



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 4 November 2025 at 7.00 p.m.**

Present

Councillors Doug Waller (Chairman), Fay Algar, David Hingamp, Anna Rhodes and Kate Rowbottom.

In attendance

Richard Plant, Assistant Clerk

138/25 Chairman's Announcements

The Chairman reminded members that -

- i. The meeting was being streamed to the internet.
- ii. Councillors wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile phones should either be switched off or silenced.

139/25 Apologies for Absence

Cllr Jeremy Harris sent his apologies for approved reasons. On the proposal of Cllr Doug Waller, seconded by Cllr David Hingamp **RESOLVED** that the apology and reason given was accepted.

140/25 Declarations of interest and notification of change to members' interests

None.

141/25 Approval of the minutes of the Planning and Environment Committee held on 7 October 2025, previously circulated

On the proposal of Cllr Doug Waller, seconded by Cllr Anna Rhodes **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

142/25 Clerk's Report

Nothing to report.

143/25 Public Session

There were no members of the public present.

144/25 Planning Applications

DC/25/1566	Demolition of outbuilding and erection of double bay garage Keepers Cottage Coolham Road Coolham Horsham	RESOLVED: Neutral Proposed by Cllr K Rowbottom Seconded by Cllr F Algar
DC/25/1596	Surgery to 1x Sycamore and 1x Lime 7 Dell Lane Billingshurst West Sussex RH14 9QE	RESOLVED: Neutral Proposed by Cllr D Waller

		Seconded by Cllr A Rhodes
DC/25/1605	Installation of a new farm track North End Barn West Chiltington Lane Coneyhurst West Sussex RH14 9DN	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr D Hingamp
DC/25/1715	Demolition of existing detached garage and conservatory and erection of a pitched roof over existing porch, single storey side and rear extensions. 68 Arun Road Billingshurst West Sussex RH14 9NB	RESOLVED: Neutral Proposed by Cllr F Algar Seconded by Cllr D Hingamp
DC/25/1758	Surgery to 1x Pear (Works to Trees in a Conservation Area) 29 Rosehill Billingshurst West Sussex RH14 9QN	RESOLVED: Neutral Proposed by Cllr D Waller Seconded by Cllr F Algar

145/25 Licencing Applications

No new applications received.

146/25 Nominations for Street Naming

Cllr Kate Rowbottom advised that she had a name in mind for adding to the list. The Clerk requested that the nomination be submitted by e-mail along with supporting information for a future committee agenda.

147/25 Horsham District Council Decisions and Updates

The committee **NOTED** the reports from the Planning Authority

- a) Planning Application Decisions – Appendix **A**
- b) Appeals and Appeal Decisions – Appendix **B**
- c) Planning Compliance Update – Appendix **C**

148/25 Date of Next Meeting: Tuesday 2 December 2025 at 7.00pm (unless there is a need for a plans-only meeting).

The meeting closed at 7:26pm.

Chairman

Date