



**Minutes of the Meeting of the Property Committee  
Wednesday 15 September 2021 at 7.30pm.**

**Present**

Cllrs Graeme Acraman (Chair), Barry Barnes and Craig Gale.

**In Attendance**

G Burt, Clerk to the Council  
3 members of the public.

**30/21 Chairman's Announcements.**

The Chairman:

- a) Reminded Members that the meeting was being broadcast on the internet.
- b) Asked Members to raise their hands if they wished to speak.

**31/21 Apologies.**

Apologies for absence had been received from Cllrs Paul Berry, Sandy Duck, Dave Homer and Roy Margetts – prior engagements. On the proposal of Cllr Graeme Acraman, seconded by Cllr Craig Gale, **RESOLVED** that the apologies and reasons given be accepted.

**32/21 Declarations of Interest and Notification of Changes to Members' Interests.**

None.

**33/21 Minutes.**

On the proposal of Cllr Barry Barnes, seconded by Cllr Craig Gale, **RESOLVED** that the minutes of the meeting held on 16 June 2021, previously circulated, be accepted and signed as a true record by the Chairman.

**34/21 Matters Arising.**

None.

**35/21 Public Session.**

Residents commented upon and asked questions about the proposed new bollards for Adversane Green. They were reassured that consultation would take place with local residents on a possible design.

**36/21 To consider the quotation from Cambian Engineering Solutions for the replacement skate park at Jubilee Fields and agree a way forward.**

Councillors considered a quotation from Cambian Engineering Solutions for the replacement skate park at Jubilee Fields and were very impressed with the amount of thought that had gone in to the design, which seeks to deliver what users want whilst simultaneously making good use of the levels of the site by having two courses. Cambian proposed two phases, costing £142,457 and £147,072.

The Council currently has £100k in the budget towards this project and, although disappointed to hear that Horsham District Council (HDC) could not offer any S106 contributions, (as the Parish had not followed HDC's procurement process), Members were keen to press on and find the difference to at least enable Phase 1 to be delivered sooner rather than later.

On the proposal of Cllr Craig Gale, seconded by Cllr Barry Barnes **RESOLVED** to

- a. Support the delivery of Phase 1 as proposed, subject to final (as promised) user consultation;
- b. Ask the F&GP Committee to consider finding the difference from either a forthcoming commuted sum or CIL.

[Looking ahead to Phase 2, in order to hopefully secure such S106 funds, Councillors did suggest that the Council pay Cambian for the design and use it to invite tenders, on which they could of course tender – Clerk to enquire.]

**37/21 To consider proposals for enhanced Christmas Lights in Village Centre.**

Members were asked to consider new designs for lamppost-mounted motifs as part of the Christmas lighting display. Whilst the new features would exceed the budget, this would be compensated for by anticipated sponsorship of the Christmas Tree on the Village Green.

On the proposal of Cllr Barry Barnes, seconded by Cllr Graeme Acraman, **RESOLVED** that Design D (star against swirl) be the preference, with a coloured infill, subject to a sponsor being confirmed for the main tree which would cover the additional cost.

**38/21 To confirm the letting of a new lease to the Trustees of Adversane Village Hall for 7 years.**

The tenant of Adversane Hall, a Council property, wished to renew their lease which expires in October 2021. On the proposal of Cllr Craig Gale, seconded by Cllr Graeme Acraman, **RESOLVED** that the Council is willing to renew the lease for seven years, on similar terms, with landlord and tenant sharing any legal costs.

**39/21 To approve phased replacement of existing bollards around Adversane Green.**

The bollards around Adversane Green were unsightly and detracting from the Conservation Area. Members were invited to commence their replacement with something more aesthetically pleasing, using £4,689.10 from an environmental fund generated by a nearby development.

On the proposal of Cllr Craig Gale, seconded by Cllr Barry Barnes, **RESOLVED** to commence the replacement of bollards using the budget available, following an appropriate consultation with local residents.

**40/21 To consider possible projects to be funded from the Welcome Back Fund.**

HDC has been successful in its bid for Welcome Back Funding from the EU via the Government. Part of the allocation is for Community Led Projects: Rewilding High Streets and Welcome Back activity.

Officers had been looking at possible projects in conjunction with other groups in the parish and asked Members to consider two desirable schemes which might meet the grant criteria.

On the proposal of Cllr Craig Gale, seconded by Cllr Graeme Acraman, **RESOLVED** that the following projects be submitted:

- a. To cut back hard the shrubs on the south side of the Village Green and suitably cultivate the soil and sow with successive-flowering wildflowers. Price = £318.
- b. To hang illuminated motifs in the Oak Tree abutting Whispers in the Library car park over the festive period, similar to that in the tree at the entrance to Jengers Mead. Cost = £1,952. [Note the Council would itself have to find this amount the following year as it would be part of the hire arrangement.]

**41/21 To receive property updates for information only.**

NOTED. The Committee's usual thanks to officers for their endeavours was noted. Members commented upon the amount of backroom work that goes on to maintain (and improve) Council services.

**42/21 Any other matters for information only.**

None.

**43/21 Date of Next Meeting: 17 November 2021**

**44/21 Exclusion of Press & Public**

On the proposal of Cllr Craig Gale, seconded by Cllr Barry Barnes, **RESOLVED** that in view of the confidential nature of the business about to be transacted (contractual), the press and public be temporarily excluded and they are instructed to withdraw.

**45/21 To receive an update on BSRA lease.**

The Surveyor appointed by the Council to consider lease compliance issues had revisited Jubilee Fields earlier this summer and updated his report accordingly. He was very satisfied with the work undertaken across the site.

On the proposal of Cllr Craig Gale, seconded by Cllr Graeme Acraman, **RESOLVED** to note the successful resolution of this issue and open discussions with BSRA on how the Council might help meet their future aspirations.

*The meeting finished at 8.18pm*

Chairman

Date