



Registered Charity No. 227480
Minutes of the Meeting of Billingshurst Centre Committee
Wednesday 30 March 2022 7.00pm

Present

Cllrs Ken Peters (Chairman), Paul Berry and Sarah Wilson.

In Attendance

G Burt, Clerk to the Council

26/22 Chairman's Announcements.

The Chairman reminded Members

1. That the meeting was being streamed to the internet.
2. That Cllrs wishing to speak should raise their hand and speak clearly and loudly.

27/22 Apologies for Absence.

Apologies for absence were received from Cllrs Graeme Acraman, Craig Gale and Sandy Duck due to prior engagements. On the proposal of Cllr Ken Peters, seconded by Cllr Sarah Wilson, **RESOLVED** that the apologies and reasons given be accepted.

28/22 To Receive Declarations of Interest and Notification of Changes to Members' Interests.

None.

29/22 Minutes.

The minutes of 23 February 2022, previously circulated, were taken as read. On the proposal of Cllr Paul Perry, seconded by Cllr Sarah Wilson, **RESOLVED** that the minutes be approved and signed as a correct record accordingly.

30/22 Matters Arising.

None.

31/22 Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman).

None.

32/22 To approve payments for February 2022.

Details of payments totalling £8,115.63 for February 2022 had been previously circulated – Appendix A. On the proposal of Cllr Ken Peters, seconded by Cllr Sarah Wilson, **RESOLVED** that the payments be approved and published on the Council's website accordingly.

It was noted that there was a duplicate payment for Amazon; the Clerk would look into this. [Post meeting note: The Centre Manager advised that this was not a duplicate payment, but in actual fact two lots of the same thing which had to be ordered that way.]

33/22 To approve Bank Reconciliations Current & Main Reserve Accounts and Second Reserve Account.

On the proposal of Cllr Ken Peters, seconded by Cllr Sarah Wilson, **RESOLVED** to approve bank reconciliations as follows for February, which were then initialed by Cllr Ken Peters.

Current Account / Bank Statement 142 – Appendix B

Reserve Account / Bank Statement 290 - Appendix B

34/22 To ratify the current *Standard Conditions of Hire*.

Members reviewed the *Standard Conditions of Hire*, which had recently been modified. On the proposal of Cllr Ken Peters, seconded by Cllr Sarah Wilson, **RESOLVED** that the *Standard Conditions of Hire* be approved accordingly.

35/22 Centre Manager's Report for January.

The Committee **NOTED** the report from the Manager, previously circulated. Members' usual thanks to the Manager would be conveyed accordingly.

36/22 Any other matters for information only.

None.

37/22 Date of the Next Meeting. Thursday 28 April 2022 at 7.00pm.

The meeting closed at 7.13pm.

Chairman

Date