



**Minutes of the Meeting of the Working Practices Committee  
Wednesday 14 June 2023  
7.30pm**

**Present:** Cllrs Steve Thomas (Vice Chairman) Craig Gale, Ken Peters and Sarah Wilson.

**In attendance:**

G Burt, Clerk to the Council

**14/23 Chairman's Announcements.**

The Chairman advised that Cllrs wishing to speak should raise their hand and speak loudly and clearly.

**15/23 Apologies**

Apologies for absence were received from Cllrs Roy Margetts and Doug Waller - prior commitments. On the proposal of Cllr Steve Thomas, seconded by Cllr Sarah Wilson, **RESOLVED** to accept the apologies and reasons given.

**16/23 To Receive Declarations of Interest and Notification of Changes to Members' Interests.**

The Clerk declared a personal interest in Minute 22/23.

**17/23 Public Session.**

None.

**18/23 Approval of the Minutes of the Working Practices Committee meeting held on 15 February 2023, previously circulated.**

On the proposal of Cllr Steve Thomas, seconded by Cllr Craig Gale, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

**19/23 Matters Arising.**

It was noted that the Council had resolved not to adopt the Respect & Civility Pledge.

**20/23 Exclusion of Press & Public.**

On the proposal of Cllr Sarah Wilson, seconded by Cllr Ken Peters, **RESOLVED** that in view of the confidential nature of the business about to be transacted (staffing), the press and public be temporarily excluded and they are instructed to withdraw.

**21/23 Reports for noting.**

Members received reports on the new Neighbourhood Warden accommodation, End of Year Reviews and Pay Multiple information on the website (1:2.11). NOTED. Members

would be interested in considering at a future meeting, the possibility of taking on additional support in the Parish Office / Centre.

*The Clerk left the room.*

**22/23 Complaint about Member of Staff**

A complaint had been received about a member of staff. The Committee considered the matter in the light of the appropriate policy and **RESOLVED** accordingly. Supporting papers and details of resolution to be placed on the said person's file.

*The Clerk re-entered the room.*

**23/23 Any other matters for information only.**

None.

**24/23 Date of Next Meeting: Wednesday 13 September 2023.**

Meeting closed at 8.32pm.

**Chairman**

**Date**