



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 7 May 2024 at 7.00pm**

Present

Cllrs James Marchant, Kate Rowbottom, Steve Thomas and Doug Waller (Chairman).

In attendance

Jo Booth, Assistant Clerk

54/24 Chairman's Announcements.

The Chairman advised

- i. The meeting is being streamed to the internet.
- ii. Cllrs wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.
- iii. Mobile 'phones should either be switched off or silenced.
- iv. The Chairman thanked Sarah Wilson for her service to the Council generally and to this Committee particularly.
- v. The Chairman welcomed Cllr Steve Thomas to the Committee.

55/24 Apologies for Absence.

An apology for an approved reason was received from Cllr Faye Algar. On the proposal of Cllr Doug Waller, seconded by Cllr Steve Thomas, **RESOLVED** that the apology and the reason given be accepted.

56/24 Declarations of interest and notification of change to members' interests.

None.

57/24 Approval of the minutes of the Planning and Environment Committee meeting held on 9 April 2024, previously circulated. On the proposal of Cllr Kate Rowbottom, seconded by Cllr James Marchant, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

58/24 Clerk's Report.

- i. In March, the Committee suggested that surgery be carried out to an ash tree at 27 East Street. The Arboricultural Officer has advised that the tree is now protected by a Tree Preservation Order (TPO) – reference TPO/1568.
- ii. A planning agent has contacted the Parish Office with regard to progressing a planning application for a food retailer on the A29, opposite the Trade and Business Park. They will attend the Main Council meeting on 3 July.

59/24 Public Session.

There were no members of the public present.

60/24 Planning Applications.

- i. **DC/23/2228 AMENDED PLAN** Erection of a single storey rear extension and conversion of an existing outbuilding into a home office. **HIGH SEAT BARN, HIGH STREET, BILLINGSHURST.** The application has been permitted as the Conservation Officer was happy with the amendment to the roof pitch.
- ii. **DC/24/0531** Fell 1 x Horse Chestnut. **61 CLEVE WAY, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Steve Thomas, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/24/0529** Erection of an outbuilding at land adjacent to Yew Tree Cottage. **YEW TREE COTTAGE, WEST CHILTINGTON LANE, CONEYHURST, BILLINGSHURST.** On the proposal of Cllr Steve Thomas, seconded by Cllr Kate Rowbottom, **RESOLVED** that the Parish Council does not object to this application.
- iv. **DC/24/0498** Demolition of 2No cottages and erection of 1No dwelling with associated landscaping and car park. **KEEPERS COTTAGES, COOLHAM ROAD, COOLHAM.** On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- v. **DC/24/0276** Surgery to 1 x Group of 100 Poplars. **MULBERRY HOUSE, MARRINGDEAN ROAD, BILLINGSHURST.** On the proposal of Cllr James Marchant, seconded by Cllr Kate Rowbottom, **RESOLVED** that the Parish Council does not object to this application.
- vi. **DC/24/0579** Replacement of existing conservatory with a new conservatory to the rear of the property. **25 CRANHAM AVENUE, BILLINGSHURST.** On the proposal of Cllr James Marchant, seconded by Cllr Kate Rowbottom, **RESOLVED** that the Parish Council does not object to this application.
- vii. **DC/24/0636** Surgery 1x Acer Negundo (Boxelder Maple), 1x Prunus avium (Cherry), 1x Prunus species unknown (Cherry), 1x Eucalyptus, 1x Fraxinus excelsior (Ash), and Leylandii hedge (Works to trees in a Conservation Area). **HIGH SEAT HOUSE, HIGH STREET, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- viii. **DC/24/0605** Erection of a single storey rear extension. **15 WOODLANDS WAY, BILLINGSHURST.** On the proposal of Cllr James Marchant, seconded by Cllr Kate Rowbottom, **RESOLVED** that the Parish Council does not object to this application.

61/24 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/22/1848	Erection of 1no detached two-storey dwelling and creation of a natural play area for public use LAND TO THE EAST OF MAPLE ROAD, MAPLE ROAD, BILLINGSHURST	Strong objection 25.4.2023	Refused 17.4.2024
DC/23/2228	Erection of a single storey rear extension and conversion of an existing outbuilding into a home office HIGH SEAT BARN, HIGH STREET, BILLINGSHURST	Split decision 9.1.2024 (object to outbuilding conversion)	Permitted 24.4.2024
DC/24/0152	Erection of a detached two storey residential dwelling LAND TO THE REAR OF 8 STATION ROAD, BILLINGSHURST	Objected 26.3.2024	Refused 29.4.2024
DC/24/0111	Surgery to 1x Oak 5 THE WILLOWS, BILLINGSHURST	No objection 26.3.2024	Permitted 29.4.2024

62/24 Appeals and Appeal Decisions.

- i. **DC/22/2165 Wellers Bungalow, Marringdean Road.** The Committee objected to this application in June 2023 and it was subsequently taken to appeal. The appeal was dismissed on 25 April 2024.

63/24 Planning Compliance Update.

- i. **EN/24/0143 17 Belinus Drive.** Alleged construction of bin store forward of principal elevation.
- ii. **EN/24/0161 Cedars Byre, Parbrook.** Alleged breach of condition 3 of DC/20/0469 limiting use of an outbuilding.

64/24 Date of Next Meeting: Tuesday 4 June 2024 at 7.00pm (unless there is a need for a plans-only meeting). Alex Marshall and David McFarlane should be in attendance to give an update on progress at the Trade and Business Park.

The meeting closed at 7.35pm.

Chairman

Date