

Warden Monthly Report

May 2020-Billingshurst

Patrol hours TOTAL:	90	ASB incidents TOTAL:	11
Foot (high visibility)	20	Noise	0
Vehicle	70	Neighbours	3
Notices/warnings TOTAL:	0	Driving/vehicles	1
Fixed Penalty Notice	0	Bikes	1
Yellow card warning	0	Alcohol/drugs	0
Community Protection Warning/Notice	0	Public order	9
Parking alert	1	Clear up/disposal reports TOTAL:	7
Police reports TOTAL:	3	Fly tipping / flyposting	2
Phone (including 101 and 999)	4	Graffiti	0
Email	7	Dog fouling	2
Intelligence report/Text intel	1	Litter	2
E-CINS (multi-agency reporting)	0	Drug litter	0
Verbal	3	Hazards	1
Admin	40	Community Events Attended	0
Visits to Vulnerable People (all ages)	21	School Contact/Engagement	0
Signposting	7	Reports to OP Crackdown	1
Safeguarding Referral	0	Reports to DVLA	0

ASB/crime/criminal damage

- We received reports of groups and individuals still using the skate ramps against Government guidance. We have increased patrols in the area and have made reports to the police requesting a higher police presence. We have posted guidance reminders via social media and put posters up at the site.
- We have made reports to the police regarding small groups of young people congregating in green areas. We have also encouraged residents to report incidents to the police via the 101 or online through their website.
- We have increased patrols and carried out regular checks of the Daux Wood area after receiving reports of a hazardous materials being left under a swing.
- We have asked people to move on and given them advice after being found by us using the skate ramps against Government guidance.
- We have asked people to move on and given them advice after being found by us using the playgrounds.
- We have made visits to specific addresses after receiving reports of the households not following government guidance.
- We have given advice and guidance to residents socialising in groups against Government guidance in outdoor green spaces.

Parking/vehicles

- A complaint was received for vehicle parking across a drive. We check the vehicle and completed a report for it not being taxed.
- We issued a warning to a driver for obstructive parking of their vehicle on a pavement.
- We completed an Operation Crackdown report for a moped driver driving on a pavement and for having passenger with no helmet.
- We reported two separate commercial vehicles for parking on a pavement in the High Street. Both business owners were contacted, and their drivers were warned. The business owners advised that any further incidents would result in an escalation of action being taken.

Fly tipping/littering/graffiti

- We cleared glass and litter from the Skate Park after receiving a complaint.
- We discovered an increased level of littering in Station Road Gardens, and have completed a report requesting for this to be cleared.
- We completed a report for a full truck load of waste which was fly tipped in Rowner Road which has now been removed.
- We reported an incident of fly tipping in West Chiltington Lane which has now been removed.

Community engagement/events/meetings

- Throughout the Covid-19 outbreak we have continued to engage with the local community Hub support group and offered support where this is needed. This has included signposting to services for food, medicine and friendly phone call support as well as supporting with welfare visits.
- We completed a joint introductory visit with Pulborough Wardens to new family moved into Billingshurst.
- We supported the Hub and Horsham District Council in facilitating a letter being sent out to all residents who are newly in receipt of Council Tax Reduction. The letter details where they can get support due to a change in circumstances brought on by Covid-19 including access to food parcels.

Elderly and youth

- We have continued with our ongoing vulnerable person welfare visits to confirm the support systems they have in place and signpost to other agencies where needed.
- We have given ongoing vulnerable persons support with the delivery of food and/or medication.
- We have completed weekly welfare checks on vulnerable members of the community. Also, we have had weekly friendly doorstep chats for members of the community struggling with social isolation.
- We have given support to an elderly resident regarding a food parcel information request.

Licensing

- We have raised reports with Horsham District Council concerning an ice cream van trading in a manner which breaches licensing laws.

Dog related issues

- Signage was put in place and Tweets were posted to highlight a new issue of dog faeces being left in a playground bin creating an unsanitary situation.
- We have checked waste bins for stickers confirming to the public that they can also be used for dog waste and replaced any that are missing.

Cycling

- N/A

Parish specific/other

- Some lost property was found in the High Street which we took to the Tesco store and returned to its owner.
- We have replaced Covid-19 signage after it has been ripped down from the Billingshurst Parish playgrounds and skate ramps. This is an ongoing issue which we will continue to monitor.
- We reported a large pot hole in West Chiltington Lane which is awaiting repair.
- We reported damage to the skate ramp in Jubilee Fields to the Parish Council and it has been booked in for repair.