



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Thursday 3 February 2022 at 7.30pm**

Present

Cllrs Edna Benger, Caroline Beresford Pratt, Garry Commins, Dave Homer (Chairman), James Marchant and Doug Waller.

In attendance

Jo Booth, Assistant Clerk

The Chairman reminded members that the meeting was being streamed on the internet and asked that they raise their hands if they wished to speak.

12/22 Apologies for Absence.

An apology for absence was received from Cllr Sarah Wilson (prior commitment). On the proposal of Cllr Dave Homer, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the apology and the reason given be accepted.

13/22 Declarations of interest and notification of change to members' interests.

None.

14/22 Approval of the minutes of the Planning and Environment Committee meeting held on 13 January 2022, previously circulated. On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Doug Waller, **RESOLVED** that the minutes be accepted and signed as a correct record accordingly.

15/22 Matters Arising.

- i. Alex Marshall of Dunmoore Group and David McFarlane of SP Broadway will be in attendance at the meeting to be held on 3 March 2022. In the interim, Alex has supplied a written update and an updated masterplan of the Hilland site. Councillors asked the Assistant Clerk to request a masterplan showing plot numbers and to raise two queries in advance of the meeting next month; namely, what type of business might be included in the Design and Build Units section of the report referred to as "a different type of industrial/distribution occupier"? and, what are the constraints on the type of occupier of these units?

16/22 Public Session.

There were no members of the public in attendance.

17/22 Planning Applications.

- i. **DC/21/2839** Erection of an attached timber framed annexe. **CROSSWAYS, ADVERSANE LANE, ADVERSANE, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Garry Commins, **RESOLVED** that the Parish Council strongly objects to this retrospective application. Members felt that the application does not demonstrate the need which is referred to in the Design and Access Statement and that the annexe is overdevelopment of the site.
- ii. **DC/21/2843 & DC/21/2844** Erection of an extension to dwelling and garage (Householder and Listed Building Consent). **THE OLD COTTAGE, ANDREWS HILL, BILLINGSHURST.** On the proposal of Cllr Garry Commins, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council does not object to this application but notes that the extension appears to be 1½ times the size of the existing property and that the extension is not in keeping with the cottage. Cllr James Marchant asked the Assistant Clerk to find out what the definition of an extension is in planning terms.
- iii. **DC/22/0002** Demolition of existing shed. Erection of a single storey side and rear extension. **25 NORMAN CLOSE, BILLINGSHURST.** On the proposal of Cllr Doug Waller, seconded by Cllr Edna Benger, **RESOLVED** that the Parish Council objects to this application which is overdevelopment of the site and will result in the loss of garden land for current and future occupiers of the property.
- iv. **DC/21/2862** Conversion of existing garage into habitable living space and erection of a single storey rear extension with associated works. **WHITE COTTAGE, STANE STREET, FIVE OAKS, BILLINGSHURST.** On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council does not object to this application.
- v. **DC/21/1638** Erection of a side extension and reconfiguration to the existing commercial/manufacturing premises. **WESBART UK LTD, UNITS A AND D, DAUX ROAD, BILLINGSHURST.** On the proposal of Cllr Garry Commins, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- vi. **DC/21/2852** Demolition of existing garage and erection of a replacement detached storey garage, car port and storage building with office above. Erection of a single storey rear extension. **1 WOODCOT, NEW ROAD, BILLINGSHURST.** On the proposal of Cllr Dave Homer, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council does not object to this application.
- vii. **DC/22/0032** Erection of a two storey side extension. **27 MAPLE ROAD, BILLINGSHURST.** On the proposal of Cllr Caroline Beresford Pratt, seconded by Cllr Edna Benger, **RESOLVED** that the Parish Council does not object to this application.

18/22 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/21/1900	External alterations to existing building including installation of windows, doors and rooflights, re-cladding and re-roofing (following prior approval for change of use to residential, ref: DC/19/1258) LITTLE OAK, MARRINGDEAN ROAD, BILLINGSHURST	No objection 2.12.2021	Permitted 5.1.2022
DC/21/2450	Fell x1 Red cedar (works to trees in conservation area) VINE COTTAGE, 55 EAST STREET, BILLINGSHURST	No objection 2.12.2021	Permitted 6.1.2022
DC/21/2531	Conversion of barn into dwelling with lean to veranda, associated parking and garden area CHANNY FARM, WEST CHILTINGTON LANE, CONEYHURST	No objection 2.12.2021	Permitted 6.1.2022
DC/21/2553	Erection of a front porch extension 33 FRENCHES MEAD, BILLINGSHURST	No objection 2.12.2021	Permitted 10.1.2022
DC/21/2567	Removal of existing single storey side and rear extensions and erection of a two-storey side extension and single storey rear extension 34 COOMBE HILL, BILLINGSHURST	No objection 2.12.2021	Permitted 12.2.2022
DC/21/1901	External alterations to existing building including installation of windows, doors and rooflights, re-cladding and re-roofing (following prior approval for change of use to residential, ref: DC/19/1258) FIG TREES, MARRINGDEAN ROAD, BILLINGSHURST	No objection 2.12.2021	Permitted 13.1.2022
DC/21/2243	Removal of existing canopy and erection of a pitched roof front entrance porch 11 LONGHURST DRIVE, BILLINGSHURST	No objection 4.11.2021	Permitted 13.1.2022
DC/21/2563	Demolition of existing Keepers Cottages. Erection of a relocated two-storey residential dwelling with access, landscaping and associated infrastructure KEEPERS COTTAGES, WEST CHILTINGTON LANE, CONEYHURST, BILLINGSHURST	Objection 13.1.2022	Refused 25.1.2022
DC/21/1188	Surgery to 2 x Oaks 58 BROOMFIELD DRIVE, BILLINGSHURST	No objection 29.7.2021	Permitted 25.1.2022
DC/21/2684	Replacement of double doors with sliding doors to the south elevation and infill the existing extension to the west elevation BILLINGSHURST VILLAGE HALL, ROMAN WAY, BILLINGSHURST	No comment 15.12.2021	Permitted 26.1.2022

19/22 Appeals and Appeal Decisions.

- i. Dunmoore Group has lodged an appeal against the refusal of planning permission DC/20/2572 (variation of conditions). The appeal, if valid, is to be considered by way of written representation. The Assistant Clerk will contact Alex Marshall to ask for full details of this case.

20/22 Any other matters for information only.

- i. Horsham District Council consulted the Parish Council in July 2021 on the Licensing Application for a vineyard in The Haven, even though it was outside the parish. District Councillor Chris Brown recently alerted the Clerk to an application for Tesco Express, Lower Station Road which HDC had not notified the Parish Council of. The Assistant Clerk asked HDC if the PC should have been consulted and was told that there is no legal requirement for them to consult. Applications are advertised in the West Sussex County Times and on the HDC website. There will be an agenda item for the meeting on 3 March to consider whether or not the PC wishes to comment on future applications within the parish or not.

21/22 Date of Next Meeting: Wednesday 16 February (plans only) at **7.00pm**. The next full meeting will be held on **Thursday 3 March 2022** at 7.30pm.

The meeting closed at 8.20pm.

Chairman

Date