



**Minutes of the Meeting of the Planning and Environment Committee
held at the Billingshurst Centre
on Thursday 3 June 2021 at 7.30pm**

Present

Cllrs Caroline Beresford Pratt, Garry Commins, Dave Homer (Chairman), James Marchant and Doug Waller.

In attendance

Jo Booth, Assistant Clerk

The Chairman reminded members of the COVID precautions and that the meeting was being streamed on the internet.

59/21 Apologies for Absence.

Apologies for absence were received from Cllrs Edna Benger (unwell) and Sarah Wilson (prior commitment). On the proposal of Cllr Dave Homer, seconded by Cllr Garry Commins, **RESOLVED** that the apologies and the reasons given be accepted.

60/21 Declarations of interest and notification of change to members' interests.

None.

61/21 Approval of the minutes of the Planning and Environment Committee meeting held on 6 May 2021, previously circulated, to confirm and sign the minutes as a correct record. On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that, with the amendment of minute 52/21 ix to specify that replacement trees be of an indigenous species, the minutes be accepted and signed as a correct record accordingly.

62/21 Matters Arising.

None.

63/21 Public Session.

None

64/21 Planning Applications.

Councillors reported that they had been experiencing problems with Horsham District Council's Public Access system. Members had been unable to look at some of the plans at all and some only in part. The Assistant Clerk had reported problems to HDC who advised that they were aware of issues and that they are working to rectify them. The Assistant Clerk will ask for hard copies of planning applications until the problem is resolved and will make them available in the Parish Office.

- i. **DC/21/0702** Erection of a single storey rear extension. **6 HILLYFIELD, BILLINGSHURST**. On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- ii. **DC/21/0621** Erection of a single storey extension providing entrance/boot room link between main house and garage. **LITTLE DAUX BARN, LITTLE DAUX FARM, EAST STREET, BILLINGSHURST**. On the proposal of Cllr Doug Waller, seconded by Cllr Garry Commins, **RESOLVED** that the Parish Council does not object to this application.
- iii. **DC/21/0555** Demolition of existing side extension, covered area, and rear garage. Erection of a single storey side and rear extension. **ALBURY, PARBROOK, BILLINGSHURST**. On the proposal of Cllr Dave Homer, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council does not object to this application.
- iv. **DC/21/0434** Demolition of existing annexe building and erection of replacement annexe building. **LEE PLACE LODGE, BLACKGATE LANE, PULBOROUGH**. On the proposal of Cllr Garry Commins, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- v. **DC/21/0811** Erection of three bay garage with first floor home office. **LITTLE LORDINGS, LORDINGS ROAD, ADVERSANE, BILLINGSHURST**. On the proposal of Cllr Doug Waller, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application.
- vi. **DC/21/1153** Surgery to 2 x Yew, 1 x Group of Conifers (Work to Trees in a Conservation Area). **THE VICARAGE, 8 EAST STREET, BILLINGSHURST**. On the proposal of Cllr Garry Commins, seconded by Cllr Dave Homer, **RESOLVED** that the Parish Council does not object to this application subject to HDC's Arboricultural Officer being satisfied at the extent of the works proposed.
- vii. **DC/21/1007** Fell 1 x Elder, 1 x Ash & 2 x Elm (Works to Trees in a Conservation Area). **WAYSIDE COTTAGE, STANE STREET, ADVERSANE, BILLINGSHURST**. On the proposal of Cllr Garry Commins, seconded by Cllr Doug Waller, **RESOLVED** that the Parish Council objects to this application. Members were of the opinion that the application form fails to justify the reason for felling the specified trees – are they dead, dying or diseased? Members support the comments made by a neighbour concerning the loss of a number of trees within the Adversane Conservation Area in recent times and are concerned that further losses will have a negative effect on the street scene.
- viii. **DC/21/1046** Surgery to 1 x Bay (Works to Trees in a Conservation Area). **110 HIGH STREET, BILLINGSHURST**. On the proposal of Cllr Dave Homer, seconded by Cllr Garry Commins, **RESOLVED** that the Parish Council objects to this application. Members felt that the scope of work, i.e. reducing a 70 foot tall tree to 6-7 feet, is excessive. The property lies within the Conservation Area and, it is felt, the extensive reduction will have a negative impact on the street scene in the locality.

- ix. **DC/21/0300** Removal of Condition 2 attached to the preceding grant of planning permission ref: BL/13/61 (proposed detached bungalow and garage and improvements to vehicular access), to enable an unrestricted market occupancy. **LIME TREES, STANE STREET, BILLINGSHURST**. On the proposal of Cllr Doug Waller, seconded by Cllr Caroline Beresford Pratt, **RESOLVED** that the Parish Council does not object to this application.
- x. **DC/21/0698** Surgery to 1 x Oak. **THE FIRS, DAUXWOOD CLOSE, BILLINGSHURST**. On the proposal of Cllr Garry Commins, seconded by Cllr James Marchant, **RESOLVED** that the Parish Council does not object to this application but, noting that the Oak has a TPO, this decision is subject to the Arboricultural Officer being satisfied with the scope of the proposed works.

65/21 Horsham District Council Planning Decisions.

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/21/0133	Reserved matters application for Plots 25-26 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No objection 1.4.2021	Refused 7.5.2021
DC/21/0134	Reserved matters application for Plots 27-28 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No objection 1.4.2021	Refused 7.5.2021
DC/21/0135	Reserved matters application for Plots 29-30 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No objection 1.4.2021	Refused 7.5.2021
DC/21/0136	Reserved matters application for Plots 31-32 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No objection 1.4.2021	Refused 7.5.2021
DC/21/0358	Erection of detached building to provide garaging, tack room, hay store and workshop LADYMEAD, WEST CHILTINGTON LANE, CONEYHURST, BILLINGSHURST	No objection 1.4.2021	Permitted 5.5.2021
DC/21/0396	Erection of a first floor rear extension and addition of side door 27 STATION ROAD, BILLINGSHURST	No objection 1.4.2021	Permitted 5.5.2021
DC/21/0613	Erection of a single storey rear extension 49 SILVER LANE, BILLINGSHURST	No objection 6.5.2021	Permitted 10.5.2021

PLAN NO	DESCRIPTION	PARISH COUNCIL RESPONSE	HDC DECISION
DC/20/2546	External alterations to existing building including installation of windows, door and rooflights, re-cladding and re-roofing (following prior approval for change of use to residential ref: DC/19/1258) FIG TREES, SOUTH HOUSE FARM, MARRINGDEAN ROAD, BILLINGSHURST	Objected 6.5.2021	Refused 27.5.2021
DC/20/2559	External alterations to existing building including installation of windows, door and rooflights, re-cladding and re-roofing (following prior approval for change of use to residential ref: DC/19/1258) LITTLE OAK, SOUTH HOUSE FARM, MARRINGDEAN, BILLINGSHURST	Objected 6.5.2021	Refused 27.5.2021
DC/21/0293	Erection of a two-storey office building FOUR SEASONS FUEL, CONEYHURST ROAD, CONEYHURST, BILLINGSHURST	No objection 1.4.2021 6.5.2021 Comments made	Permitted 28.5.2021
DC/21/0294	Erection of warehouse and boundary fence FOUR SEASONS FUEL, CONEYHURST ROAD, CONEYHURST, BILLINGSHURST	No objection 1.4.2021	Permitted 28.5.2021
DC/21/0133	Reserved matters application for Plots 25-26 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No 1.4.2021	Refused 7.5.2021
DC/21/0134	Reserved matters application for Plots 27-28 following approval of planning application DC/20/2572 relating to access, appearance, landscaping, layout and scale LAND NORTH OF HILLAND FARM, STANE STREET, BILLINGSHURST	No 1.4.2021	Refused 7.5.2021

66/21 Appeals and Appeal Decisions.

None.

67/21 Planning Compliance Update.

- i. Following the serving of a Temporary Stop Notice on Jackmans Farm, Adversane Lane in early May, HDC Compliance Officers have provided the following update:-

HDC has served 2 enforcement notices - The first notice (EN/21/0233) relates to the creation of a new access from the house onto the highway and the second notice (EN/21/0118) relates to the importation of material and a change to land levels on the two fields to the rear of the house. For the enforcement notice that relates to the importation of material HDC has also been working closing with the Environment Agency and

Environmental Health as the site is also being investigated by them in relation to the type of material that has been brought in. The serving of these enforcement notices follows on from the Temporary Stop Notice served on the 30th April. The persons served with the notices have the option to appeal to the Planning Inspectorate. HDC will advise the Parish Council if such an appeal is lodged.

68/21 Membership of the Billingshurst Flood Action Group.

There are currently no volunteers to take on the liaison role. Members will advise the Assistant Clerk if this should change.

69/21 Any other matters for information only.

None.

70/21 Date of Next Meeting: Thursday 8 July 2021 at 7.30pm. (Unless there is a need for a plans-only meeting).

The meeting closed at 8.40pm.

Chairman

Date

