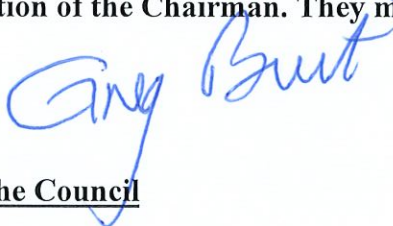




To: Members of the Planning and Environment Committee,

You are duly summoned to a meeting of the Planning and Environment Committee that will take place on Tuesday 7 July 2026 at the Billingshurst Centre commencing at 7.00pm.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session, at the discretion of the Chairman. They must give their name.


G C Burt
Clerk to the Council

30 June 2026

AGENDA

1. Chairman's Announcements
2. Apologies for Absence
3. Declarations of interest and notification of change to members' interests.
4. Approval of the minutes of the Planning and Environment Committee meeting held on 2 June 2026, previously circulated.
5. Clerk's Report
6. Public Session
Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session, at the discretion of the Chairman. They must give their name.
7. To consider Planning Applications

DC/26/0579 (Advertisement Consent)	Installation of 1x internally illuminated sign to the front elevation. (Retrospective) Kings Head 40 High Street Billingshurst West Sussex RH14 9NY
DC/26/0746 (Listed Building Consent)	

DC/26/0693	Demolition of building and construction of new specialist dwelling (in replacement of extant consent for dwelling approved under DC/24/1962), gardens, parking and use of access to West Chiltington Lane Stable Block Kettlesbridge Farm West Chiltington Lane Coneyhurst Billingshurst West Sussex RH14 9DN
DC/26/0800	Erection of a single storey detached outbuilding in the rear garden 36 Laburnum Way Billingshurst West Sussex RH14 9XU
DC/26/0818	Erection of a single storey rear extension and installation of window and door to the ground floor side elevation 1 Maple Close Billingshurst West Sussex RH14 9NJ
DC/26/0819	Erection of a part first floor side and front extension, single storey rear extension, conversion of garage into habitable living space and new and altered fenestration 9 Easton Crescent Billingshurst West Sussex RH14 9TU
DC/26/0949	Demolition of existing conservatory and erection of a single storey side extension 59 Berrall Way Billingshurst West Sussex RH14 9PQ

PLUS, ANY ADDITIONAL PLANNING APPLICATIONS RECEIVED IN THE PARISH OFFICE PRIOR TO THIS MEETING (PLEASE CHECK THE PARISH COUNCIL'S WEBSITE FOR UPDATES).

8. To consider any licencing applications received
9. To consider any nominations for street naming requests
10. To note reports from the Planning Authority
 - a) Planning Application Decisions – Appendix A
 - b) Appeals and Appeal Decisions – Appendix B
 - c) Planning Compliance Update – Appendix C
11. **Date of Next Meeting: Tuesday 4 August 2026** at 7.00pm (unless there is a need for a plans-only meeting)

Committee Members: DW, FA, JH, DH, MM, AR, KR

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

APPENDIX A

HORSHAM DISTRICT COUNCIL PLANNING DECISIONS BILLINGSHURST PARISH

FOR NOTING ONLY

Reference	Description and Address	Parish Council Response	District Council Decision
CA/26/0051	Surgery x 1 Eucalyptus, x1 Ash (works to trees in a conservation area) High Seat 1 High Street Billingshurst West Sussex RH14 9PJ	Neutral May 2026	Application Permitted 28 May 2026
DC/25/2160	Erection of a two storey rear extension to the existing dwelling. Internal reconfigurations to the main dwelling. Conversion of existing outbuilding into habitable living space. Installation of 1no. micro wind turbine and associated site works Palmers Stud West Chiltington Lane Billingshurst West Sussex RH14 9DN	Neutral Feb 2026	Application Permitted 15 May 2026
DC/26/0049	Erection of a temporary residential sales area to include provision of parking, landscaping and use of a sales cabin Bellway Homes Development Site Wooddale Lane Billingshurst West Sussex	Neutral Feb 2026	Application Permitted 3 Jun 2026
DC/26/0246	Change of use from light industrial building (Class E(g)(iii)) to a mixed use of light industrial and a low-impact gym/fitness studio (Class E(d)) Unit 28 Huffwood Trading Estate Brookers Road Billingshurst West Sussex RH14 9UR	Neutral Jun 2026	Application Permitted 24 Jun 2026
DC/26/0382	Partial demolition of link section The Boathouse Palmers Barn West Chiltington Lane Coneyhurst Billingshurst West Sussex RH14 9DN	Neutral Apr 2026	Application Permitted 1 Jun 2026
DC/26/0620	Erection of a first floor side extension over existing garage 3 Maple Road Billingshurst West Sussex RH14 9TS	Neutral Jun 2026	Application Permitted 11 Jun 2026
DC/26/0639	Variation of Condition 3 of previously approved application reference DC/25/0689 (Conversion of loft into habitable living space, the installation of a rear dormer and 1no. front rooflight) relating to materials 8 Lakers Meadow Billingshurst West Sussex RH14 9NP	Neutral Jun 2026	Application Permitted 15 Jun 2026

DC/26/0651	Prior Notification for Change of Use of Class E space to form 4 apartments to the rear of ground and first floor only Barclays Bank Ltd 84 High Street Billingshurst West Sussex RH14 9QS	Object May 2026	Prior Approval Required and Permitted 16 Jun 2026
DC/26/0704	Part conversion of loft into habitable living space with the installation of a rear dormer and 2no. front rooflights West Cottage Hayes Wood Road Five Oaks West Sussex RH14 9AS	Neutral Jun 2026	Application Permitted 25 Jun 2026
DC/26/0780	Fell x 1 Lime and x 1 Ash. (Works to Trees in a Conservation Area) Sayers Farm Stane Street Adversane West Sussex RH14 9JH	Object Jun 2026	Application Withdrawn 22 Jun 2026

APPENDIX B

HORSHAM DISTRICT COUNCIL PLANNING APPEALS BILLINGSHURST PARISH

FOR NOTING ONLY

New Appeals

6009032 - DC/25/2126

5 Kingsfold Close, Billingshurst, RH14 9HG

Erection of a single storey detached granny annexe together with a detached single storey multipurpose workshop and gym

[Appeal against non-determination of application]

Status: Awaiting Site Visit

Outstanding Appeals

6006516 - DC/25/1788

Kingsfold Lodge Marringdean Road Billingshurst West Sussex RH14 9HE

Permission in Principle for the erection of 1 dwellinghouse

[Appeal against refusal of application]

Status: Awaiting Decision

6007717 - DC/25/1949

Duckmoor Barn Wooddale Lane Billingshurst West Sussex RH14 9DZ

Prior Notification for Change of Use of Agricultural barn to a single dwellinghouse (Class C3)

[Appeal against refusal of application]

Status: Awaiting Site Visit

Appeal Decisions

None

APPENDIX C

HORSHAM DISTRICT COUNCIL ENFORCEMENT UPDATES BILLINGSHURST PARISH

FOR NOTING ONLY

New Enforcement

None

Outstanding Enforcement

EN/23/0001 – 3 Jan 2023

Alleged: Planning permission required for existing use of site

Four Seasons Fuel Coneyhurst Road Coneyhurst Billingshurst West Sussex RH14 9DG

EN/23/0426 – 15 Sep 2023

Alleged: Installation of gates, building works and resurfacing work

Manton Stud Okehurst Lane Billingshurst West Sussex RH14 9HR

EN/23/0477 – 18 Oct 2023

Alleged: Residential use of cabin

Manton Stud Okehurst Lane Billingshurst West Sussex RH14 9HR

EN/23/0478 – 18 Oct 2023

Alleged: Running of a business from the premises

Manton Stud Okehurst Lane Billingshurst West Sussex RH14 9HR

EN/24/0356 – 3 Sep 2024

Alleged: Stationing of mobile home on agricultural land without planning permission

Chantry Farm West Chilmington Lane Coneyhurst West Sussex RH14 9DY

EN/24/0472 – 10 Dec 2024

Alleged: Engineering operations taking place without planning permission, extension of site to the south

Four Seasons Fuel Coneyhurst Road Coneyhurst Billingshurst West Sussex RH14 9DG

EN/25/0254 – 23 Jul 2025

Alleged: property not built in accordance with the approved plans (DC/16/0274). Land drains not installed, landscaping has not been completed and level of the garden does not appear to be in accordance with the approved plans

3 Woodpeckers Billingshurst West Sussex RH14 9XW

EN/25/0385 – 24 Oct 2025

Alleged: Use of residential property, layby outside and neighbouring roads for car sales without planning permission

28 Puttock Way Billingshurst West Sussex RH14 9ZJ

EN/25/0407 – 21 Nov 2025

Alleged: Unauthorised works involving the erection of a new sub base

Graininfold Horsham Road Five Oaks Billingshurst West Sussex RH14 9AT

EN/25/0417 – 2 Dec 2025

Alleged: unauthorised change of use from shop to hot food takeaway

6 Jengers Mead Billingshurst West Sussex RH14 9PB

EN/25/0428 – 18 Dec 2025

Alleged: Painting of shop front, installation of signage and installation of external lighting, without the necessary consent.

Aurac Television Limited 33 High Street Billingshurst West Sussex RH14 9PP

EN/25/0434 – 21 Dec 2025

Alleged: woodland being cleared and installation of caravans and containers

Petty Char Court Coneyhurst Road Billingshurst West Sussex

EN/26/0030 – 26 Jan 2026

Alleged: development levels not in accordance with the approved plans (DC/24/0805)

Platts Corner Petrol Filling Station Newbridge Road Billingshurst West Sussex RH14 9HY

EN/26/0037 – 4 Feb 2026

Alleged: installation of illuminated signage without advertisement consent on listed building

Kings Head 40 High Street Billingshurst West Sussex RH14 9NY

EN/26/0110 – 25 Mar 2026

Alleged: erection of a timber outbuilding without planning permission

Echo Motors, Maxwell Court, Horsham Road, Five Oaks, Billingshurst West Sussex RH14 9AL

EN/26/0116 – 30 Mar 2026

Alleged: breach of condition 29 of DC/15/0896

30 Longhurst Drive Billingshurst West Sussex RH14 9XR

EN/26/0126 – 9 Apr 2026

Alleged: Erection of a pergola to provide an outdoor seating area

35 High Street Billingshurst West Sussex RH14 9PP

EN/26/0154 – 6 May 2026

Alleged: Condition of land adversely affecting amenity of area

1 Forge Way Billingshurst West Sussex RH14 9LJ

EN/26/0170 – 14 May 2026

Alleged: Erection of large building in garden without planning permission

The Coach House Rowfold Grange Coneyhurst Road Billingshurst West Sussex RH14 9DD

Closed Enforcement

None