



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 13 January 2026 at 7.00 p.m.**

Present

Councillors Doug Waller (Chair), Fay Algar, David Hingamp, Anna Rhodes, Kate Rowbottom and Marie Montoya.

In attendance

Richard Plant, Assistant Clerk

01/26 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

02/26 Apologies for Absence

No apologies: Jeremy Harris.

03/26 Declarations of interest and notification of change to members' interests

None.

04/26 Approval of the minutes of the Planning and Environment Committee held on 2 December 2025, previously circulated

On the proposal of Cllr Doug Waller, seconded by Cllr David Hingamp **RESOLVED** that the minutes be accepted and signed as a correct record accordingly subject to the correction of the minute numbers as highlighted by the Assistant Clerk.

05/26 Clerk's Report

Nothing to report.

06/26 Public Session

There were no members of the public present.

07/26 Planning Applications

DC/25/1066	Sandblasting of internal beams. (Listed Building Consent) Cherry Tree Cottage Stane Street Five Oaks West Sussex	RESOLVED: Neutral Proposed by Cllr D Hingamp Seconded by Cllr A Rhodes
DC/25/1693	Installation of metal fence along the front boundary. (Retrospective)	RESOLVED: Object Proposed by

	22 Underwood Road Billingshurst West Sussex RH14 9FE *Reason for Objection: The low level, spiked topped metal fence, on the bend of a narrow path gives cause for concern regarding injury should someone fall over it.	Cllr D Waller Seconded by Cllr F Algar
DC/25/1948	Erection of a two storey rear extension North End Barn West Chiltington Lane Coneyhurst West Sussex RH14 9DN	RESOLVED: Object Proposed by Cllr K Rowbottom Seconded by Cllr M Montoya
DC/25/1962	Removal of Condition 2 of previously approved application BL/5/85 (Erection of farm bungalow to replace mobile home) relating to the agricultural occupation of the dwelling Sixacre Farm Stane Street Adversane West Sussex	Removal of Conditions to be left to HDC to decide Proposed by Cllr D Waller Seconded by Cllr D Hingamp
DC/25/1964	Removal of Condition 8 of previously approved application DC/24/0345 (Demolition and replacement of existing barn and erection of a single storey two bedroom dwelling utilising the existing shared access) relating to water neutrality Gess Gates Farm Stane Street Adversane West Sussex RH14 9JR	
DC/25/1992	Installation of a timber clad shipping container at the top of the farm to site an on-farm milk station and vending machine, with an additional 1.5m area to the front of the container that will provide an undercover area for the container to be accessed St Andrews Farm Andrews Hill Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr D Hingamp Seconded by Cllr K Rowbottom
DC/25/1993	Use of the land for the siting of 3no. glamping pods for tourist accommodation Stonepits Manor Marringdean Road Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr M Montoya Seconded by Cllr A Rhodes
DC/25/1997	Surgery to 1 x Oak Rosier and Daux Wood Marringdean Road Billingshurst West Sussex	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr M Montoya
DC/25/1998	Erection of a two storey side extension and single storey rear extension and pitched roof over bay window to the front elevation 14 Lower Station Road Billingshurst West Sussex RH14 9SX	RESOLVED: Neutral Proposed by Cllr M Montoya Seconded by Cllr K Rowbottom
DC/25/2045	Surgery to 1 x Oak	RESOLVED:

	Backset Andrews Hill Billingshurst West Sussex RH14 9JX	Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar
DC/25/2124	Erection of a two storey side and rear extension 33 Silver Lane Billingshurst West Sussex RH14 9RN	RESOLVED: Neutral Proposed by Cllr A Rhodes Seconded by Cllr D Waller
DC/25/2161	Fell 1x Ash. (Works to Trees in a Conservation Area) 13 Windmill Place Billingshurst West Sussex RH14 9GT	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar
CA/25/0126	Surgery to 2x Beech (Works to Trees in a Conservation Area) The Hermitage 71 High Street Billingshurst West Sussex RH14 9QP	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr K Rowbottom

08/26 Licencing Applications

No new applications received.

09/26 Nominations for Street Naming

No new nominations received.

10/26 Horsham District Council Decisions and UpdatesThe committee **NOTED** the reports from the Planning Authoritya) Planning Application Decisions – Appendix **A**

[The Committee asked the Asst Clerk to contact the Planning Officer to see if there was any further explanation on the decision to refuse DC/25/1141 which the Committee had supported.]

b) Appeals and Appeal Decisions – Appendix **B**c) Planning Compliance Update – Appendix **C****11/26 Date of Next Meeting:** Tuesday 3 February 2026 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:58pm.

Chairman**Date**