



To All Councillors,

You are summoned to an **ONLINE** meeting of Billingshurst Parish Council (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392) on **Wednesday 6 January 2021 at 7.30pm**. A link will be sent to you explaining how to join this meeting.

To Members of the Public,

This meeting will be streamed on the internet. Follow link from website or Facebook page. This will enable you to see and hear Councillors.

If you would like to ask a question,

- a. you can either submit it to the Clerk at least 24 hours prior, who will then read it out, or
- b. you can ask it directly, but you must still notify the Clerk at least 24 hours prior, so you can be sent a link that you will enable you to join the meeting for the duration of public questions.


G.C. Burt
Clerk to the Council

31 December 2020

A G E N D A

1. Chairman's Announcements.
2. Apologies for Absence.
3. To Receive Declarations of Interest and consider any requests for a dispensation.
 - a. *Adjournment for*
4. Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman).
5. To receive written reports given in advance from District and County Cllrs, and for them to take resulting questions.
6. To receive reports from Council representatives on outside organisations, **plus on any training recently attended.**
 - a. *Resume Meeting*
7. Approval of the Minutes of the Meetings held 4 November 2020. (Previously sent)
8. Matters Arising – that are not separate agenda items

9. To resolve how long the Council wished to keep streamed recordings of Council meetings in the public domain.
10. To consider RECOMMENDATIONS
 - a) From the Finance and General Purposes Committee of 16 December 2020 to approve a revenue Budget of £512,085 for 2021-22 (Minute 71/20 (b) refers)
 - b) From the Finance and General Purposes Committee of 16 December 2020 to approve a Precept of £408,779 for 2021-22 (Minute 71/20 (c) refers)
11. To receive Minutes as approved by the following Committees:

Planning & Environment	1 & 15 October and 5 & 19 November 2020
F&GP	28 October and 25 November 2020
Property	16 September 2020

(all previously circulated / on website.)
12. To consider applications to fill one councillor vacancy by cooption.
13. To consider suggestion from officers that the Cooption of Councillor application form, attached, be amended to include requirement for two references. Appendix A.
14. To review appointments to committees etc.– Appendix B.
15. To receive Wardens' Reports for November and December, previously circulated.
16. To receive an update on the Neighbourhood Plan
17. To note correspondence relating to possible closure of HWRCs in the County – previously circulated.
18. Any other matters for information only.
19. **Date of Next Meeting** – 3 March 2021

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.



APPLICATION FORM FOR PARISH COUNCILLOR

NAME	
ADDRESS	
POST CODE	
TELEPHONE	
EMAIL	
DATE OF BIRTH	
Name and contact details of 1st Reference	
Name and contact details of 2nd Reference	

I hereby confirm that:

I meet the criteria for eligibility to be a member of the council (criteria is set out in s.79 of the 1972 Act).

and

I am not disqualified to be a member of the council (criteria is set out in s.80 of the 1972 Act).

Signed _____

Date _____

Please outline below why you would like to become a Parish Councillor and include 3 qualities or talents that you could bring to the organisation.

A copy of this page will be circulated with the Council agenda to all Councillors.

BILLINGSHURST PARISH COUNCIL

COMMITTEES, WORKING PARTIES AND REPRESENTATIVES ON OUTSIDE BODIES

2020-21

(The Council has set the max. membership for Committees to 10 members.)

COMMITTEES	
Planning & Environment	GA, EB, GC , DH , JP, SW, DW
Property	BB , PB, GC, SD, DH, RM, CG
Finance & General Purposes	GA, BB, EB, PB, DH, RM, KP , CG
Working Practices	PB, DH, RM, MW, DW , SD
Billingshurst Centre	GA, KP , SW , SD, CG, RM
Flooding	
Complaints (5 members Max)	PB, SD, RM
Complaints Chairman	SD
WORKING PARTIES	
Neighbourhood Plan	SD, JP , MW
Emergency Planning	GA, EB,
Internal Audit	GA, DH, RM
East St Traffic Calming	PB, JP
Youth Liaison	RM, MW, SW
Jubilee Skatepark WP	BB, PB, DH, CG
CCTV	PB, GC, RM, GA
Local Plan	DH, BB, JP , GA

Bold** indicates Chairman/Vice ChairmanREPRESENTATIVES ON OUTSIDE BODIES**

Allotments Society	EB
Adversane Traffic WP	JP
B'hurst Sports & Recn. Assn. (BSRA) x4	GC, SD, CG
Fireworks	BB
Friends of Station Road Gardens x1	BB
HALC (H'ham Assn Local Ccls)	GA + SD
N'hood Warden Steering Group x2	GA, SD, PB, Clerk
Public Art Steering Group	Clerk
SPD Working Group	SD + Clerk
Trustee of Adversane Hall x1	PB (SD reserve)
Trustee of Dauxwood Pre-School x1	MW
West Sussex Association Local Councils (WSALC) AGM x2	SD, GA
Youth Council	MW
B'hurst Flood Action Group	GA