



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 1 September 2026 at 7.00pm**

Present

Councillors Doug Waller (Chair), Faye Algar, Jeremy Harris, David Hingamp, Marie Montoya, Anna Rhodes and Kate Rowbottom.

In attendance

Richard Plant, Assistant Clerk

90/26 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

91/26 Apologies for Absence

All committee members were present.

92/26 Declarations of interest and notification of change to members' interests

None.

93/26 Approval of the minutes of the Planning and Environment Committee held on 4 August 2026, previously circulated

On the proposal of Cllr Waller, seconded by Cllr Rowbottom it was **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

94/26 Clerk's Report

Nothing to report.

95/26 Public Session

There were no members of the public present.

96/26 Planning Applications

DC/26/0988	Surgery to 1x Oak Hawthorns West Street Billingshurst West Sussex RH14 9NR	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr A Rhodes
DC/26/1138	Erection of a chalet style self-build dwelling with associated access from New Road and driveway/car parking Land Adjacent To 1 Woodcot New Road Billingshurst West Sussex RH14 9DS *Reason for Objection: The Committee was concerned regarding matters including the access from the highway, lacking a refuge for cars to pull into, off the road; the tree protection plan being insufficient given the amount of space needed for skips, workers' vehicles, etc. and the overdevelopment of the site.	RESOLVED: Object * Proposed by Cllr D Hingamp Seconded by Cllr M Montoya
DC/26/1230	Fell 1x Horse Chestnut 15 Station View Billingshurst West Sussex RH14 9UT	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar
DC/26/1231	Erection of a detached garden building for use as a home office 7 Truelove Gardens Billingshurst West Sussex RH14 9ZR	RESOLVED: Neutral Proposed by Cllr F Algar Seconded by Cllr D Hingamp
DC/26/1303	Surgery to 1 x Field Maple 1 Lakers Meadow Billingshurst West Sussex RH14 9NP	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/26/1072	Construction of a replacement barn building Land South of Renvyle Okehurst Lane Billingshurst West Sussex RH14 9HR	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr D Hingamp
DC/26/1279	Erection of a single storey rear extension 21 Wood Croft Billingshurst West Sussex RH14 9XL	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar

97/26 Licencing Applications

No new applications received.

98/26 Nominations for Street Naming

No new nominations or requests from developers received.

99/26 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

- a) Planning Application Decisions – Appendix **A**
- b) Appeals and Appeal Decisions – Appendix **B**
- c) Planning Compliance Update – Appendix **C**

100/26 Date of Next Meeting: Tuesday 6 October 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:50pm.

Chairman

Date