



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Thursday 18 May 2023 at 7.30pm**

Present

Cllrs Faye Algar, Caroline Beresford Pratt, Deepak Mahal and Doug Waller (Chairman).

In attendance

Jo Booth, Assistant Clerk

63/23 Chairman's Announcements.

The Chairman advised that

1. The meeting was being streamed to the internet.
2. Councillors wishing to speak should raise their hand and speak loudly and clearly.

The Chairman welcomed Councillors Faye Algar and Deepak Mahal to their first meeting of the Committee.

64/23 Apologies for Absence.

Apologies for absence were received from Cllr James Marchant (work commitment) and Sarah Wilson (personal commitment). On the proposal of Cllr Doug Waller, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the apologies and the reasons given be accepted.

65/23 Declarations of interest and notification of change to members' interests.

Cllr Faye Algar declared a personal interest in agenda item 70/23ii as the applicant is a neighbour.

Cllr Deepak Mahal declared a personal interest in agenda items 70/23i and 70/23ix as the applicants are neighbours.

66/23 Approval of the minutes of the Planning and Environment Committee meeting held on 6 April 2023, previously circulated. On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Faye Algar, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

67/23 Approval of the minutes of the Planning and Environment Committee meeting held on 25 April 2023, previously circulated. On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Deepak Mahal, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

68/23 Matters Arising.

None.

69/23 Public Session.

There were no members of the public present.

70/23 Planning Applications.

- i. **DC/23/0564** Replacement detached garage building to the side of the property. **1 WOODCOT, NEW ROAD, BILLINGSHURST.** Having declared a personal interest in this application, Cllr Deepak Mahal took no part in the discussion and abstained from voting. On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Faye Algar, **RESOLVED** that the Parish Council does not object to this application.
- ii. **DC/23/0585** Installation of 5x rooflights. Change of external walls material from facing brick to white render. **LITTLE ACRES, ADVERSANE LANE, ADVERSANE, BILLINGSHURST.** Having declared a personal interest in this application, Cllr Faye Algar took no part in the discussion and abstained from voting. On the proposal of Cllr Doug Waller, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/23/0608** Demolition of front porch, carport, garage and study. Erection of a two storey side extension and single storey rear extension and associated alterations. **9 BIRCH DRIVE, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.
- iv. **DC/23/0606** Demolition of existing conservatory and detached double garage. Erection of a single storey rear extension. Construction of a drive-through garage structure to the side of the extension to the rear of the existing driveway. **CARMEL, MARRINGDEAN ROAD, BILLINGSHURST.** On the proposal of Cllr Faye Algar, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the Parish Council does not object to this application but comments that members would have liked to see more information on elevations and sections in order to understand the proposed heights.
- v. **DC/22/2246 & DC/22/2249** Demolition of existing rear extension and erection of a part two-storey, part single storey rear and side extension. (Householder and Listed Building Consent). **THE OLD COTTAGE, ANDREWS HILL, BILLINGSHURST.** On the proposal of Cllr Deepak Mahal, seconded by Cllr Faye Algar, **RESOLVED** that the Parish Council does not object to this application.
- vi. **DC/23/0729** Fell 1 x Cypress. **5 DELL LANE, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application. Members would like to encourage the planting of a replacement tree but recognise that this might not always be possible or practical.

- vii. **DC/23/0653** Reconstruction of existing conservatory and replacement of the existing decking with patio slabs (Resubmission of DC/10/0213). **6 EASTON CRESCENT, BILLINGSHURST.** On the proposal of Cllr Deepak Mahal, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the Parish Council does not object to this application.
- viii. **DC/23/0674** Erection of 1 x new build dwelling in the alternative to permission granted under DC/20/1238 (Prior Approval of Proposed Change of Use of Agricultural Building to form 1 dwellinghouse). **SOUTH HOUSE FARM, MARRINGDEAN ROAD, BILLINGSHURST.** On the proposal of Cllr Deepak Mahal, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the Parish Council does not object to this application.
- ix. **DC/23/0686** Variation of Conditions 1 and 5 of previously approved application DC/21/1471 (Demolition of existing bungalow and erection of replacement two storey dwelling, car port and new access) to allow for repositioning of proposed access. **ANNEXE, LITTLE WOODHOUSE, NEW ROAD, BILLINGSHURST.** Having declared a personal interest in this application, Cllr Deepak Mahal abstained from voting. The Assistant Clerk had circulated, via email, a statement from the applicant who was unable to attend in person. On the proposal of Cllr Doug Waller, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the Parish Council does not object to this application.
- x. Erection of a new wooden summer house. **CEDARS BYRE, PARBROOK, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.
- xi. **DC/23/0773** Repair and replace existing pointing with lime mortar (Listed Building Consent). **SOUTHLANDS FARM, STANE STREET, ADVERSANE, BILLINGSHURST.** On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Faye Algar, **RESOLVED** that the Parish Council does not object to this application.
- xii. **DC/23/0843** Erection of a single storey infill between house and garage with associated works. **2 KNIGHTSACRE, STATION ROAD, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.
- xiii. **DC/23/0863** Surgery to 1 x Oak. **24 ROSEHILL, BILLINGSHURST.** On the proposal of Cllr Faye Algar, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.
- xiv. **DC/23/0866** Surgery to 1 x Oak. **15 CAFFYNS RISE, BILLINGSHURST.** On the proposal of Cllr Faye Algar, seconded by Cllr Deepak Mahal, **RESOLVED** that the Parish Council does not object to this application.

71/23 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/23/0274	Erection of a single storey side and rear extension and associated works 3 LORDINGS COTTAGES, LORDINGS ROAD, ADVERSANE, BILLINGSHURST	No objection 2.3.2023	Permitted 6.4.2023
DC/22/2219	Creation of a dropped kerb, vehicle crossover and hardstanding area for parking for 2no vehicles 70 COOMBE HILL, BILLINGSHURST	No objection subject to Highways' view 2.3.2023	Permitted 6.4.2023
DC/22/2273	Construction of indoor riding arena THE BERRIES, LORDINGS ROAD, ADVERSANE, BILLINGSHURST	No objection 2.2.2023	Permitted 12.4.2023
DC/23/0124	Surgery to 1x Sycamore (TPO), 1x Yew (Conservation Area Only) GRATWICKE COTTAGE, 16A EAST STREET, BILLINGSHURST	No objection 15.2.2023	Permitted 13.4.2023
DC/23/0140	Variation of Condition 1 of previously approved application DC/20/0448 (Approval of Reserved Matters for Unit 14 within Phase 2 of DC/18/2122) Relating to relocation of roller shutter door opening, amendments to door opening positions and fenestration. Siting of building moved north and west as agreed under DC/20/1795 BILLINGSHURST BUSINESS PARK, STANE STREET, BILLINGSHURST	No objection 2.2.2023	Permitted 21.4.2023
DC/23/0094	Demolition of an existing timber shed and erection of a detached single storey outbuilding. (Part-Retrospective) LITTLE ACRES, ADVERSANE LANE, ADVERSANE, BILLINGSHURST	No objection 15.2.2023	Permitted 24.4.2023
DC/22/1691	Outline Application for redevelopment of the site to provide 7no business starter units with all matters reserved McVEIGH PARKER & CO LTD, STANE STREET, ADVERSANE, BILLINGSHURST	No objection 6.10.2022	Refused 28.4.2023

72/23 Appeals and Appeal Decisions. There are no updates this month.**73/23 Planning Compliance Update.**

- i. **EN/23/0168** 35 Luxford Way. Alleged addition of wooden panels on top of boundary fence to increase height to over 2m.
- ii. **EN/23/0216** 4 Bowling Lane. Alleged garage conversion in breach of condition 8 of planning permission.
- iii. **EN/23/0227** Pound Cottage, Okehurst Road. Alleged unauthorised alterations to a Listed Building, including installation of double glazed windows and laying of modern floors

74/23 Any other matters for information only.

- i. Residents of Maple Road and Broomfield Drive have contacted the Assistant Clerk, both in person and via email, following the meeting on 25 April 2023. They have said that they were grateful for the support of the Parish Council in objecting to the proposed development of the local green space in Maple Road.
- ii. Members asked the Assistant Clerk to make contact with Alex Marshall of Dunmoore Group and invite him to attend a Committee meeting in July or August.

75/23 Date of Next Meeting: Thursday 8 June 2023 at 7.30pm.

The meeting closed at 8.25pm.

Chairman

Date