



Registered Charity No. 227480
Minutes of the Meeting of Billingshurst Centre Committee
Wednesday 27 July 2022 7.15pm

Present

Cllrs Ken Peters (Chairman), Phillip Day, Craig Gale and Sarah Wilson.

In Attendance

G Burt, Clerk to the Council

50/22 Chairman's Announcements.

The Chairman reminded Members

1. That the meeting was being streamed to the internet.
2. That Cllrs wishing to speak should raise their hand and speak clearly and loudly.

51/22 Apologies for Absence.

Apologies for absence were received from Cllrs Paul Berry and Sandy Duck due to prior engagements. On the proposal of Cllr Ken Peters, seconded by Cllr Craig Gale, **RESOLVED** that the apologies and reasons given be accepted.

52/22 To Receive Declarations of Interest and Notification of Changes to Members' Interests.

Cllr Craig Gale declared a pecuniary interest as he is employed by a tenant of the Centre.

53/22 Minutes.

The minutes of 25 May 2022, previously circulated, were taken as read. On the proposal of Cllr Craig Gale, seconded by Cllr Sarah Wilson, **RESOLVED** that the minutes be approved and signed as a correct record accordingly.

It was noted that the 29 June 2022 meeting was cancelled due to a lack of business.

54/22 Matters Arising.

None.

55/22 Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman).

None.

56/22 To receive the Unaudited Financial Statements to 31st March 2022 and RECOMMEND to the Parish Council as Sole Managing Trustee that they be approved.

Members considered the draft accounts for the previous year, noting a shortfall in income against expenditure of £80,013. The Clerk advised that a grant of £35,284.23 expected in that year had since been received so in effect this loss was £44,729. Also, Members needed to be mindful that the Centre had benefitted from an array of COVID related grants and furlough schemes over the past two years which had helped it stay afloat. These were no

longer available. Bookings were though starting to recover gradually, and constant efforts were being made to manage expenditure. On the proposal of Cllr Phillip Day, seconded by Cllr Craig Gale, **RECOMMEND** that the accounts be approved by the Trustees.
[The Clerk would seek clarification on what determines the level of audit a charity requires, and also the *non-overdraft*.]

57/22 To note the income & expenditure relating to the 2021 Christmas Fayre.

Members were pleased to see that last year's Christmas Fayre made a profit of approximately £1,000. Officers suggested that this could be increased by managing catering costs more closely.
NOTED.

58/22 Centre Manager's Report for June & July.

The Committee **NOTED** the report from the Manager, previously circulated. Members' usual thanks to the Manager would be conveyed accordingly. Cllr Craig Gale commented on the potential saving to be made if the boiler was replaced, and also if solar panels were installed in the roof; he kindly offered to assist officers in looking at these projects.

59/22 Any other matters for information only.

Members commented on fading signage and national flag on the High Street side of the building – Clerk to action.

60/22 Date of the Next Meeting. Wednesday 28 September 2022 at 7.00pm.

The meeting closed at 7.33pm.

Chairman

Date