



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Tuesday 5 March 2024 at 7.00pm**

Present

Cllrs Faye Algar, Caroline Beresford Pratt, James Marchant, Doug Waller (Chairman) and Sarah Wilson.

In attendance

Jo Booth, Assistant Clerk

24/24 Chairman's Announcements.

The Chairman advised

- i. The meeting is being streamed to the internet.
- ii. Cllrs wishing to speak should raise their hand and, when invited to do so, speak loudly and clearly.

25/24 Apologies for Absence.

None.

26/24 Declarations of interest and notification of change to members' interests.

None.

27/24 Approval of the minutes of the Planning and Environment Committee meeting held on 6 February 2024, previously circulated. On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

28/24 Clerk's Report.

Alex Marshall of Dunmoore Group would like to attend the April meeting to give an update on progress at the Trade and Business Park. A further planning application on the site is in the process of being validated. David McFarlane of SP Broadway has advised that The Range are planning to move to the unit behind Lidl.

29/24 Public Session.

There were no members of the public in attendance.

30/24 Planning Applications.

- i. **DC/24/0161** Erection of 3 bay garage to front of property. **THE COMPTONS, PARBROOK, BILLINGSHURST.** On the proposal of Cllr Sarah Wilson, seconded by Cllr Faye Algar, **RESOLVED** that the Parish Council objects to this application as the scale of the proposed garage is too large for the site. There appears to be extensive hard landscaping in the proposal which is a concern for water run-off. Councillors feel that a permeable surface should be required.
- ii. **DC/24/0147** Erection of a front and rear two-storey extension with garage conversion and internal reconfiguration. **22 BROOMFIELD DRIVE, BILLINGSHURST.** On the proposal of Cllr James Marchant, seconded by Cllr Sarah Wilson, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/24/0182** Erection of a single storey side and rear extension. **66 SILVER LANE, BILLINGSHURST.** On the proposal of Cllr James Marchant, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council does not object to this application.
- iv. **DC/23/2280** Erection of a prefabricated, single-storey building to provide 2No. classrooms (F1), with associated works. **INGFIELD MANOR SCHOOL, INGFIELD MANOR DRIVE, FIVE OAKS, BILLINGSHURST.** On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Faye Algar, **RESOLVED** that the Parish Council does not object to this application.
- v. **DC/23/2103** Erection of Business Park following demolition of existing redundant farm buildings. **HILLAND FARM, HILLAND RAOD, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Faye Algar, **RESOLVED** (on the Chairman's casting vote) that the Parish Council does not object to this application.
- vi. **DC/23/2268 AMENDED PLAN** Variation of Condition 1 of previously approved application DC/22/2246 (Demolition of existing rear extension and erection of a part two-storey rear and side extension.) (Householder Application) Rearrangement to internal spaces and alterations to fenestrations. **THE OLD COTTAGE, ANDREWS HILL, BILLINGSHURST.** On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.

31/24 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/23/1948 & DC/23/1949	Demolition of existing lean-to and creation of new opening. Erection of a single storey side and rear extension including part basement and associated external landscaping works (Householder and Listed Building Consent) 39 EAST STREET, BILLINGSHURST	N/A Permitted before comments made	Permitted 2.2.2024

Horsham District Council Planning Decisions, cont/...

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/23/2306	Fell 1 x Oak Tree LAND ON THE NORTH SIDE OF WILLOW DRIVE, BILLINGSHURST	Strong objection 9.1.2024	Permitted 21.2.2024
DC/23/2251	Creation of driveway and associated dropped kerb 12 GROOMSLAND DRIVE, BILLINGSHURST	No objection 9.1.2024	Permitted 28.2.2024
DC/23/2327	Erection of a two storey side extension projecting to the front and rear of the existing property, including the provision of a garage THE PADDOCKS, STANE STREET, FIVE OAKS, BILLINGSHURST	No objection 6.2.2024	Permitted 29.2.20244

32/24 Appeals and Appeal Decisions.

None.

33/24 Planning Compliance Update.

- i. **EN/24/0050 50 Luxford Way.** Alleged extension of fence on to land outside of the property owner's legal boundary.
- ii. **EN/24/0060 Harrier Cottage, Adversane Lane.** Alleged use of residential property for commercial purposes.
- iii. **EN/24/0062 15 Renton Close.** Alleged installation of 12 foot high pole with security light.

34/24 Date of Next Meeting: Tuesday 9 April 2024 at 7.00pm (Please note change of date from 2 April 2024) – unless there is a need for a plans-only meeting.

The meeting closed at 7.40pm.

Chairman

Date