Minutes of the Meeting of the Planning and Environment Committee held at the Billingshurst Centre on Tuesday 6 October 2026 at 7.00pm

Present
Councillors Doug Waller (Chair), Faye Algar, Jeremy Harris, David Hingamp, Marie Montoya, Anna Rhodes and Kate Rowbottom.

In attendance
Richard Plant, Assistant Clerk

101/26 Chairman's Announcements

The Chairman reminded members that -

i. The meeting was being streamed to the internet.
ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
iii. Mobile phones should either be switched off or silenced.

102/26 Apologies for Absence

All committee members were present.

103/26 Declarations of interest and notification of change to members' interests

None.

104/26 Approval of the minutes of the Planning and Environment Committee held on 1 September 2026, previously circulated

On the proposal of Cllr Douglas Waller, seconded by Cllr Marie Montoya it was **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

105/26 Clerk's Report

Nothing to report.

106/26 Public Session

There were no members of the public present.

107/26 Planning Applications

Planning application DC/26/1298 was confirmed as withdrawn on the day of the meeting.

DC/26/1298	Demolition of existing ancillary outbuilding and erection of a replacement single storey ancillary residential annex including associated landscaping and boundary setbacks. **Palmers Stud West Chiltington Lane Billingshurst West Sussex RH14 9DN**

DC/26/1301	Reconfiguration of the existing ground floor retail unit and erection of an additional storey to provide 5 additional self-contained residential dwellings (Class C3), resulting in a total of 6 residential dwellings, with associated alterations to fenestration and rear access. **16 Jengers Mead Billingshurst West Sussex RH14 9PB** ***Reason for Objection:** The Committee resolved to object based on the existing concerns raised in objection to applications DC/15/0824, DC/15/2699 and DC/22/0707. This application would lead to overdevelopment of the site in a small corner of a predominantly commercial row. It would overlook neighbouring properties into both their gardens and homes. There is no planned parking for what would be up to 20 residents.	**RESOLVED:** **Object *** Proposed by Cllr D Hingamp Seconded by Cllr D Waller
DC/26/1451	Surgery to 83 x Poplar Trees **Mulberry House Marringdean Road Billingshurst West Sussex**	**RESOLVED:** **Neutral** Proposed by Cllr D Waller Seconded by Cllr A Rhodes
DC/26/1480	Erection of single-storey rear extension with roof terrace above and associated alterations, and erection of attached carport **The Faulding Estate West Chiltington Lane Billingshurst West Sussex**	**RESOLVED:** **Neutral** Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/26/1481	Proposed settled gypsy accommodation site comprising 10no pitches and associated utility buildings **Oakhurst Equestrian Centre West Chiltington Lane Coneyhurst West Sussex RH14 9DN** ***Reason for Objection:** The committee could see no improvement in this application compared to previous applications DC/24/0298 and DC/25/0486 and maintain their strong objection to this site causing an over concentration of sites on West Chiltington Lane, and the concerns around the site having no access of its own to meet the required width and passing places needs of WSCC Highways, impacting upon the neighbouring Grade II historic buildings.	**RESOLVED:** **Object *** Proposed by Cllr D Waller Seconded by Cllr F Algar

DC/26/0781	Erection of a new dwelling **3 Station Road Billingshurst West Sussex RH14 9RF** ***Reason for Objection:** The Committee decided that the planning application still did not resolve the issue of overdevelopment, the new dwelling being so close to the original building; the lack of parking and access issues with right of way over neighbouring land; and the dwelling being within the centre of an Environment Agency area of flooding. The Committee maintained their objection from application DC/25/1946.	**RESOLVED: Object *** Proposed by Cllr M Montoya Seconded by Cllr D Hingamp

108/26 Licencing Applications

Pizza and Chicken Planet, 55 Station Road

The Committee considered a premises licence application for late night refreshment across seven days a week: Mon-Thu 11am-midnight, Fri-Sun 11am-1am.

On the proposal of Cllr Douglas Waller, seconded by Cllr Kate Rowbottom it was **RESOLVED** that comments would be returned to the Licencing Department that the Committee would not be happy with opening so late, due to recent complaints in Station Road of litter and public nuisance, and it being a primarily residential area.

Further comments were that the Committee would not have any objection if the opening hours were restricted to Sun-Thu until 11pm and Fri-Sat until midnight, more in line with the residential area and other local takeaways, none on which have late night licences past 11pm.

109/26 Nominations for Street Naming

No new nominations or requests from developers received.

110/26 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

a) Planning Application Decisions – Appendix **A**
b) Appeals and Appeal Decisions – Appendix **B**
c) Planning Compliance Update – Appendix **C**

111/26 Date of Next Meeting: Tuesday 3 November 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:58pm.

Chairman **Date**