



**To All Councillors on the Finance & General Purposes Committee,**

**You are hereby summoned to attend a Meeting of the Finance and General Purposes Committee to be held in the Billingshurst Centre, Roman Way, Billingshurst, on Wednesday 28 October 2026, at 7.30pm.**

**Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chairman. They must give their name.**

  
**G. C. Burt**  
**Clerk to the Council**

**22 October 2026**

## **AGENDA**

1. Chairman's Announcements
2. Apologies for absence.
3. To Receive Declarations of Interest and notification of Changes to Members' Interests.
4. Public Session. Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for the meeting, at the discretion of the Chairman. They must give their name.
5. Minutes of the meeting held on 30 September 2026, previously circulated; to confirm and sign as a correct record.
6. Clerk's Report.
7. To approve payments and note any receipts for September 2026 – Appendix A.
8. To note bank reconciliation for September 2026  
Cashbook 1 - Appendix B.  
Cashbook 3 - Appendix C.
9. To note debtors – Appendix D.
10. To note budget position at end Q2 – Appendix E.
11. To confirm sponsorship of Walking Nativity, as per budget allocation of £1,000.

12. To consider CIL application from Billingshurst Bowling Club – Appendix F.  
(Current availability = £112,085.73)

13. To consider proposal to host meeting to discuss traffic calming in Natts Lane/Lower Station Road/Station Road/Stane St/Marringdean Rd – Clerk to give verbal report.

14. Date of Next Meeting – **Wednesday 16 December 2026.** [Note: **NO MEETING IN NOVEMBER.**]

**Committee Members:** PD, CJ, AB, EB, PB, JH, TL, MM

**Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.**

# APPENDIX A

Date: 20-10-2026

## Billingshurst Parish Council Current Year

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Current Bank A/c

### List of Payments made between 01-09-2026 and 30-09-2026

| <u>Date Paid</u>      | <u>Payee Name</u>              | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u>     |
|-----------------------|--------------------------------|------------------|--------------------|-----------------------|-------------------------------|
| 01-09-2026            | ICO                            | DD               | 47.00              |                       | Info Comm annual registration |
| 01-09-2026            | Horsham DC                     | DD               | 168.96             |                       | Bin emptying                  |
| 01-09-2026            | Sussex Land Services           | SO               | 2,697.80           |                       | GM - August                   |
| 07-09-2026            | BT                             | DD               | 66.89              |                       | The Depot broadband           |
| 10-09-2026            | Parkfield Retail Ltd           | DD               | 72.51              |                       | Misc ironmongery              |
| 10-09-2026            | BGL                            | DD               | 13.91              |                       | Adversane Hall electric       |
| 10-09-2026            | British Gas                    | DD               | 13.91              |                       | Adv Hall electric             |
| 14-09-2026            | Restream Inc.                  | CARD             | 14.49              |                       | Restream                      |
| 15-09-2026            | NatWest                        | BACS             | 10.00              |                       | Bank charges                  |
| 15-09-2026            | A272 Design                    | SO               | 618.00             |                       | Village TWEET advert          |
| 16-09-2026            | Horsham DC                     | DD               | 180.00             |                       | Bin emptying                  |
| 16-09-2026            | Horsham DC                     | DD               | 193.00             |                       | Bin emptying                  |
| 16-09-2026            | Horsham DC                     | DD               | 324.00             |                       | Bin emptying                  |
| 21-09-2026            | Restream Inc.                  | CARD             | 11.76              |                       | Restream                      |
| 23-09-2026            | Billingshurst Comm. & Conf. Ce | 013894           | 374.67             |                       | Garage rent                   |
| 23-09-2026            | Nick Chapman                   | 013895           | 600.00             |                       | Sheleves in loo store         |
| 23-09-2026            | WSALC Ltd                      | 013896           | 40.00              |                       | HALC sub 24-25 + 25-26        |
| 23-09-2026            | Surrey Hills Solicitors LLP    | 013897           | 546.50             |                       | Legal advice                  |
| 23-09-2026            | West Sussex County Council     | 013898           | 26,850.85          |                       | August 2026 salaries          |
| 23-09-2026            | West Sussex Plumbing & Heating | 013899           | 184.09             |                       | Loos repair                   |
| 23-09-2026            | Artemis Adventure              | 013900           | 300.00             |                       | Act Day Axe+Archery           |
| 23-09-2026            | Capital Cleaning (Kent) Ltd    | 013901           | 218.63             |                       | Cleaning materials            |
| 23-09-2026            | ICA Electrical Contractors Ltd | 013902           | 540.00             |                       | 83a High St EIC Report        |
| 23-09-2026            | Ballpoint Office Supplies Ltd  | 013903           | 85.01              |                       | Stationery                    |
| 23-09-2026            | Tollhurst Ltd                  | 013904           | 1,959.60           |                       | New air con NW office         |
| 23-09-2026            | Trevor Cox                     | 013905           | 600.00             |                       | Play area inspections         |
| 23-09-2026            | Signquick                      | 013906           | 93.60              |                       | No Swimming signs             |
| 23-09-2026            | GN Tree Surgery Specialists Lt | 013907           | 1,524.00           |                       | Trees                         |
| 23-09-2026            | Arbour Landscapes              | 013908           | 942.00             |                       | New gate etc LSRRG            |
| 23-09-2026            | Greg Burt                      | 013909           | 445.60             |                       | Act Day Sports Services       |
| 23-09-2026            | EE & T Mobile                  | DD               | 44.04              |                       | Mobile phones etc.            |
| 23-09-2026            | Netcomm                        | DD               | 285.34             | Phones etc            | Netcomm                       |
| 24-09-2026            | Engie Gas Ltd                  | DD               | 38.22              |                       | 83a High St gas               |
| 25-09-2026            | Scottish Water                 | DD               | 60.96              |                       | The Depot water etc           |
| 30-09-2026            | NatWest                        | BACS             | 23.10              |                       | Bank charges                  |
| 30-09-2026            | Sussex Land Services           | SO               | 2,697.80           |                       | GM - September                |
| 30-09-2026            | Netcom IT Solutions            | DD               | 392.46             |                       | IT support                    |
| <b>Total Payments</b> |                                |                  | <b>43,278.70</b>   |                       |                               |

← Dupli payment  
- rectify next month

20-10-2026

**Billingshurst Parish Council Current Year**

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**Current Bank A/c**

**Cash Received between 01-09-2026 and 30-09-2026**

| <u>Date</u>           | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|---------------------------|-------------------|----------------------------|----------------------|
| 30-09-2026            | BT Openreach              |                   | Wayleave                   | 10.00                |
| 01-09-2026            | Dauxwood Pre-School       |                   | Gd rent Q2                 | 96.25                |
| 11-09-2026            | Fowlers Letting Ltd       |                   | Flat rent 83a High St      | 949.20               |
| 28-09-2026            | Horsham District Council  |                   | Precept Part II            | 280,169.00           |
| 18-09-2026            | NatWest                   |                   | Bank interest              | 4,552.03             |
| <b>Total Receipts</b> |                           |                   |                            | <b>285,776.48</b>    |

Date: 20-10-2026

Billingshurst Parish Council Current Year

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Time: 15:06

Bank Reconciliation Statement as at 30-09-2026  
for Cashbook 1 - Current Bank A/c

User: GREG

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u>   |
|----------------------------------------|-----------------------|----------------|-------------------|
| Current Account                        | 30-09-2026            |                | 473,136.50        |
| Treasury Reserve Deposit               | 30-09-2026            |                | 140,062.33        |
| Unity Bank                             | 30-09-2026            |                | 422.81            |
|                                        |                       |                | <u>613,621.64</u> |

| <u>Unpresented Payments (Minus)</u>              | <u>Amount</u>    |
|--------------------------------------------------|------------------|
| 10-09-2026 DD British Gas                        | 13.91            |
| 23-09-2026 013894 Billingshurst Comm. & Conf. Ce | 374.67           |
| 23-09-2026 013896 WSALC Ltd                      | 40.00            |
| 23-09-2026 013897 Surrey Hills Solicitors LLP    | 546.50           |
| 23-09-2026 013898 West Sussex County Council     | 26,850.85        |
| 23-09-2026 013899 West Sussex Plumbing & Heating | 184.09           |
| 23-09-2026 013900 Artemis Adventure              | 300.00           |
| 23-09-2026 013901 Capital Cleaning (Kent) Ltd    | 218.63           |
| 23-09-2026 013902 ICA Electrical Contractors Ltd | 540.00           |
| 23-09-2026 013903 Ballpoint Office Supplies Ltd  | 85.01            |
| 23-09-2026 013904 Tollhurst Ltd                  | 1,959.60         |
| 23-09-2026 013905 Trevor Cox                     | 600.00           |
| 23-09-2026 013906 Signquick                      | 93.60            |
| 23-09-2026 013907 GN Tree Surgery Specialists Lt | 1,524.00         |
| 23-09-2026 013908 Arbour Landscapes              | 942.00           |
|                                                  | <u>34,272.86</u> |
|                                                  | 579,348.78       |

|                                    |                   |
|------------------------------------|-------------------|
| <u>Unpresented Receipts (Plus)</u> | 0.00              |
|                                    | <u>0.00</u>       |
|                                    | 579,348.78        |
| <b>Balance per Cash Book is :-</b> | <b>579,348.78</b> |
| <b>Difference is :-</b>            | <b>0.00</b>       |

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

Date: 12-10-2026

Billingshurst Parish Council Current Year

Page 1

Time: 16:36

Bank Reconciliation Statement as at 30-09-2026  
for Cashbook 3 - Bonus Saver Account

User: GREG

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u>   |
|----------------------------------------|-----------------------|-----------------------------|-------------------|
| Bonus Saver Account                    | 30-09-2026            |                             | 195,198.46        |
|                                        |                       |                             | <u>195,198.46</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>               |                   |
|                                        |                       | 0.00                        |                   |
|                                        |                       |                             | <u>0.00</u>       |
|                                        |                       |                             | 195,198.46        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                             |                   |
|                                        |                       | 0.00                        |                   |
|                                        |                       |                             | <u>0.00</u>       |
|                                        |                       |                             | 195,198.46        |
|                                        |                       | Balance per Cash Book is :- | 195,198.46        |
|                                        |                       | Difference is :-            | 0.00              |

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

21-10-2026

Billingshurst Parish Council Current Year

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## SALES LEDGER 1 UNPAID INVOICES BY DATE

User: GREG

| Invoice Date   | Invoice No | A/c Code | A/c Name | Net Value | VAT      | Invoice Total | Balance   |
|----------------|------------|----------|----------|-----------|----------|---------------|-----------|
| 13-08-2025     | BPC109     | WSCC     | WSCC     | 766.50    | 0.00     | 766.50        | 766.50    |
| 01-07-2026     | BPC145     | BCCC     | BCCC     | 5,543.72  | 1,108.74 | 6,652.46      | 6,652.46  |
| 31-07-2026     | 2274       | BCCC     | BCCC     | 131.50    | 26.30    | 157.80        | 157.80    |
| 06-08-2026     | BPC146     | BCCC     | BCCC     | 6,471.26  | 1,294.25 | 7,765.51      | 7,765.51  |
| 06-08-2026     | BPC147     | HORSHAM  | HORSHAM  | 500.00    | 0.00     | 500.00        | 500.00    |
| 27-08-2026     | BPC148     | BCCC     | BCCC     | 6,145.18  | 1,229.04 | 7,374.22      | 7,374.22  |
| 28-09-2026     | BPC149     | BCCC     | BCCC     | 6,876.40  | 1,375.28 | 8,251.68      | 8,251.68  |
| TOTAL INVOICES |            |          |          | 26,434.56 | 5,033.61 | 31,468.17     | 31,468.17 |

## APPENDIX E

### FINANCE & GENERAL PURPOSES COMMITTEE

WEDNESDAY 28 OCTOBER 2026

#### Q2 BUDGET UPDATE FOR INFORMATION REPORT BY CLERK

Attached to this report are budget updates for the second quarter.

At only 6 months, there is little to report. However, following a query by a Councillor, I want to highlight how the reports can be used to see where budgets have been overspent.

In the *Income & Expenditure by Budget Heading* pages, if you look in the % *Spent* column, this shows how much of the budget has been spent.

|                           | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4310 Chairman's Allowance | 119                    | 200                   | 81                       |                          | 81                 | 59.4%   |                         |
| 4320 Solicitors           | 1,438                  | 5,000                 | 3,562                    |                          | 3,562              | 28.8%   |                         |
| 4330 Audit Fees           | 2,054                  | 2,861                 | 807                      |                          | 807                | 71.8%   |                         |
| 4350 Bank Charges         | 185                    | 400                   | 215                      |                          | 215                | 46.3%   |                         |
| 4360 Insurance            | 162                    | 20,000                | 19,838                   |                          | 19,838             | 0.8%    |                         |
| 4370 Subscriptions        | 5,896                  | 3,000                 | (2,896)                  |                          | (2,896)            | 196.5%  |                         |
| 4380 Office Expenses      | 6,335                  | 12,500                | 6,165                    |                          | 6,165              | 50.7%   | 1,633                   |
| 4381 Postage              | 525                    | 500                   | (25)                     |                          | (25)               | 105.0%  |                         |
| 4390 Telecomms            | 1,995                  | 3,000                 | 1,005                    |                          | 1,005              | 66.5%   |                         |
| 4400 Photocopying         | 471                    | 1,200                 | 729                      |                          | 729                | 39.2%   |                         |
| 4430 Training             | 1,315                  | 1,038                 | (277)                    |                          | (277)              | 126.7%  |                         |

For example, on the Training Budget line (4430) the budget is already overspent by 26%. As the far column is empty, this means that the overspend comes from General Reserves.

In the next example, Misc Repairs (4130) the budget is already overspent by 5.8%. However in this instance the final column indicates that more than this overspend has come from Earmarked Reserves (EMR).

|                                         | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-----------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b><u>100 Income</u></b>                |                        |                       |                          |                          |                    |              |                         |
| 1076 Precept                            | 560,338                | 560,338               | 0                        |                          |                    | 100.0%       |                         |
| 1080 Bank Interest Received             | 5,382                  | 8,304                 | 2,922                    |                          |                    | 64.8%        |                         |
| 1250 BCCC Management Fee Rcvd           | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%         |                         |
| 1399 Miscellaneous Income               | 760                    | 519                   | (241)                    |                          |                    | 146.5%       |                         |
| <b>Income :- Income</b>                 | <b>566,480</b>         | <b>571,161</b>        | <b>4,681</b>             |                          |                    | <b>99.2%</b> | <b>0</b>                |
| <b>Net Income</b>                       | <b>566,480</b>         | <b>571,161</b>        | <b>4,681</b>             |                          |                    |              |                         |
| <b><u>210 Parks and Open Spaces</u></b> |                        |                       |                          |                          |                    |              |                         |
| 1100 Sponsorships                       | 430                    | 1,000                 | 570                      |                          |                    | 43.0%        |                         |
| 1225 Parks income                       | 2,304                  | 2,289                 | (15)                     |                          |                    | 100.7%       |                         |
| <b>Parks and Open Spaces :- Income</b>  | <b>2,734</b>           | <b>3,289</b>          | <b>555</b>               |                          |                    | <b>83.1%</b> | <b>0</b>                |
| 4110 Grass Cutting & Floral Display     | 18,852                 | 34,561                | 15,709                   |                          | 15,709             | 54.5%        |                         |
| 4115 Kingslea Farm Gds Maint.           | 0                      | 7,095                 | 7,095                    |                          | 7,095              | 0.0%         |                         |
| 4120 Trees                              | 5,319                  | 8,304                 | 2,985                    |                          | 2,985              | 64.1%        |                         |
| 4130 Miscellaneous Repairs              | 25,250                 | 23,874                | (1,376)                  |                          | (1,376)            | 105.8%       | 17,639                  |

The Committee is invited to note this report.

**Billingshurst Parish Council Current Year  
Annual Budget - By Centre (Actual YTD Month 7)**

|                                     | <u>Last Year</u>          |         | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |
|-------------------------------------|---------------------------|---------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
|                                     | Budget                    | Actual  | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
| <b><u>100</u></b>                   |                           |         |                     |            |           |           |                  |     |                 |
| <b><u>Income</u></b>                |                           |         |                     |            |           |           |                  |     |                 |
| 1076                                | 533,816                   | 533,816 | 560,338             | 560,338    | 560,338   | 0         | 640,081          | 0   | 0               |
| 1080                                | 8,000                     | 13,981  | 8,304               | 5,382      | 1,360     | 0         | 2,000            | 0   | 0               |
| 1250                                | 2,000                     | 2,000   | 2,000               | 0          | 2,000     | 0         | 2,000            | 0   | 0               |
| 1399                                | 500                       | 2,444   | 519                 | 760        | 1,521     | 0         | 2,000            | 0   | 0               |
|                                     | 544,316                   | 552,241 | 571,161             | 566,480    | 565,219   | 0         | 646,081          | 0   | 0               |
|                                     | 544,316                   | 552,241 | 571,161             | 566,480    | 565,219   |           | 646,081          |     |                 |
| <b><u>210</u></b>                   |                           |         |                     |            |           |           |                  |     |                 |
| <b><u>Parks and Open Spaces</u></b> |                           |         |                     |            |           |           |                  |     |                 |
| 1100                                | 2,000                     | 287     | 1,000               | 430        | 860       | 0         | 1,000            | 0   | 0               |
| 1225                                | 2,205                     | 2,561   | 2,289               | 2,304      | 3,000     | 0         | 2,365            | 0   | 0               |
|                                     | 4,205                     | 2,848   | 3,289               | 2,734      | 3,860     | 0         | 3,365            | 0   | 0               |
|                                     | 0                         | 2,256   | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |
| 4135                                | 0                         | 2,256   | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |
|                                     | 0                         | 2,256   | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |
|                                     | <b>Direct Expenditure</b> |         |                     |            |           |           |                  |     |                 |
| 4110                                | 33,296                    | 31,522  | 34,561              | 18,852     | 33,000    | 0         | 37,000           | 0   | 0               |
| 4115                                | 6,150                     | 6,825   | 7,095               | 0          | 7,095     | 0         | 7,095            | 0   | 0               |
| 4120                                | 8,000                     | 11,471  | 8,304               | 5,319      | 10,000    | 0         | 8,500            | 0   | 0               |
| 4130                                | 23,000                    | 55,181  | 23,874              | 25,250     | 50,500    | 0         | 24,662           | 0   | 0               |
| 4160                                | 4,000                     | 4,896   | 4,000               | 3,528      | 5,000     | 0         | 5,000            | 0   | 0               |
| 4170                                | 6,000                     | 7,766   | 6,000               | 4,404      | 6,000     | 0         | 6,198            | 0   | 0               |
| 4180                                | 0                         | 70      | 0                   | 180        | 240       | 0         | 0                | 0   | 0               |
| 4200                                | 500                       | 0       | 500                 | 0          | 0         | 0         | 500              | 0   | 0               |

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**Billingshurst Parish Council Current Year**  
**Annual Budget - By Centre (Actual YTD Month 7)**

|            | <u>Last Year</u>     |           | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |
|------------|----------------------|-----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
|            | Budget               | Actual    | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
| 4210       | 5,000                | 36,896    | 5,190               | 12,340     | 24,680    | 0         | 5,361            | 0   | 0               |
| 4220       | 2,000                | 1,386     | 2,000               | 0          | 1,000     | 0         | 2,000            | 0   | 0               |
|            | 87,946               | 156,013   | 91,524              | 69,873     | 137,515   | 0         | 96,316           | 0   | 0               |
|            | -83,741              | -155,422  | -88,235             | -67,139    | -133,655  | 0         | -92,951          | 0   | 0               |
| 6000       | 0                    | 19,295    | 0                   | 23,848     | 47,696    | 0         | 0                | 0   | 0               |
|            | (83,741)             | (136,127) | (88,235)            | (43,291)   | (85,959)  |           | (92,951)         |     |                 |
| <u>220</u> | <u>General Admin</u> |           |                     |            |           |           |                  |     |                 |
| 1077       | 0                    | 44,148    | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |
| 1200       | 5,000                | 8,354     | 5,190               | 1,373      | 5,000     | 0         | 5,000            | 0   | 0               |
| 1205       | 1,500                | 1,500     | 1,500               | 0          | 1,500     | 0         | 1,500            | 0   | 0               |
| 1210       | 2,000                | 1,161     | 2,076               | 0          | 2,000     | 0         | 2,000            | 0   | 0               |
| 1215       | 2,000                | 1,254     | 2,076               | 0          | 2,000     | 0         | 2,000            | 0   | 0               |
|            | 10,500               | 56,417    | 10,842              | 1,373      | 10,500    | 0         | 10,500           | 0   | 0               |
|            | 3,201                | 12,164    | 4,055               | 0          | 4,055     | 0         | 4,189            | 0   | 0               |
|            | 0                    | 0         | 1,000               | 0          | 1,000     | 0         | 2,500            | 0   | 0               |
|            | 2,000                | 3,852     | 2,000               | 2,388      | 4,776     | 0         | 2,066            | 0   | 0               |
|            | 2,500                | 2,500     | 2,500               | 0          | 0         | 0         | 2,500            | 0   | 0               |
|            | 7,701                | 18,516    | 9,555               | 2,388      | 9,831     | 0         | 11,255           | 0   | 0               |
|            | 200                  | 50        | 200                 | 119        | 238       | 0         | 200              | 0   | 0               |
|            | 5,000                | 8,399     | 5,000               | 1,438      | 2,253     | 0         | 5,165            | 0   | 0               |
|            | 2,756                | 2,306     | 2,861               | 2,054      | 3,000     | 0         | 2,500            | 0   | 0               |

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**Billingshurst Parish Council Current Year**  
**Annual Budget - By Centre (Actual YTD Month 7)**

|                                        | <u>Last Year</u> |                 | <u>Current Year</u> |                 |                 |           | <u>Next Year</u> |          |                 |
|----------------------------------------|------------------|-----------------|---------------------|-----------------|-----------------|-----------|------------------|----------|-----------------|
|                                        | Budget           | Actual          | Total               | Actual YTD      | Projected       | Committed | Agreed           | EMR      | Carried Forward |
| 4340 Accountants Fees                  | 0                | 964             | 0                   | 0               | 0               | 0         | 0                | 0        | 0               |
| 4350 Bank Charges                      | 321              | 494             | 400                 | 185             | 304             | 0         | 413              | 0        | 0               |
| 4360 Insurance                         | 19,950           | 21,170          | 20,000              | 162             | 22,000          | 0         | 22,000           | 0        | 0               |
| 4370 Subscriptions                     | 3,150            | 3,075           | 3,000               | 5,896           | 3,000           | 0         | 3,099            | 0        | 0               |
| 4380 Office Expenses                   | 13,000           | 5,664           | 12,500              | 6,335           | 7,000           | 0         | 7,000            | 0        | 0               |
| 4381 Postage                           | 500              | 673             | 500                 | 525             | 700             | 0         | 700              | 0        | 0               |
| 4390 Telecomms                         | 3,000            | 1,457           | 3,000               | 1,995           | 3,000           | 0         | 3,000            | 0        | 0               |
| 4400 Photocopying                      | 1,500            | 1,081           | 1,200               | 471             | 941             | 0         | 1,240            | 0        | 0               |
| 4430 Training                          | 1,000            | 4,359           | 1,038               | 1,315           | 1,930           | 0         | 2,000            | 0        | 0               |
| 4440 Council Comms                     | 6,000            | 6,550           | 6,228               | 3,169           | 5,308           | 0         | 6,434            | 0        | 0               |
| 4450 Christmas Lights                  | 21,863           | 32,013          | 23,000              | 4,698           | 9,395           | 0         | 23,759           | 0        | 0               |
| 4456 D-Day events                      | 525              | 479             | 0                   | 0               | 0               | 0         | 2,000            | 0        | 0               |
| 4457 Remembrance events                | 525              | 325             | 150                 | 0               | 0               | 0         | 350              | 0        | 0               |
| 4460 IT                                | 5,000            | 15,406          | 5,000               | 4,148           | 7,589           | 0         | 5,165            | 0        | 0               |
| 4470 Room Hire                         | 2,100            | 1,673           | 1,500               | 745             | 1,244           | 0         | 1,550            | 0        | 0               |
| 4500 Parish Office Utility Bills       | 3,000            | 3,446           | 3,000               | 716             | 3,000           | 0         | 3,500            | 0        | 0               |
| 4510 H&S and HR Support                | 6,000            | 5,510           | 6,228               | 5,183           | 10,366          | 0         | 6,434            | 0        | 0               |
| <b>Overhead Expenditure</b>            | <b>95,390</b>    | <b>115,094</b>  | <b>94,805</b>       | <b>39,153</b>   | <b>81,268</b>   | <b>0</b>  | <b>96,509</b>    | <b>0</b> | <b>0</b>        |
| <b>220 Net Income over Expenditure</b> | <b>-92,591</b>   | <b>-77,192</b>  | <b>-93,518</b>      | <b>-40,169</b>  | <b>-80,599</b>  | <b>0</b>  | <b>-97,264</b>   | <b>0</b> | <b>0</b>        |
| 6000 plus Transfer from EMR            | 0                | 8,296           | 0                   | 1,633           | 3,266           | 0         | 0                | 0        | 0               |
| <b>Movement to/(from) Gen Reserve</b>  | <b>(92,591)</b>  | <b>(68,897)</b> | <b>(93,518)</b>     | <b>(38,536)</b> | <b>(77,333)</b> |           | <b>(97,264)</b>  |          |                 |
| <b>230 Salaries</b>                    |                  |                 |                     |                 |                 |           |                  |          |                 |
| 1251 BCC Salary recharge               | 67,828           | 69,304          | 68,000              | 36,124          | 58,495          | 0         | 70,244           | 0        | 0               |

Continued on next page

**Billingshurst Parish Council Current Year  
Annual Budget - By Centre (Actual YTD Month 7)**

|  | <u>Last Year</u> |        | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |
|--|------------------|--------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
|  | Budget           | Actual | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
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**Billingshurst Parish Council Current Year  
Annual Budget - By Centre (Actual YTD Month 7)**

|                                     | <u>Last Year</u> |          | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |
|-------------------------------------|------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
|                                     | Budget           | Actual   | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
|                                     | 9,966            | 76,742   | 8,045               | 30,703     | 62,225    | 0         | 8,261            | 0   | 0               |
| Overhead Expenditure                | 24,684           | -26,103  | 27,922              | -30,703    | -26,225   | 0         | 28,893           | 0   | 0               |
| 250 Net Income over Expenditure     | 0                | 69,596   | 0                   | 68,767     | 137,533   | 0         | 0                | 0   | 0               |
| 6000 plus Transfer from EMR         | 0                | 15,000   | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |
| 6001 less Transfer to EMR           |                  |          |                     |            |           |           |                  |     |                 |
| Movement to/(from) Gen Reserve      | 24,684           | 28,492   | 27,922              | 38,063     | 111,308   |           | 28,893           |     |                 |
| 260 Lighting                        |                  |          |                     |            |           |           |                  |     |                 |
| 4650 Electricity / street furniture | 2,500            | 3,826    | 2,000               | 2,806      | 3,000     | 0         | 3,000            | 0   | 0               |
| 4660 Maintenance                    | 1,500            | 0        | 1,300               | 661        | 1,321     | 0         | 1,343            | 0   | 0               |
| Overhead Expenditure                | 4,000            | 3,826    | 3,300               | 3,467      | 4,321     | 0         | 4,343            | 0   | 0               |
| Movement to/(from) Gen Reserve      | (4,000)          | (3,826)  | (3,300)             | (3,467)    | (4,321)   |           | (4,343)          |     |                 |
| 270 Neighbourhood Wardens Support   |                  |          |                     |            |           |           |                  |     |                 |
| 4700 Neighbourhood Wardens Support  | 101,434          | 94,625   | 106,297             | 50,486     | 108,000   | 0         | 109,805          | 0   | 0               |
| Overhead Expenditure                | 101,434          | 94,625   | 106,297             | 50,486     | 108,000   | 0         | 109,805          | 0   | 0               |
| Movement to/(from) Gen Reserve      | (101,434)        | (94,625) | (106,297)           | (50,486)   | (108,000) |           | (109,805)        |     |                 |
| 280 Section 137                     |                  |          |                     |            |           |           |                  |     |                 |
| 4750 Section 137 Donations          | 5,000            | 5,000    | 4,000               | 6,000      | 6,000     | 0         | 4,000            | 0   | 0               |
| 4790 Billingshurst Centre           | 15,000           | 15,000   | 15,000              | 22,514     | 47,000    | 0         | 47,000           | 0   | 0               |
| Overhead Expenditure                | 20,000           | 20,000   | 19,000              | 28,514     | 53,000    | 0         | 51,000           | 0   | 0               |
| Movement to/(from) Gen Reserve      | (20,000)         | (20,000) | (19,000)            | (28,514)   | (53,000)  |           | (51,000)         |     |                 |

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**Billingshurst Parish Council Current Year  
Annual Budget - By Centre (Actual YTD Month 7)**

|      | <u>Last Year</u>                      |          | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |  |
|------|---------------------------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|--|
|      | Budget                                | Actual   | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |  |
| 300  | <u>83a High Street</u>                |          |                     |            |           |           |                  |     |                 |  |
| 1255 | 10,474                                | 10,199   | 10,872              | 6,098      | 10,097    | 0         | 11,231           | 0   | 0               |  |
| 1256 | 3,675                                 | 3,165    | 3,815               | 0          | 3,200     | 0         | 3,500            | 0   | 0               |  |
|      | 14,149                                | 13,364   | 14,687              | 6,098      | 13,297    | 0         | 14,731           | 0   | 0               |  |
|      | <u>Total Income</u>                   |          |                     |            |           |           |                  |     |                 |  |
| 4425 | 0                                     | 243      | 0                   | 83         | 167       | 0         | 0                | 0   | 0               |  |
| 4426 | 0                                     | 0        | 0                   | 9,210      | 9,210     | 0         | 19,000           | 0   | 0               |  |
| 4560 | 7,560                                 | 3,923    | 3,000               | 2,159      | 4,007     | 0         | 3,099            | 0   | 0               |  |
|      | 7,560                                 | 4,166    | 3,000               | 11,452     | 13,384    | 0         | 22,099           | 0   | 0               |  |
|      | <u>Direct Expenditure</u>             |          |                     |            |           |           |                  |     |                 |  |
| 4660 | 1,575                                 | 276      | 1,500               | 2,424      | 3,000     | 0         | 1,550            | 0   | 0               |  |
| 5000 | 21,663                                | 21,663   | 21,663              | 10,831     | 21,663    | 0         | 22,378           | 0   | 0               |  |
|      | 23,238                                | 21,939   | 23,163              | 13,255     | 24,663    | 0         | 23,928           | 0   | 0               |  |
|      | -16,649                               | -12,741  | -11,476             | -18,609    | -24,750   | 0         | -31,296          | 0   | 0               |  |
| 6000 | 0                                     | 152      | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |  |
|      | (16,649)                              | (12,589) | (11,476)            | (18,609)   | (24,750)  |           | (31,296)         |     |                 |  |
|      | <u>Movement to/(from) Gen Reserve</u> |          |                     |            |           |           |                  |     |                 |  |
|      | 675,648                               | 744,812  | 703,946             | 612,809    | 687,371   | 0         | 782,075          | 0   | 0               |  |
|      | 677,648                               | 845,557  | 703,946             | 418,646    | 832,875   | 0         | 780,301          | 0   | 0               |  |
|      | -2,000                                | -100,745 | 0                   | 194,163    | -145,504  | 0         | 1,774            | 0   | 0               |  |
|      | 0                                     | 97,338   | 0                   | 94,248     | 188,495   | 0         | 0                | 0   | 0               |  |
|      | 0                                     | 15,000   | 0                   | 0          | 0         | 0         | 0                | 0   | 0               |  |

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Billingshurst Parish Council Current Year  
Annual Budget - By Centre (Actual YTD Month 7)

|                                | <u>Last Year</u> |          | <u>Current Year</u> |            |           |           | <u>Next Year</u> |     |                 |
|--------------------------------|------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
|                                | Budget           | Actual   | Total               | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
| Movement to/(from) Gen Reserve | (2,000)          | (18,407) | 0                   | 288,411    | 42,991    |           | 1,774            |     |                 |

## Detailed Income &amp; Expenditure by Budget Heading 21-10-2026

Month No: 7

## Cost Centre Report

|                                                      | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|------------------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>100 Income</b>                                    |                        |                       |                          |                          |                    |              |                         |
| 1076 Precept                                         | 560,338                | 560,338               | 0                        |                          |                    | 100.0%       |                         |
| 1080 Bank Interest Received                          | 5,382                  | 8,304                 | 2,922                    |                          |                    | 64.8%        |                         |
| 1250 BCCC Management Fee Rcvd                        | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%         |                         |
| 1399 Miscellaneous Income                            | 760                    | 519                   | (241)                    |                          |                    | 146.5%       |                         |
| <b>Income :- Income</b>                              | <b>566,480</b>         | <b>571,161</b>        | <b>4,681</b>             |                          |                    | <b>99.2%</b> | <b>0</b>                |
| <b>Net Income</b>                                    | <b>566,480</b>         | <b>571,161</b>        | <b>4,681</b>             |                          |                    |              |                         |
| <b>210 Parks and Open Spaces</b>                     |                        |                       |                          |                          |                    |              |                         |
| 1100 Sponsorships                                    | 430                    | 1,000                 | 570                      |                          |                    | 43.0%        |                         |
| 1225 Parks income                                    | 2,304                  | 2,289                 | (15)                     |                          |                    | 100.7%       |                         |
| <b>Parks and Open Spaces :- Income</b>               | <b>2,734</b>           | <b>3,289</b>          | <b>555</b>               |                          |                    | <b>83.1%</b> | <b>0</b>                |
| 4110 Grass Cutting & Floral Display                  | 18,852                 | 34,561                | 15,709                   |                          | 15,709             | 54.5%        |                         |
| 4115 Kingslea Farm Gds Maint.                        | 0                      | 7,095                 | 7,095                    |                          | 7,095              | 0.0%         |                         |
| 4120 Trees                                           | 5,319                  | 8,304                 | 2,985                    |                          | 2,985              | 64.1%        |                         |
| 4130 Miscellaneous Repairs                           | 25,250                 | 23,874                | (1,376)                  |                          | (1,376)            | 105.8%       | 17,639                  |
| 4160 Toilets                                         | 3,528                  | 4,000                 | 472                      |                          | 472                | 88.2%        | 600                     |
| 4170 Dog & Litter Bin Emptying                       | 4,404                  | 6,000                 | 1,596                    |                          | 1,596              | 73.4%        |                         |
| 4180 Jubilee Fields-Grounds Maint.                   | 180                    | 0                     | (180)                    |                          | (180)              | 0.0%         |                         |
| 4200 Jubilee Fields Skate Park                       | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4210 Play Equip-Inspect/Repl/Repair                  | 12,340                 | 5,190                 | (7,150)                  |                          | (7,150)            | 237.8%       | 5,609                   |
| 4220 SRG Ongoing Maintenance                         | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |
| <b>Parks and Open Spaces :- Indirect Expenditure</b> | <b>69,873</b>          | <b>91,524</b>         | <b>21,651</b>            | <b>0</b>                 | <b>21,651</b>      | <b>76.3%</b> | <b>23,848</b>           |
| <b>Net Income over Expenditure</b>                   | <b>(67,139)</b>        | <b>(88,235)</b>       | <b>(21,096)</b>          |                          |                    |              |                         |
| 6000 plus Transfer from EMR                          | 23,848                 | 0                     | (23,848)                 |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>                | <b>(43,291)</b>        | <b>(88,235)</b>       | <b>(44,944)</b>          |                          |                    |              |                         |
| <b>220 General Admin</b>                             |                        |                       |                          |                          |                    |              |                         |
| 1200 General Admin Income                            | 1,373                  | 5,190                 | 3,818                    |                          |                    | 26.4%        |                         |
| 1205 Xmas lights income                              | 0                      | 1,500                 | 1,500                    |                          |                    | 0.0%         |                         |
| 1210 Telecoms income                                 | 0                      | 2,076                 | 2,076                    |                          |                    | 0.0%         |                         |
| 1215 IT income                                       | 0                      | 2,076                 | 2,076                    |                          |                    | 0.0%         |                         |
| <b>General Admin :- Income</b>                       | <b>1,373</b>           | <b>10,842</b>         | <b>9,470</b>             |                          |                    | <b>12.7%</b> | <b>0</b>                |
| 4423 Youth - Boxing                                  | 0                      | 4,055                 | 4,055                    |                          | 4,055              | 0.0%         |                         |
| 4454 Walking Nativity sponsorship                    | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4458 Family Activity Day                             | 2,388                  | 2,000                 | (388)                    |                          | (388)              | 119.4%       |                         |
| 4459 Firework Sponsorship                            | 0                      | 2,500                 | 2,500                    |                          | 2,500              | 0.0%         |                         |
| <b>General Admin :- Direct Expenditure</b>           | <b>2,388</b>           | <b>9,555</b>          | <b>7,167</b>             | <b>0</b>                 | <b>7,167</b>       | <b>25.0%</b> | <b>0</b>                |

## Detailed Income &amp; Expenditure by Budget Heading 21-10-2026

Month No: 7

## Cost Centre Report

|                                       | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4310 Chairman's Allowance             | 119                    | 200                   | 81                       |                          | 81                 | 59.4%   |                         |
| 4320 Solicitors                       | 1,438                  | 5,000                 | 3,562                    |                          | 3,562              | 28.8%   |                         |
| 4330 Audit Fees                       | 2,054                  | 2,861                 | 807                      |                          | 807                | 71.8%   |                         |
| 4350 Bank Charges                     | 185                    | 400                   | 215                      |                          | 215                | 46.3%   |                         |
| 4360 Insurance                        | 162                    | 20,000                | 19,838                   |                          | 19,838             | 0.8%    |                         |
| 4370 Subscriptions                    | 5,896                  | 3,000                 | (2,896)                  |                          | (2,896)            | 196.5%  |                         |
| 4380 Office Expenses                  | 6,335                  | 12,500                | 6,165                    |                          | 6,165              | 50.7%   | 1,633                   |
| 4381 Postage                          | 525                    | 500                   | (25)                     |                          | (25)               | 105.0%  |                         |
| 4390 Telecomms                        | 1,995                  | 3,000                 | 1,005                    |                          | 1,005              | 66.5%   |                         |
| 4400 Photocopying                     | 471                    | 1,200                 | 729                      |                          | 729                | 39.2%   |                         |
| 4430 Training                         | 1,315                  | 1,038                 | (277)                    |                          | (277)              | 126.7%  |                         |
| 4440 Council Comms                    | 3,169                  | 6,228                 | 3,059                    |                          | 3,059              | 50.9%   |                         |
| 4450 Christmas Lights                 | 4,698                  | 23,000                | 18,302                   |                          | 18,302             | 20.4%   |                         |
| 4457 Remembrance events               | 0                      | 150                   | 150                      |                          | 150                | 0.0%    |                         |
| 4460 IT                               | 4,148                  | 5,000                 | 852                      |                          | 852                | 83.0%   |                         |
| 4470 Room Hire                        | 745                    | 1,500                 | 755                      |                          | 755                | 49.7%   |                         |
| 4500 Parish Office Utility Bills      | 716                    | 3,000                 | 2,284                    |                          | 2,284              | 23.9%   |                         |
| 4510 H&S and HR Support               | 5,183                  | 6,228                 | 1,045                    |                          | 1,045              | 83.2%   |                         |
| General Admin :- Indirect Expenditure | 39,153                 | 94,805                | 55,652                   | 0                        | 55,652             | 41.3%   | 1,633                   |
| Net Income over Expenditure           | (40,169)               | (93,518)              | (53,349)                 |                          |                    |         |                         |
| 6000 plus Transfer from EMR           | 1,633                  | 0                     | (1,633)                  |                          |                    |         |                         |
| Movement to/(from) Gen Reserve        | (38,536)               | (93,518)              | (54,982)                 |                          |                    |         |                         |
| <u>230 Salaries</u>                   |                        |                       |                          |                          |                    |         |                         |
| 1251 BCC Salary recharge              | 36,124                 | 68,000                | 31,876                   |                          |                    | 53.1%   |                         |
| Salaries :- Income                    | 36,124                 | 68,000                | 31,876                   |                          |                    | 53.1%   | 0                       |
| 4000 Salaries                         | 159,084                | 320,000               | 160,916                  |                          | 160,916            | 49.7%   |                         |
| Salaries :- Indirect Expenditure      | 159,084                | 320,000               | 160,916                  | 0                        | 160,916            | 49.7%   | 0                       |
| Net Income over Expenditure           | (122,960)              | (252,000)             | (129,040)                |                          |                    |         |                         |
| <u>240 Village Hall</u>               |                        |                       |                          |                          |                    |         |                         |
| 4559 Climate Change                   | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%    |                         |
| 4562 Adversane Hall utilities         | 142                    | 0                     | (142)                    |                          | (142)              | 0.0%    |                         |
| Village Hall :- Direct Expenditure    | 142                    | 5,000                 | 4,858                    | 0                        | 4,858              | 2.8%    | 0                       |
| 4550 PWLB BCCC Improvement Loan       | 10,129                 | 20,257                | 10,128                   |                          | 10,128             | 50.0%   |                         |
| Village Hall :- Indirect Expenditure  | 10,129                 | 20,257                | 10,128                   | 0                        | 10,128             | 50.0%   | 0                       |
| Net Expenditure                       | (10,271)               | (25,257)              | (14,986)                 |                          |                    |         |                         |

## Detailed Income &amp; Expenditure by Budget Heading 21-10-2026

Month No: 7

## Cost Centre Report

|                                                       | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|-------------------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <u>250 Highways</u>                                   |                        |                       |                          |                          |                    |               |                         |
| 1300 Highways Income                                  | 0                      | 35,967                | 35,967                   |                          |                    | 0.0%          |                         |
| Highways :- Income                                    | <u>0</u>               | <u>35,967</u>         | <u>35,967</u>            |                          |                    | <u>0.0%</u>   | <u>0</u>                |
| 4620 Other Highway Costs                              | 2,527                  | 5,000                 | 2,473                    |                          | 2,473              | 50.5%         |                         |
| 4624 EV Replacement                                   | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%          |                         |
| 4625 EV Maint.                                        | 265                    | 1,000                 | 735                      |                          | 735                | 26.5%         |                         |
| 4626 CCTV Maintenance                                 | 27,911                 | 545                   | (27,366)                 |                          | (27,366)           | 5121.2%       | 68,767                  |
| Highways :- Indirect Expenditure                      | <u>30,703</u>          | <u>8,045</u>          | <u>(22,658)</u>          | <u>0</u>                 | <u>(22,658)</u>    | <u>381.6%</u> | <u>68,767</u>           |
| Net Income over Expenditure                           | <u>(30,703)</u>        | <u>27,922</u>         | <u>58,625</u>            |                          |                    |               |                         |
| 6000 plus Transfer from EMR                           | 68,767                 | 0                     | (68,767)                 |                          |                    |               |                         |
| Movement to/(from) Gen Reserve                        | <u>38,063</u>          | <u>27,922</u>         | <u>(10,141)</u>          |                          |                    |               |                         |
| <u>260 Lighting</u>                                   |                        |                       |                          |                          |                    |               |                         |
| 4650 Electricity / street furniture                   | 2,806                  | 2,000                 | (806)                    |                          | (806)              | 140.3%        |                         |
| 4660 Maintenance                                      | 661                    | 1,300                 | 639                      |                          | 639                | 50.8%         |                         |
| Lighting :- Indirect Expenditure                      | <u>3,467</u>           | <u>3,300</u>          | <u>(167)</u>             | <u>0</u>                 | <u>(167)</u>       | <u>105.1%</u> | <u>0</u>                |
| Net Expenditure                                       | <u>(3,467)</u>         | <u>(3,300)</u>        | <u>167</u>               |                          |                    |               |                         |
| <u>270 Neighbourhood Wardens Support</u>              |                        |                       |                          |                          |                    |               |                         |
| 4700 Neighbourhood Wardens Support                    | 50,486                 | 106,297               | 55,811                   |                          | 55,811             | 47.5%         |                         |
| Neighbourhood Wardens Support :- Indirect Expenditure | <u>50,486</u>          | <u>106,297</u>        | <u>55,811</u>            | <u>0</u>                 | <u>55,811</u>      | <u>47.5%</u>  | <u>0</u>                |
| Net Expenditure                                       | <u>(50,486)</u>        | <u>(106,297)</u>      | <u>(55,811)</u>          |                          |                    |               |                         |
| <u>280 Section 137</u>                                |                        |                       |                          |                          |                    |               |                         |
| 4750 Section 137 Donations                            | 6,000                  | 4,000                 | (2,000)                  |                          | (2,000)            | 150.0%        |                         |
| 4790 Billingshurst Centre                             | 22,514                 | 15,000                | (7,514)                  |                          | (7,514)            | 150.1%        |                         |
| Section 137 :- Indirect Expenditure                   | <u>28,514</u>          | <u>19,000</u>         | <u>(9,514)</u>           | <u>0</u>                 | <u>(9,514)</u>     | <u>150.1%</u> | <u>0</u>                |
| Net Expenditure                                       | <u>(28,514)</u>        | <u>(19,000)</u>       | <u>9,514</u>             |                          |                    |               |                         |
| <u>300 83a High Street</u>                            |                        |                       |                          |                          |                    |               |                         |
| 1255 83a High St flat net income                      | 6,098                  | 10,872                | 4,774                    |                          |                    | 56.1%         |                         |
| 1256 83a Utilities INC                                | 0                      | 3,815                 | 3,815                    |                          |                    | 0.0%          |                         |
| 83a High Street :- Income                             | <u>6,098</u>           | <u>14,687</u>         | <u>8,589</u>             |                          |                    | <u>41.5%</u>  | <u>0</u>                |
| 4425 The Depot support                                | 83                     | 0                     | (83)                     |                          | (83)               | 0.0%          |                         |

## Detailed Income &amp; Expenditure by Budget Heading 21-10-2026

Month No: 7

## Cost Centre Report

|                                         | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|-----------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4426 Youth Sessions                     | 9,210                  | 0                     | (9,210)                  |                          | (9,210)            | 0.0%          |                         |
| 4560 83a utilities EXP                  | 2,159                  | 3,000                 | 841                      |                          | 841                | 72.0%         |                         |
| 83a High Street :- Direct Expenditure   | <u>11,452</u>          | <u>3,000</u>          | <u>(8,452)</u>           | <u>0</u>                 | <u>(8,452)</u>     | <u>381.7%</u> | <u>0</u>                |
| 4660 Maintenance                        | 2,424                  | 1,500                 | (924)                    |                          | (924)              | 161.6%        |                         |
| 5000 PWLB 83a High Street               | 10,831                 | 21,663                | 10,832                   |                          | 10,832             | 50.0%         |                         |
| 83a High Street :- Indirect Expenditure | <u>13,255</u>          | <u>23,163</u>         | <u>9,908</u>             | <u>0</u>                 | <u>9,908</u>       | <u>57.2%</u>  | <u>0</u>                |
| Net Income over Expenditure             | <u>(18,609)</u>        | <u>(11,476)</u>       | <u>7,133</u>             |                          |                    |               |                         |
| Grand Totals:- Income                   | 612,809                | 703,946               | 91,137                   |                          |                    | 87.1%         |                         |
| Expenditure                             | 418,646                | 703,946               | 285,300                  | 0                        | 285,300            | 59.5%         |                         |
| Net Income over Expenditure             | <u>194,163</u>         | <u>0</u>              | <u>(194,163)</u>         |                          |                    |               |                         |
| plus Transfer from EMR                  | 94,248                 | 0                     | (94,248)                 |                          |                    |               |                         |
| Movement to/(from) Gen Reserve          | <u>288,411</u>         | <u>0</u>              | <u>(288,411)</u>         |                          |                    |               |                         |



## APPLICATION FOR GRANT FOR VOLUNTARY ORGANISATIONS

|    |                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Name of Organisation                                                           | Billingshurst Bowling Club                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2. | Name, Address and Position of Contact in Organisation                          | Barry Gilbert,<br>Chairman & Club Captain,<br><br>Billingshurst.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3. | Telephone Number of Contact                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4. | Is the Organisation a Registered Charity?<br><br>If yes, Charity Number Yes/No | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 5. | Amount of grant requested                                                      | £ 10,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. | For what purpose or project is the grant requested?                            | <p><b>The New Clubhouse Project</b></p> <p>We have been using our existing clubhouse since our formation in 1932, and for some time it has been clear that BBC would benefit from a modern and more flexible facility.</p> <p>We have been thinking of a building which would be:</p> <ul style="list-style-type: none"> <li>• Disabled friendly, including accessibility multi community usage.</li> <li>• Views overlooking the Green.</li> <li>• Able to accommodate short mat bowling (if possible).</li> <li>• Suitable for entertaining larger numbers of bowlers, both for meetings and for matches, and to host visiting groups from other bowls clubs and their guests.</li> <li>• Room hire for smaller organisations such as the Probus Club, Billingshurst Lions, Beck WI and other local sports clubs, Chess, Backgammon together with other social groups like the Laughter Club, Yoga, Tia Chi. Etc.</li> <li>• Able to comply with current standards on energy efficiency and requiring less</li> </ul> |

|    |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                    | <p>maintenance.</p> <p><b>A Green Oasis</b></p> <p>As we also plan to allow other groups within our community to hire it for their meetings and events, it will become a community asset. A Green Oasis within our Village community, Billingshurst is a rural village that like many is going through many changes with new homes being built - but with only a few facilities for the opportunity for to play sport, recreation or to meet others. Our club, the game of bowls will allow this to happen, a place to enjoy gentle exercise, competition, meet new friends and get out and about in the fresh air. With the added benefit of reducing the feelings of loneliness and isolation.</p> <p><b>Income generation from room hire</b></p> <p>All and any income generated from renting of the building will be ploughed back into the improvement of the green, allowing us to improve the playing surface and encourage bowlers from other clubs, improve standards and look towards County competitions to be played at Billingshurst.</p> <p><b>Profile</b></p> <p>Following our successful trip to New York, we now have connections with the New York Lawn Bowling Club and the Clontarf Bowling Club, Dublin. Both of which are very keen to play here at our Station Road green. Invitations have also been received to go to Ireland in 2027/28. All raising the profile of the rural village of Billingshurst.</p> <p><b>Other information</b></p> <p>Please see attached.</p> |
| 7. | What will be the total cost?       | New Clubhouse Total approx. £65,000 (from quotes received)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 8. | When will the money be spent?      | 2026/2027                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9. | Who will benefit from the project? | A cross range of ages of people and gender. We are actively promoting the sport of Lawn Bowls to all ages. In 2026 we held an evening of bowls for the 1 <sup>st</sup> Billingshurst Scout Group twenty-eight 8 to 10 year-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

|     |                                                                                  |                                                                                                                                                                                                                                                                              |
|-----|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     |                                                                                  | olds playing the game for the first time. However, it could be used as a small meeting hall for the benefit of the whole community. For example, Beck WI, Billingshurst Lions, Probus Club (who have already shown an interest in using the new building) or similar groups. |
| 10. | Approximately how many of those who will benefit are Billingshurst parishioners? | 50 to 100 per week may be more depending on usage.                                                                                                                                                                                                                           |

Please submit this form together with a covering letter giving any other information which you feel will support the application, together with recent certified accounts. In signing this form, you agree to abide by any Terms & Conditions included within the policy.

Signed ..... Date .....

Barry Giffert,

Chairman and Club Captain, Billingshurst Bowling Club.

### Additional information

#### **Billingshurst Bowling Club application for funding**

Billingshurst Parish Council has generously supported our club in recent years, through grants for our disabled access application and equipment for our green and most recently new gates to secure the future access to our green.

We are once again looking for your assistance.

Billingshurst Bowling Club was founded in 1932 and over the years has become the village's best kept secret. Tucked away behind the Station Road Gardens it is a "Green Oasis" and many parishioners have represented the village obtaining recognition both locally and at County level. The game of bowls and the gentle exercise can be played by anyone regardless of age, sex or experience.

Currently we are limited to the playing season from April to September over 500 people use our facilities during that time both men and woman and are 25 to 92 in age. By obtaining funding towards the cost to build a new clubhouse we will be able to use the facilities all year around and open it up to other groups within our community. Beck WI, Probus Club and the Lions are just a few examples.

We also intend to use the centre for older, lonely people to come and enjoy the company of others. A warm space during the winter months. Some older people do not see themselves as old or aged, going to a Day centre is the last thing they would want to do, similar to cafes or libraries. By supporting us we will be able to offer an alternative a place to come and feel welcome - safe warm environment where they can have a cup of tea a good chat and even through the summer months a game of bowls.

So, how is this idea going to be funded.

We have secured funding from the District council and local community groups and now looking to be able to ensure the completion of the building. We intend to ensure that all the funding is in place before any works are commissioned.

With just over 50 members, they all appreciate the contacts they make during the season, as well as the several out of season events away from the green such as a "Skittles" evening, quiz night and an annual New year dinner.

Our aims are:

- Provide a safe, fun environment where all local older people are welcome.
- Encourage older people to take part in physical activity and develop healthy habits and lifestyles.
- Provide a place to play together and forge relationships with other local villages and communities.

- Provide a place where local groups and societies can meet at a reduced cost for hire.

Using volunteers, local tradesmen and services we have always kept our costs very low and well within our budget plans. Careful management of funding will continue with this new undertaking to replace our current inadequate building.

Our summer season and regular Friday Club nights are well supported. Our weekly sessions have become very important to all those involved. One of our newer members this year was heard to say:

*"Coming down each Friday means that I have had a chance to make new friends. During the week I had felt quite lonely and found it hard to socialise. Billingshurst Bowling Club has made me much happier, and this has helped my confidence, and I have even started going out and enjoying life more. I am dreading the winter when this all stops – evenings of jigsaw puzzles await".*

We would like to provide a place where there is a continuous experience for the members and visitors who are involved with the sport, and to get more people involved. For this reason, the plan to build a new Clubhouse, to be able to run indoor activities from October – March. Our village is growing and there are several new people looking to make new friends, be active and be part of a vibrant community.

We are therefore applying to Billingshurst Parish Council funding towards the project. We will of course provide feedback from our progress and the success we have with this existing new venture. We have in place a five Strategic Plan 2024 to 2030 which we are currently working through from People to Finance - a copy is available should you wish to view it.

What happens if we are unsuccessful- our current clubhouse parts of which date back to 1932 are in disrepair and in a very few years will not be fit for purpose, the opportunity to replace it and become a community hub will also be lost. Putting the club, members and the community in a much worse position.

**BILLINGSHURST BOWLING CLUB**

**INCOME AND EXPENDITURE FOR YEAR ENDED 30TH SEPTEMBER 2024 - GENERAL ACCOUNT**

| <u>INCOME</u>                  | <u>2023/24</u>     | <u>2022/23</u>   | <u>EXPENDITURE</u>             | <u>2023/24</u>    | <u>2022/23</u>   |
|--------------------------------|--------------------|------------------|--------------------------------|-------------------|------------------|
| £                              | £                  | £                | £                              | £                 | £                |
| SUBSCRIPTIONS                  | 2,850.00           | 2,940.00         | UPKEEP OF GREEN                | 1,484.27          | 1,640.90         |
| MATCH FEES (NETT)              | 1,263.00           | 1,241.00         | BUILDING MAINT & SECURITY      | 7,354.56          | 338.34           |
| RAFFLES (NETT)                 | 848.00             | 837.00           | EQUIP REPAIR/SERVICE FUEL      | 153.47            | 540.56           |
| DRIVES (NETT)                  | 202.81             | 167.56           | RATES WATER ELEC INSNC         | 2,848.78          | 2,518.31         |
| DONATIONS/GRANTS               | 8,279.00           | 326.00           | PURCHASE OF EQUIPMENT          | 982.58            | 0.00             |
| CLUB COMPETITION ENTRIES       | 357.00             | 270.00           | CUPS/TROPHIES ENGRAVING        | 119.50            | 132.55           |
| TEA, COFFEE, SOFT DRINKS       | 172.20             | 0.00             | COUNTY AFFILIATION FEES        | 308.00            | 234.00           |
| TOURNAMENT ENTRY FEES          | 70.40              | 73.00            | TOURNAMENT ENTRY FEES          | 35.00             | 35.00            |
| 101 CLUB                       | 888.00             | 840.00           | 101 CLUB                       | 545.00            | 455.00           |
| SALE OF STOCK                  | 159.00             | 690.00           | PURCHASE OF STOCK              | 109.54            | 1,008.00         |
| FUND RAISING                   | 1,240.35           | 913.48           | FUND RAISING                   | 125.00            | 140.00           |
| BANK INTEREST                  | 193.33             | 70.81            | POST STATIONERY & ADMIN        | 60.00             | 78.96            |
| MISCELLANEOUS                  | 61.50              | 0.00             | MISCELLANEOUS                  | 51.90             | 20.00            |
| <b>INCOME TOTAL</b>            | <b>£ 16,584.39</b> | <b>£8,368.85</b> | <b>EXPENDITURE TOTAL</b>       | <b>£14,177.60</b> | <b>£7,141.62</b> |
| Deficit for the financial year | £0.00              | £0.00            | Surplus for the financial year | £2,406.79         | £1,227.23        |
| Totals as at 30th Sept. 2024   | <u>£16,584.39</u>  | <u>£8,368.85</u> | Totals as at 30th Sept. 2024   | <u>£16,584.39</u> | <u>£8,368.85</u> |

**BALANCE SHEET FOR YEAR ENDED 30TH SEPTEMBER 2024**

|                                  | <u>2023/24</u>    | <u>2022/23</u>    |                                 | <u>2023/24</u>    | <u>2022/23</u>    |
|----------------------------------|-------------------|-------------------|---------------------------------|-------------------|-------------------|
| ACCUMULATED RESERVES @           |                   |                   | RESERVE ACCOUNT NatWest         | £13,437.67        | £13,244.34        |
| 1ST OCTOBER 2023                 | £19,077.44        | £17,850.21        | CURRENT ACCOUNT NatWest         | £7,802.23         | £5,576.55         |
| <b>SURPLUS at 30th Sept 2024</b> | <b>£2,406.79</b>  | <b>£1,227.23</b>  | CASH IN HAND                    | £244.33           | £256.55           |
| <b>ACCUMULATED RESERVES</b>      |                   |                   | <b>ASSETS @ 30th SEPT. 2024</b> | <b>£21,484.23</b> | <b>£19,077.44</b> |
| <b>@ 30th SEPT. 2024</b>         | <b>£21,484.23</b> | <b>£19,077.44</b> |                                 |                   |                   |

**STOCK HELD AT 30th Sept. 2024**

|                         | £              |
|-------------------------|----------------|
| 38 Polo Shirts @ £15.00 | 570.00         |
| 16 Lapel Badges @ £1.50 | 24.00          |
| <b>TOTAL</b>            | <b>£594.00</b> |

HON TREASURER

DATE

30th October 2024.

HON EXAMINER

DATE

16 October 2024

# **BILLINGSHURST BOWLING CLUB**

## **INCOME AND EXPENDITURE FOR YEAR ENDED 30TH SEPTEMBER 2025 - GENERAL ACCOUNT**

| INCOME                         | 2024/25           | 2023/24         | EXPENDITURE                    | 2024/25          | 2023/24           |
|--------------------------------|-------------------|-----------------|--------------------------------|------------------|-------------------|
|                                | £                 | £               |                                | £                | £                 |
| SUBSCRIPTIONS                  | 3,255.00          | 2,850.00        | UPKEEP OF GREEN                | 1,319.83         | 1,484.27          |
| MAICH FEES (NETT)              | 1,282.00          | 1,263.00        | BUILDING MAINT & SECURITY      | 1,179.63         | 7,364.56          |
| RAFFLES (NETT)                 | 1,108.00          | 848.00          | EQUIP REPAIR/SERVICE FUEL      | 189.03           | 153.47            |
| DRIVES (NETT)                  | 218.13            | 202.61          | RATES WATER ELEC INSNCE        | 3,308.98         | 2,848.78          |
| DONATIONS/GRANTS               | 697.00            | 8,279.00        | PURCHASE OF EQUIPMENT          | 0.00             | 982.58            |
| CLUB COMPETITION ENTRIES       | 414.00            | 357.00          | CUPS/TROPHIES ENGRAVING        | 132.32           | 119.50            |
| TCA. COFFEE, SOFT DRINKS       | 209.50            | 172.20          | COUNTY AFFILIATION FEES        | 333.00           | 308.00            |
| TOURNAMENT ENTRY FEES          | 109.00            | 70.40           | TOURNAMENT ENTRY FEES          | 35.00            | 35.00             |
| 101 CLUB                       | 948.00            | 888.00          | 101 CLUB                       | 540.00           | 545.00            |
| SALE OF STOCK                  | 207.00            | 159.00          | PURCHASE OF STOCK              | 71.00            | 109.54            |
| FUND RAISING                   | 1,427.94          | 1,240.35        | FUND RAISING                   | 152.20           | 125.00            |
| BANK INTEREST                  | 167.79            | 193.33          | POST STATIONERY & ADMIN        | 36.96            | 60.00             |
| MISCELLANEOUS                  | 117.50            | 61.50           | MISCELLANEOUS                  | 138.30           | 51.50             |
| <b>INCOME TOTAL</b>            | <b>£10,160.86</b> | <b>16584.39</b> | <b>EXPENDITURE TOTAL</b>       | <b>£7,436.25</b> | <b>£14,177.60</b> |
| Deficit for the financial year | 0.00              | 0.00            | Surplus for the financial year | £2,724.61        | £2,406.79         |
| Totals as at 30th Sept 2025    | £10,160.86        | £16,584.39      | Totals as at 30th Sept 2025    | £10,160.86       | £16,584.39        |

## **BALANCE SHEET FOR YEAR ENDED 30TH SEPTEMBER 2025**

|                                              | 2024/25           | 2023/24           |                                | 2024/25           | 2023/24           |
|----------------------------------------------|-------------------|-------------------|--------------------------------|-------------------|-------------------|
| <b>ACCUMULATED RESERVES @</b>                |                   |                   | <b>RESERVE ACCOUNT NatWest</b> | £13,605.46        | £13,437.67        |
| 13T OCTOBER 2024                             | £21,484.23        | £19,077.44        | <b>CURRENT ACCOUNT NatWest</b> | £10,354.56        | £7,802.23         |
| <b>SURPLUS at 12th Aug 2025</b>              | <b>£2,724.61</b>  | <b>£2,406.79</b>  | <b>CASH IN HAND</b>            | <b>£248.82</b>    | <b>£244.33</b>    |
| <b>ACCUMULATED RESERVES @ 30th Sept 2026</b> | <b>£24,208.84</b> | <b>£21,484.23</b> | <b>ASSETS @ 30th Sept 2025</b> | <b>£24,208.84</b> | <b>£21,484.23</b> |

## **STOCK HELD AT 30th Sept 2025**

|                         |                |
|-------------------------|----------------|
|                         | £              |
| 25 Polo Shirts @ £15.00 | 375.00         |
| 16 Lapel Badges @ £1.50 | 24.00          |
| <b>TOTAL</b>            | <b>£399.00</b> |

HON TREASURER

DATE

*Recall*  
8th October 2025

HON EXAMINER

DATE

*RPethick FCA*  
33 October 2025