




To All Councillors,

You are summoned to a meeting of Billingshurst Parish Council on **Wednesday 1 September 2021 at 7.30pm at the Billingshurst Centre.**

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chairman.


G.C. Burt

Clerk to the Council

25 August 2021

AGENDA

1. Chairman's Announcements.
2. Apologies for Absence.
3. To Receive Declarations of Interest and consider any requests for a dispensation.
Adjournment for
4. Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman).
5. Reports from:
 - a. County Councillor
 - b. District Councillors
 - c. Council Representatives on Outside Bodies.*Resume Meeting*
6. Approval of the Minutes of the Meeting held on 5 May 2021. (Previously sent)
7. Matters Arising – that are not separate agenda items
8. To receive Minutes as approved by the following Committees:
 - a) Planning & Environment 8 and 29 July 2021
 - b) F&GP 23 June 2021(all previously circulated / on website.)
9. To review appointments to committees etc.– Appendix A.
10. To agree meeting schedule for 2022 - Appendix B.
11. Neighbourhood Wardens - to receive Wardens' Reports for July and August – previously circulated / on website.

12. Any other matters for information only.
13. Date of Next Meeting – 3 November 2021

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

BILLINGSHURST PARISH COUNCIL	
COMMITTEES, WORKING PARTIES AND REPRESENTATIVES ON OUTSIDE BODIES	
2021-22	
(The Council has set the max. membership for Committees to 10 members.)	
COMMITTEES	
Planning & Environment	EB, GC, DH , JM, CBP, SW, DW
Property	GA , BB, PB, SD , DH, RM, CG
Finance & General Purposes	GA, BB, EB, PB, DH, RM, KP , CG
Working Practices	PB, DH, RM, DW , SW, CG
Billingshurst Centre	GA, KP , SW , SD, CG, RM
Complaints (5 members Max)	PB, SD, RM
Complaints Chairman	SD
WORKING PARTIES	
Neighbourhood Plan	GA, SD
Emergency Planning	GA, EB, SD
Internal Audit	GA, DH, RM
East St Traffic Calming	PB, GA
Youth Liaison	RM, SW, CG
Jubilee Skatepark WP	BB, PB, DH, CG
Local Plan	DH, BB, GA, DW
Traffic Calming	

Bold indicates *Chairman/Vice Chairman*

REPRESENTATIVES ON OUTSIDE BODIES	
Allotments Society	EB
B'hurst Sports & Recn. Assn. (BSRA)	CG
Friends of Station Road Gardens x1	BB, SD
HALC (H'ham Assn Local Ccls)	GA + SD
N'hood Warden Steering Group x2	GA, SD, PB, Clerk
Public Art Steering Group	Clerk
SPD Working Group	SD + Clerk
Trustee of Adversane Hall x1	SD
Trustee of Dauxwood Pre-School x1	SD
West Sussex Association Local Councils (WSALC) AGM x2	SD, GA
Youth Council	
B'hurst Flood Action Group	GA

Updated 15/07/2021

**CALENDAR OF MEETINGS
2022**

November				
2nd	Wednesday	Parish Council and Trustees	7.30pm	
3rd	Thursday	Planning and Environment Committee	7.30pm	
10th	Thursday	Budget Workshop	7.30pm	
16th	Wednesday	Property Committee	7.30pm	
30th	Wednesday	Billingshurst Centre Committee	7.00pm	
30th	Wednesday	Finance and General Purposes Committee	7.30pm	
December				
1st	Thursday	Planning and Environment Committee	7.30pm	
7th	Wednesday	Working Practices Committee	7.30pm	
14th	Wednesday	Billingshurst Centre Committee	7.00pm	
14th	Wednesday	Finance and General Purposes Committee	7.30pm	
Notes				
All meetings held in the Billingshurst Centre, except 7th September 2022				
All Committee meetings to be held in Cttee Room 2 or Stanley Room or Council Chamber 1 or 2				
All Council Meetings to be held in Council Chambers 1 and 2				