



Minutes of the Meeting of the Finance and General Purposes Committee
Wednesday 30 July 2025
7.30pm

Present: Cllrs Phillip Day (Chairman), Paul Berry, Jeremy Harris, Craig Jones and Steve Thomas.

In Attendance

G Burt, Clerk to the Council

79/25 Chairman's Announcements

The Chairman advised

1. That the meeting was being streamed to the internet.
2. That Cllrs wishing to speak should raise their hand and speak loudly and clearly.
3. Mobile phones should either be switched off or silenced.

80/25 Apologies for Absence

Apologies for absence had been received from Cllrs Edna Bengier and Craig Gale for approved reasons. On the proposal of Cllr Phillip Day, seconded by Cllr Steve Thomas, **RESOLVED** that the apologies and reasons given be accepted.

81/25 Declaration of Interests and notification of change to members' interests

Cllr Paul Berry declared a pecuniary interest as his wife is an employee of the Council.

82/25 Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman)

None

83/25 Minutes

The minutes of the meeting held on 25 June 2025, previously circulated, were taken as read. On the proposal of Cllr Craig Jones seconded by Cllr Steve Thomas that the minutes be approved and signed as a correct record accordingly.

84/25 Clerk's Report

None

Cllr Paul Berry left the meeting

85/25 To Approve Payments and Note Receipts for June 2025

Details of payments for June 2025 totalling £101,470.36 had been previously circulated – Appendix A, along with any receipts. On the proposal Cllr Phillip Day, seconded by Cllr Craig Jones **RESOLVED** that the payments be approved and published on the Council's website accordingly and any receipts noted. Cllr Craig Jones then initialled the list of payments.

Cllr Paul Berry rejoined the meeting

86/25 To Note Bank Reconciliations

The following Bank Reconciliations were **NOTED**. (The corresponding statements were then initialised by Cllr Craig Jones).

Cashbook 1 to 30/06/2025 - Appendix B

Cashbook 3 to 30/06/2025 - Appendix C

87/25 To note debtors

The list of debtors was **NOTED**.

88/25 To consider report on *The Depot*, 83a High Street and suggestion for increasing its usage.

Members received a report showing usage of *The Depot* gradually increasing; usage was though mainly by third parties. Officers had made contact with a provider of more traditional youth activities who would be able to offer a weekly youth session. An unspent amount of s106 funding had been identified that officers believe could be used to fund such provision in the first year. Cllr Thomas remarked that whilst the progress to date was welcome, he was concerned that we had not let the trial period of solely third-party use run its course. Other Cllrs felt that if the s106 funds could be secured, then the risk to the Council of providing these sessions was minimal and should be trialled. On the proposal of Cllr Steve Thomas, seconded by Cllr Paul Berry **RESOLVED** that the offer by 4TheYouth to run term time weekly youth sessions be accepted on condition that:

- a) s106 funds can be secured to meet the cost (£8,872.50)
- b) Staff can be sourced
- c) It is free to attend (Activities and refreshments excepted)
- d) The draft contract be amended to reflect these and other points; Clerk and Cttee Chairman to liaise accordingly.

89/25 To consider request for support for reduction of speed limit in Natts Lane.

Local residents planned to submit a bid to WSCC to reduce the speed limit in Natts Lane; they had received many residents' signatures plus the support of Dauxwood Pre-School. On the proposal Cllr Craig Jones, seconded by Cllr Paul Berry **RESOLVED** that the campaign to lower the speed limit in Natts Lane be supported accordingly.

90/25/25 Date of Next Meeting – Wednesday 24 September 2025

The meeting closed at 8.15pm.

Chairman

Date

Date: 15/07/2025

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Current Bank A/c

List of Payments made between 01/06/2025 and 30/06/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/06/2025	Netcom IT Solutions	DD	385.98		IT etc
02/06/2025	Horsham DC	DD	154.88		Bin emptying
02/06/2025	Horsham DC	DD	14.08		Bin emptying
02/06/2025	AMAZON	CARD	27.56		Tools and signs
02/06/2025	Screwfix Direct Ltd	DD	28.98		Misc ironmongery
09/06/2025	BT	DD	61.76		The Depot - Broadband
10/06/2025	Parkfield Retail Ltd	DD	28.99	Misc ironmongery	Parkfield Retail Ltd
11/06/2025	Billingshurst Comm. & Conf. Ce	013657	768.84		Garage rent
11/06/2025	Greg Burt	013658	225.00		Reimb. 1st aid beacon lighting
11/06/2025	Laker Brickwork & Construction	013659	695.05		Brick up window 83a High St.
11/06/2025	West Sussex County Council	013660	26,400.08		May salaries
11/06/2025	Wightman & Parrish Ltd	013661	50.59		Pub toilets cleaner
11/06/2025	Tyco Fire & Integrated Solutio	013662	65,001.00		CCTV Installation Inv 1
11/06/2025	Ballpoint Office Supplies Ltd	013663	74.75		Stationery
11/06/2025	South & South East in Bloom	013664	295.00		In Bloom entry
11/06/2025	Geosphere Ltd	013665	180.00		Parish Online renewal
11/06/2025	J G GIBSON	013666	330.00		Magician etc Farn Act Day
11/06/2025	SLCC	013667	315.00		R. Plant / SLCC M'ship
11/06/2025	Sussex Land Services Ltd	013668	285.60		Repairs to bridge SRCG
11/06/2025	Wild Science Ltd	013669	421.72		Family Activity Day 09/08/25
11/06/2025	Leith Hill Plant Ltd	013670	924.00		Repairs to path at JPF
16/06/2025	Restream Inc.	CARD	14.44		Restream
16/06/2025	A272 Design	SO	618.00		Village TWEET advert
16/06/2025	Southern Water	DD	22.79		Water etc 83a High St
17/06/2025	Horsham DC	DD	88.75		Bin emptying
17/06/2025	Horsham DC	DD	142.00		Bin emptying
17/06/2025	Horsham DC	DD	185.50		Bin emptying
23/06/2025	EE & T Mobile	CARD	33.42		EE & T Mobile
23/06/2025	Mailchimp	CARD	11.68		mail chimp
23/06/2025	Engie Gas Ltd	DD	71.18		83a High St - gas
25/06/2025	ALE Bus Machines	DD	62.34		Copier charges
27/06/2025	SSE	DD	146.04		Public toilets electric
30/06/2025	NatWest	DD	167.87		Bank charges
30/06/2025	Sussex Land Services	SO	2,697.80		GM - June
30/06/2025	Netcom IT Solutions	DD	224.32		Phones etc
30/06/2025	SSE	DD	87.00		Electric - 83a High St
30/06/2025	SSE	DD	228.37		Street furniture electric

Total Payments 101,470.36



Date: 15/07/2025

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Bank Reconciliation Statement as at 30/06/2025
for Cashbook 1 - Current Bank A/c

User: GREG

Bank Statement Account Name (s)	Statement Date	Page	Balances
Current Account	30/06/2025		174,033.57
Treasury Reserve Deposit	30/06/2025		420,186.99
Unity Bank	30/06/2025		440.81
			<u>594,661.37</u>

Unpresented Payments (Minus)	Amount
07/05/2025 013648 Rural Services Partnership Ltd	172.42
07/05/2025 013651 GN Tree Surgery Specialists Lt	540.00
11/06/2025 013657 Billingshurst Comm. & Conf. Ce	768.84
11/06/2025 013659 Laker Brickwork & Construction	695.05
11/06/2025 013662 Tyco Fire & Integrated Solutio	65,001.00
11/06/2025 013664 South & South East in Bloom	295.00
11/06/2025 013665 Geosphere Ltd	180.00
11/06/2025 013667 SLCC	315.00
	<u>67,967.31</u>
	526,694.06

Unpresented Receipts (Plus)

0.00

0.00

526,694.06

Balance per Cash Book is :-

526,694.06

Difference is :-

0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 15/07/2025

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**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 3 - Bonus Saver Account**

User: GREG

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Bonus Saver Account	30/06/2025		192,936.23
			<u>192,936.23</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			192,936.23
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			192,936.23
		Balance per Cash Book is :-	192,936.23
		Difference is :-	0.00



Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date