



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 3 March 2026 at 7.00 p.m.**

Present

Councillors Doug Waller (Chair), Fay Algar, Jeremy Harris, David Hingamp, Marie Montoya, Anna Rhodes and Kate Rowbottom.

In attendance

Richard Plant, Assistant Clerk

23/26 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

24/26 Apologies for Absence

None.

25/26 Declarations of interest and notification of change to members' interests

None.

26/26 Approval of the minutes of the Planning and Environment Committee held on 11 February 2026, previously circulated

On the proposal of Cllr Doug Waller, seconded by Cllr David Hingamp **RESOLVED** that the minutes be accepted and signed as a correct record accordingly subject to the addition of further details to item 16/26.

27/26 Clerk's Report

Nothing to report.

28/26 Public Session

There were no members of the public present.

29/26 Planning Applications

DC/25/2059	Installation of a roof-mounted array of 18 solar panels onto the south/southeast-facing pitched roof of the existing ancillary annex (Lawful Development Certificate - Proposed) Palmers Stud West Chilmington Lane Billingshurst West Sussex RH14 9DN	RESOLVED: Neutral Proposed by Cllr F Algar Seconded by Cllr J Harris
DC/26/0033	Outline permission for erection of buildings for Eg(iii)/B2/B8 use with associated yard areas, vehicle parking and access. All matters except access	RESOLVED: Neutral Proposed by Cllr D Waller

	Land South of Billingshurst Business Park (Phase 3) Hilland Road Billingshurst West Sussex	Seconded by Cllr J Harris
DC/26/0137	Fell 1x Oak 40 Broomfield Drive Billingshurst West Sussex RH14 9TJ Reason for Objection: The committee felt that the application did not contain enough evidence to warrant a request to fell the tree. There were no photos and no evidence of poor condition, only that the surgeon had agreed with the landowner's opinion to fell it and not replace it.	RESOLVED: Object Proposed by Cllr D Waller Seconded by Cllr K Rowbottom
DC/26/0148	Erection of a single storey side extension Coppins West Chiltington Lane Coneyhurst West Sussex RH14 9DN	RESOLVED: Neutral Proposed by Cllr F Algar Seconded by Cllr M Montoya
DC/26/0192	Erection of a first floor side extension over existing garage, and installation of an additional parking bay 14 Owl Close Billingshurst West Sussex RH14 9XJ	RESOLVED: Neutral Proposed by Cllr J Harris Seconded by Cllr M Montoya
DC/26/0222	Change of use part of residential dwelling for use as acupuncture clinic New April Cottage Furze View Slinfold West Sussex RH13 0RH	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr A Rhodes
DC/26/0257	Demolition of existing conservatory and erection of a single storey rear extension 12 Daux Way Billingshurst West Sussex RH14 9TG	RESOLVED: Neutral Proposed by Cllr K Rowbottom Seconded by Cllr J Harris
DC/26/0285	The proposal is to install electronic communications apparatus/development ancillary to radio equipment housing on behalf of Cornerstone Telecom Securicor Cellular Radio Limited Telecommunications Mast Arundel Court Brookers Road Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/26/0242 (Householder Application) DC/26/0243 (Listed Building Consent)	Renovation and conversion of redundant barns for residential use Tanners Farm Lordings Road Adversane West Sussex RH14 9JE	RESOLVED: Neutral Proposed by Cllr M Montoya Seconded by Cllr D Hingamp

<p>DC/26/0250</p>	<p>Surgery 1 x Lime and 1 x Oak 3 Easton Crescent Billingshurst West Sussex RH14 9TU</p>	<p>RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar</p>
<p>DC/26/0286</p>	<p>Demolition of existing garage and erection of a detached dwelling 73 Daux Avenue Billingshurst West Sussex RH14 9TD</p> <p>Reason for Objection: The committee felt that this plot of land was too small for the insertion of an additional dwelling and therefore a concern for overdevelopment. The plot was originally designed for two semi-detached dwellings however on a considerably smaller footprint and not as close to the tree root exclusion area, raising concern regarding the TPO of the trees.</p>	<p>RESOLVED: Object Proposed by Cllr D Waller Seconded by Cllr M Montoya</p>

30/26 Licencing Applications

No new applications received.

31/26 Nominations for Street Naming

No new nominations received.

32/26 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

- a) Planning Application Decisions – Appendix A
- b) Appeals and Appeal Decisions – Appendix B
- c) Planning Compliance Update – Appendix C

33/26 Date of Next Meeting: Tuesday 7 April 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:56pm.

Chairman

Date