

**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 7 July 2026 at 7.00pm**

Present

Councillors Doug Waller (Chair), Jeremy Harris, David Hingamp, Marie Montoya and Anna Rhodes.

In attendance

Richard Plant, Assistant Clerk

68/26 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

69/26 Apologies for Absence

Cllrs Fay Algar and Kate Rowbottom sent their apologies for approved reasons. On the proposal of Cllr Waller, seconded by Cllr Rhodes, it was **RESOLVED** to accept the apologies and reasons given.

70/26 Declarations of interest and notification of change to members' interests

None.

71/26 Approval of the minutes of the Planning and Environment Committee held on 2 June 2026, previously circulated

On the proposal of Cllr Waller, seconded by Cllr Hingamp **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

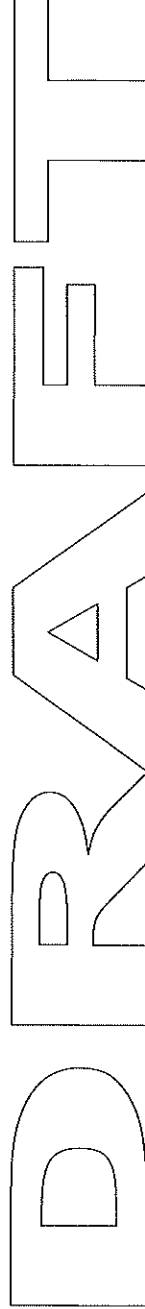
72/26 Clerk's Report

The Assistant Clerk reported that Horsham District Council had held an additional Cabinet Meeting the previous night (Monday 6 July) and passed the Schedule of Proposed Main Modifications to the Horsham District Local Plan 2023-2040. A consultation period will now take place from 13 to 24 July, more details will follow.

73/26 Public Session

There were no members of the public present.

74/26 Planning Applications

	DC/26/0579 (Advertisement Consent)	Installation of 1x internally illuminated sign to the front elevation. (Retrospective) Kings Head 40 High Street Billingshurst West Sussex RH14 9NY	RESOLVED: Neutral Proposed by Cllr J Harris Seconded by Cllr M Montoya
	DC/26/0746 (Listed Building Consent)		
	DC/26/0693	Demolition of building and construction of new specialist dwelling (in replacement of extant consent for dwelling approved under DC/24/1962), gardens, parking and use of access to West Chiltington Lane Stable Block Kettlesbridge Farm West Chiltington Lane Coneyhurst Billingshurst West Sussex RH14 9DN	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr M Montoya
	DC/26/0800	Erection of a single storey detached outbuilding in the rear garden 36 Laburnum Way Billingshurst West Sussex RH14 9XU	RESOLVED: Neutral Proposed by Cllr M Montoya Seconded by Cllr A Rhodes
	DC/26/0818	Erection of a single storey rear extension and installation of window and door to the ground floor side elevation 1 Maple Close Billingshurst West Sussex RH14 9NJ	RESOLVED: Neutral Proposed by Cllr A Rhodes Seconded by Cllr M Montoya
	DC/26/0819	Erection of a part first floor side and front extension, single storey rear extension, conversion of garage into habitable living space and new and altered fenestration 9 Easton Crescent Billingshurst West Sussex RH14 9TU *Reason for Objection: The Committee felt that the conversion of the garage into habitable space will increase the potential number of occupants whilst simultaneously reduce the parking capacity. The increase in size of the ground floor footprint and the loss of the garage will indeed compromise the parking aspect.	RESOLVED: Object* Proposed by Cllr D Hingamp Seconded by Cllr D Waller
	DC/26/0949	Demolition of existing conservatory and erection of a single storey side extension 59 Berrall Way Billingshurst West Sussex RH14 9PQ	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr D Hingamp

75/26 Licencing Applications

No new applications received.

76/26 Nominations for Street Naming

No new nominations or requests received.

77/26 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

- a) Planning Application Decisions – Appendix **A**
- b) Appeals and Appeal Decisions – Appendix **B**
- c) Planning Compliance Update – Appendix **C**

78/26 Date of Next Meeting: Tuesday 4 August 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:32pm.

Chairman

Date