




## Neighbourhood Wardens' Monthly Report July 2025 – Billingshurst Parish

### **A July update from your Neighbourhood Wardens, Louisa Hull and Ross Phillips**

We're pleased to welcome Ross Phillips to the Billingshurst Neighbourhood Warden Team this July.


Ross joins us from Pulborough Parish, where he spent the past three years working with Louisa (before her move to this Parish in February) building strong partnerships within the community and working closely with local stakeholders to support a wide range of community initiatives.

He's excited to continue this work in Billingshurst and is looking forward to meeting and working with the wider community in due course.


**NEIGHBOURHOOD  
WARDENS**

## **YOUR NEIGHBOURHOOD WARDENS**

Billingshurst Parish









**Ross Phillips**  
07795 051516



**Louisa Hull**  
07795 051529

If you wish to speak to us in confidence, please give us a call or email  
[billingshurstwardens@horsham.gov.uk](mailto:billingshurstwardens@horsham.gov.uk)

 @HDWardens       @HorshamWardens



**NEIGHBOURHOOD  
WARDENS**

## **THE WORK WE DO IN YOUR COMMUNITY**

Based within the community, your Neighbourhood Wardens work alongside partner agencies to improve the quality of life for everyone and promote community cohesion and resilience. The Wardens undertake a number of activities, ranging from enforcement to community development.

Neighbourhood Wardens can help the community in the following ways:

- Meet the needs of the community and improve the quality of life for the residents, through engagement, promotion and support.
- Develop projects that benefit the local residents, to tackle community safety issues and promote inclusivity.
- Promote community cohesion, resilience and solidarity to encourage and empower communities to resolve issues.

- Support vulnerable members of the community with activities, advice, welfare checks and signposting.
- Engage with residents daily to get to know their local community and become a trusted friend to offer advice and guidance.
- Offer education and advice when required, before taking enforcement action.
- Contribute to the delivery of the Community Safety Partnership plan by working with other agencies.
- Provide a highly visible and reassuring uniformed patrolling presence.
- Provide an effective eyes and ears service aimed at reducing the fear of crime and improving quality of life.
- Work alongside the Police and submit reports regarding drug use, criminal damage and anti-social behaviour.

LEO 0382

**In an emergency always dial 999**



## Project Work

With Ross joining Louisa this month, and knowing how well we have worked together on community projects in the past in Pulborough Parish, we have taken the opportunity in July to actively patrol the Billingshurst area, speak to local people and organisations and then sit down and discuss the projects that we will be working on moving forward through the summer and into the autumn. We look forward to updating you about these over the coming months.

Some of these project are:

- **A new church garden** - our proposal to the Trinity United Reformed Church to assist them to create a prairie style, drought resistant garden to the side and front of the church and a fruit and vegetable growing area to the rear adjacent to the kitchen. (Previously mentioned in our June report)
- **Playpark Fun Sessions** – during the school holidays (weather permitting!) we will be at local play parks with some sporting equipment. Please keep a look out on social media channels for dates and locations.
- **A Modern Board Games Club including a potential new Dungeons & Dragons (D&D) Group** – after the success of the D&D group that we set up with the Storrington & Sullington Wardens earlier this year we would like to start a club here in Billingshurst. We are currently looking at the different modern board games available, suitable venues and we are also on the look out for potential dungeon masters!
- **Visits and engagement sessions at Billingshurst Primary Academy** – as new wardens we have received a fantastic welcome at Billingshurst Primary Academy, from Headteacher Marian Ley and her team and we are looking forward to introducing weekly visits to the Primary School after the summer holidays to enable us to get to know the young people of Billingshurst better, from reception age upwards.
- **Billingshurst Timebank** – canvass views of local residents, the Parish Council and other organisation to create a Billingshurst Timebank. Could it be the first one in West Sussex? Want to know more? Find out about timebanking here:  
<https://timebanking.org/howitworks/>
- **Billingshurst Youth Forum** – a project that we discussed some time ago with our predecessors, Neighbourhood Wardens Julie and Barry. It's something that we would like to take forward, hopefully with the help of The Weald School and Billingshurst Primary Academy, to help give the young people of Billingshurst a voice. The Youth Forum could then link its views and ideas in to the Horsham Youth Forum, Billingshurst Parish Council and Horsham District Council.

- **A Virtual Day Out** – sometimes it can be difficult for less able bodied people, older people or those with vulnerabilities to get out and about, so in conjunction with Age UK we are hosting a “Virtual Day Out” at The Billingshurst Centre on Monday 6<sup>th</sup> October, and hope this will be an activity that we can repeat.

## Youth Provision

### Youth Boxing Programme

Our youth boxing programme has continued throughout early July in the Old Dance Studio at The Weald School. As the end of the school year approaches we have held discussions with coaches, Khumo and Gio, about how we can best promote the sessions, to increase the number of young people benefiting from this free scheme and will be looking to attend assemblies at the school in the Autumn term. [These sessions are funded by the Parish Council with support from the Billingshurst Lions Club.]

Sessions will break for the summer holidays and will return on **Wednesday 17<sup>th</sup> September**.

For more information about WBC Cares UK, who run the sessions, please visit their website:

<https://www.wbccaresuk.org/>

## Youth Club

We have continued our discussions this month with Assistant Parish Clerk, Richard Plant, on the possibility of starting a Youth Club at The Depot and our Modern Board Games idea. These conversations will continue over the summer whilst funding options are explored.

## Events and Meetings Attended in July



## Wellbeing Walk & Summer Lunch



Billingshurst Wellbeing Walk (also known as The Healthy Walk!) continues to run every Thursday in the village. Attendees meet at 11am outside the Library with a different walking route taken each month, lead by Christine.

We try to participate at least once a month and Louisa was welcomed to the group's summer lunch on 10<sup>th</sup> July.



### **Osmund Court Summer Fete – 12<sup>th</sup> July**

Louisa visited the Osmund Court Summer Fete on Saturday 12<sup>th</sup> July and was met with a warm welcome, a cup of tea and a lovely slice of cake. There was a great community feel to the event and the tombola and raffle proved popular! It was great to see families attending and enjoying the fun and a great way for us to engage with the residents.

### **Weald Fest – 19<sup>th</sup> July**

We were pleased to be invited by The Weald School to attend their first-ever 'Weald Fest' family day on Saturday 19<sup>th</sup> July.

Despite an initially poor weather forecast, conditions improved, and the event got off to a great start. It was well attended by members of the local community, and we experienced excellent engagement throughout the day.

The event also provided a valuable opportunity to establish new connections, which we hope will lead to future collaboration.

Many thanks to The Weald School for the invitation – we look forward to participating again next year.



### **Meeting at Ingfield Manor School – 22<sup>nd</sup> July**

On Tuesday 22<sup>nd</sup> July Louisa attended Ingfield Manor School with Parish Councillor, Sandy Duck, to meet with Outdoor Education Lead, Richie Brinkmann, to see how we can support some of their Year 10 students to get involved with some of the community projects going on within the parish. We look forward to working with them and helping them to be part of what's going on in Billingshurst



### Street Briefing at Sainsbury's – 23<sup>rd</sup> July



On Wednesday 23<sup>rd</sup> July, during the afternoon, Louisa joined PCSO Fontyn and PCSO Laws at Sainsbury's to talk to local residents about community issues and anti-social behaviour as well as about help and support available on a variety of topics. They also liaised with store security about shoplifting concerns.

Discover more warden events happening across the district here:

<https://www.horsham.gov.uk/community/wardens-events>

Local Neighbourhood policing events can also be found here:

<https://www.sussex.police.uk/area/your-area/sussex/horsham/billingshurst-shipley-pulborough-and-coldwaltham/meetings-and-events/top-reported-crimes-in-this-area>

### Warden Team Meeting – 29<sup>th</sup> July

On Tuesday 29<sup>th</sup> July we attended the bi-monthly warden team meeting at Albery House in Horsham. The team meeting enables us to meet with the other warden teams from across the district, and our managers, to discuss any issues, share best practice, meet new team members, receive updates from other departments within the council and receive any relevant training. Also, in discussion is how the local government re-organisation may affect our roles in the future.

## Parish Specific/Other

### Visits to the Billingshurst Men's Shed



Louisa had a lovely visit to the Billingshurst Men's Shed on the 8<sup>th</sup> July where she was given the guided tour by Gerry. Excitingly the new shed at the rear is nearly finished and will be a great additional storage space.

Billingshurst Men's Shed is open Monday, Tuesday and Wednesday mornings between 9am and midday and is also open one Saturday morning a month when the Station Road Gardens Volunteers are out working hard in the gardens.

If you are interested in finding out more about this wonderful group, please do contact Keith Witt at [keithwitt@uwclub.net](mailto:keithwitt@uwclub.net)

### Visits to the Community Larder

When our shifts allow, we have also been making visits to the Billingshurst Community Larder to engage with users of this wonderful facility and the volunteers who do an amazing job in keeping it running and saving so much from landfill.

Further information can be found at the Billingshurst Community Larder facebook page: <https://www.facebook.com/profile.php?id=100089558274502>





Don't forget .....

**BILLINGSHURST  
FAMILY  
ACTIVITY  
DAY**

**SATURDAY 9 AUGUST  
12PM - 4PM  
AT: JUBILEE FIELDS,  
BILLINGSHURST, RH14 9HZ**

- CLIMBING WALL
- MAGICIANS' WORKSHOP
- BUSHCRAFT & MUCH,  
MUCH MORE!

**FREE ENTRY**

EMAIL: [sarah@billingshurst.gov.uk](mailto:sarah@billingshurst.gov.uk)  
TEL: 01403 782555

### Billingshurst Family Activity Day – Jubilee Fields – Saturday 9<sup>th</sup> August

Along with a host of fun activities from a variety of groups and organisations, we will be at the Family Activity Day with an information stand and a lego building activity and are looking forward to seeing you on the day. We look forward to updating you about the event in our August report.



## Friday Coffee Morning

Our Coffee Mornings continue each Friday at The Billingshurst Centre between 10 am and midday.

Many people come along to meet friends and have a cuppa and a chat but there is also the opportunity to join in with a puzzle if you wish and this month we have also introduced a quiz or two, for those wishing to participate - some are harder than others!

Please do help us to promote this brilliant facility, that we are able to operate thanks to the kindness and support of the Billingshurst Centre and the Parish Council. Everyone is welcome!



## Dementia Cafe

A reminder that the Dementia Cafe at the Trinity United Reformed Church operates on the second and fourth Saturdays of each month in the hall at Trinity URC from 10.00am-12.00pm. We continue to attend when our shifts allow.

More information can be found on their website: <https://billingshursturc.co.uk/dementia%20cafe.html>

## Whilst Out on Patrol

### Playground visits

Whilst out on patrol we have been visiting some of the play areas in the parish. Some are owned by Horsham District Council, some belong to the Parish Council, some are managed by developers and others by Residents' Associations. Sadly, these can sometimes be areas where damage and anti-social behaviour occur, and it is important that we are aware of where they all are. So far, we have visited 16!



### **Parbrook play area**

Whilst visiting Parbrook play area we discovered damaged swings, overgrown vegetation by one of the gates and a trip hazard. We reported these to the Parks Team at Horsham District Council and received a prompt response. They are also looking at a refurbishment project for this play area, which is great news.



### **Broken playground equipment in Woodcroft**

As part of these playground visits, we also noticed some broken play equipment in Woodcroft. We are looking into who is responsible for this amenity and will be contacting them to repair.





## Fly-tipping

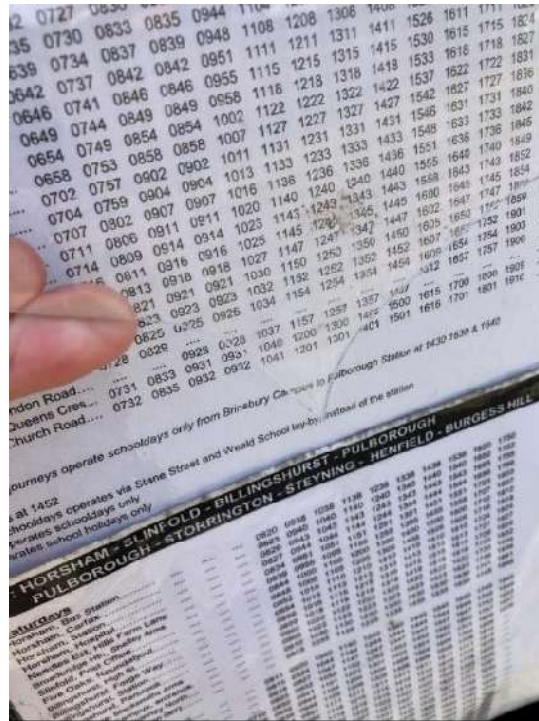
Sadly, further fly tipped rubbish was discovered whilst out on patrol in West Chilmington Lane. This was reported and promptly removed. We have raised the location as a hotspot and are liaising with another team at Horsham District Council to look at ways to target this area.





## Damaged bus property – Forge Way

We were contacted by a resident who raised concerns about young people moving and playing with an old bus stop pole at one end of Forge Way. They also alerted us to a broken cover on a timetable. The pole and timetable were reported to Compass bus company. The pole has subsequently been removed, and the timetable cover has been replaced.



## Anti-Social Behaviour

### Cleveland Gardens

We have been conducting enhanced patrols in the area of Cleveland Gardens and the Church Path after reports of rowdy youths in the area and a male acting inappropriately.





### Old Barclays Bank building – High Street

Concerns were raised with us over young people climbing and entering the premises, with the serious potential of personal injury and continued damage to the property.

We managed to contact the owner and arranged a site visit for Monday 4<sup>th</sup> August to discuss our concerns.



### Station Road Gardens

Whilst on patrol during the afternoon of 9<sup>th</sup> July Louisa spoke to a young person who was seen standing on the basketball hoop at the Multi-Use Games Area. They were asked to get down and words of advice were given about the dangers of doing this and the potential damage they may cause to the equipment.

## E-Scooters – Little East Street



We have received complaints about the anti-social use of e-scooters in Billingshurst, particularly in the Little East Street and Newman Way area. We have increased our patrols in the area to try to identify who is riding them.

Did you know .....

It's against the law in the UK to ride hoverboards, minibikes (or 'mini motos'), motorised scooters such as GoPeds and e-scooters on both public roads and pavements. The same applies to 'trail' bikes, three-wheeled bikes and quads unless they are displaying valid number plates.

These kinds of vehicles may only be used on private roads or land with the road or land-owner's permission.

<https://www.sussex.police.uk/.../road.../advice-escooters/>

## WHO DO I REPORT TO?

### Useful links for reporting litter, fly tipping or graffiti:

You can report litter issues to HDC at the following link:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/litter>

You can report a damaged or overflowing litter bin here:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/report-a-damaged-or-overflowing-litter-bin>

If you witness fly tipping in action, please call Sussex Police and, if possible, provide them with the registration of the offending vehicle and subsequently any relevant dash cam footage you may have.

You can also report it direct to HDC at: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Abandoned shopping trolleys can be reported on the 'Trolleywise' website at:

[https://www.wanzl.com/en\\_GB/360-degree-service/TrolleyWise](https://www.wanzl.com/en_GB/360-degree-service/TrolleyWise)

You can report incidents of graffiti direct to Horsham District Council via their website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning>



## Horsham District Council App



Did you know that HDC have a very handy app that can be used to find out lots of information, report litter, fly-tipping and graffiti, and you can even set up handy reminders about your waste collections too?

The app can be downloaded from the Google Play store and Apple app store.

More information and links to download are available on the HDC website:

<https://www.horsham.gov.uk/mobileapp>

## Dog Related Issues

Dog fouling can be reported via the HDC website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/dog-fouling>

Any attacks by dogs need to be reported immediately to Sussex Police. Their advice is that if there is an immediate threat to human or animal life to call 999. Otherwise report to the police on 101 or via the Sussex Police website reporting form.

<https://www.sussex.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

## Dogs Roaming Free

If you find a dog roaming free and not being supervised, you may wish to consider reporting it to Horsham District Council's approved contractor on 07512 089777 and they will come and collect. ***This is a 24/7 service, but the dog does need to be contained for them to collect.***

**\*\*\* Please note Horsham District Council does not have dog wardens \*\*\***

## Rough Sleepers and Homeless Persons

<https://thestreetlink.org.uk/> connecting people sleeping rough to local services.

## Social Media

Please do follow us at:

<https://www.facebook.com/HDWardens>

<https://twitter.com/HorshamWardens>

### Reporting crime and anti-social behaviour

999	101	CrimeStoppers.	British Transport Police	Horsham District Council
<p>📞 999</p> <p>or report online <a href="http://www.sussex.police.uk">www.sussex.police.uk</a></p>	<p>📞 101</p> <p>or report online <a href="http://www.sussex.police.uk">www.sussex.police.uk</a></p>	<p>📞 0800 555 111</p> <p><a href="http://crime-stoppers-uk.org">crime-stoppers-uk.org</a></p>	<p>📞 0800 40 50 40</p> <p>Text 61016</p>	<p>communitysafety @horsham.gov.uk</p>
<ul style="list-style-type: none"><li>• A crime is happening now.</li><li>• Someone is in immediate danger or at risk of harm.</li><li>• Property is in danger of being seriously damaged.</li><li>• A serious disruption to the public is likely.</li></ul>	<ul style="list-style-type: none"><li>• All non-emergency incidents where the crime has already happened or there is no immediate risk of harm.</li></ul>	<ul style="list-style-type: none"><li>• To report crime 100% anonymously.</li><li>• Crimestoppers is not the police – it is an independent charity working to help communities.</li><li>• Information given will be shared anonymously with the police.</li></ul>	<ul style="list-style-type: none"><li>• Non-emergency incidents on a train or at a station can be reported direct to the British Transport Police online: <a href="http://www.btp.police.uk/reportcrime">www.btp.police.uk/reportcrime</a>.</li><li>• There is also a Railway Guardian app.</li></ul>	<ul style="list-style-type: none"><li>• Report general anti-social behaviour and repeated public nuisance to the ASB team at Horsham District Council.</li><li>• You can also report litter, fly-tipping, graffiti, dogs and dog fouling online: <a href="http://www.horsham.gov.uk/report">www.horsham.gov.uk/report</a>.</li></ul>

### See it. Report it.

Reporting crime and ASB means we can work together to reduce it.

Horsham District Community Safety Partnership

Horsham District Council