2026	Horsham DC	DD	154.40		Bin emptying
21/05/2026	Mailchimp	CARD	11.72		Mailchimp
21/05/2026	Engie Gas Ltd	DD	117.40		Gas 83a High St
22/05/2026	ALE Bus Machines	DD	54.40		Copier usage
26/05/2026	Tyco Fire & Integrated Solutio	013839	31,200.00		CCTV
26/05/2026	Playsafe Playgrounds Ltd	013840	15,480.00		Replace last 6 pontoons
26/05/2026	Wilbar Associates Ltd	013841	474.00		Street furniture cleaning
26/05/2026	Greg Burt	013842	1,212.00		Reimb Climb Wall Activity Day
26/05/2026	Local Authority Technology CIC	013843	180.00		Subscription
26/05/2026	West Sussex County Council	013844	26,641.38		April 2026
26/05/2026	Sussex Land Services Ltd	013845	144.00		Woodchip @ JF
26/05/2026	Enerveo	013846	792.84		SRCG lighting design fee
26/05/2026	EE & T Mobile	DD	44.04		Mobile phones etc
27/05/2026	Greg Burt	013848	1,212.00		Cancel payment
27/05/2026	Horsham DC	CARD	52.50		NDR 26-27 Adversane Hall
27/05/2026	Business Stream	DD	24.01		Water etc The Depot
28/05/2026	Netcom IT Solutions	DD	392.46		IT support
28/05/2026	Netcom IT Solutions	DD	282.88		Phones etc

List of Payments made between 01/05/2026 and 31/05/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/05/2026	SSE	DD	174.79		Electric street furniture
28/05/2026	OVO	DD	87.00		Electric 83a High St
29/05/2026	NatWest	BACS	34.70		Bank charges

Total Payments 179,886.78



<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	29/05/2026		369,033.65 #
Treasury Reserve Deposit	26/05/2026		140,062.33
Unity Bank	26/05/2026		422.81
			509,518.79

<u>Unpresented Payments (Minus)</u>	<u>Amount</u>
05/03/2026 13791 Billingshurst Romans RFC	350.00
31/03/2026 013802 Adrian Mobile Locksmith Ltd	91.15
31/03/2026 013815 Meadows Wellbeing	20.00
08/05/2026 013824 Community Minibus Association	360.00
08/05/2026 013825 B Primary Academy Bees (School	349.00
08/05/2026 013827 Rialtas Business Solutions Ltd	1,226.40
08/05/2026 013828 South & South East in Bloom	235.00
26/05/2026 013839 Tyco Fire & Integrated Solutio	31,200.00
26/05/2026 013840 Playsafe Playgrounds Ltd	15,480.00
26/05/2026 013841 Wilbar Associates Ltd	474.00
26/05/2026 013842 Greg Burt	1,212.00
26/05/2026 013843 Local Authority Technology CIC	180.00
26/05/2026 013844 West Sussex County Council	26,641.38
26/05/2026 013845 Sussex Land Services Ltd	144.00
26/05/2026 013846 Enerveo	792.84
27/05/2026 013848 Greg Burt	1,212.00
27/05/2026 CARD Horsham DC	52.50
	80,020.27
	429,498.52

<u>Unpresented Receipts (Plus)</u>	<u>Amount</u>
	0.00
	0.00
	429,498.52
Balance per Cash Book is :-	429,498.52
Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Bonus Saver Account	31/05/2026		194,635.81
			<u>194,635.81</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			194,635.81
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			194,635.81
		Balance per Cash Book is :-	194,635.81
		Difference is :-	0.00

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Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date