

Neighbourhood Plan Submission Checklist
Billingshurst Neighbourhood Development Plan (BNP)
 Submitted 31 March 2020

STAGE	DESCRIPTION	✓ / X	RELEVANT LEGISLATION & REGULATIONS	COMMENTS
I. Receipt of draft NDP by HDC	<p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the ‘basic conditions’</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Neighbourhood Plan (General) Regulations 2012, Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 TCPA</p>	<p>The map of the Neighbourhood area (which covers the entire parish of Billingshurst) can be seen on page 2 of the BNP figure 1.1.</p> <p>A Consultation Statement has been submitted to support the BNP. The Consultation Statement sets out a timeline and describes the consultation process which has been used to develop the plan. The statement also describes the consultation events and different methods of communication used by the BNP group to publicise the plan. It sets out the main issues and how they have been addressed.</p> <p>The Pre submission Regulation 14 consultation ran for 8 weeks from the 1 August to the 29 September 2019.</p> <p>The proposed NDP was submitted to Horsham District Council on March 2020 following a resolution of the Parish Council.</p> <p>A Basic Conditions Statement has been submitted. Conformity with National Policy is set out at Section 2 pages 5-8, a description of how the plan contributes to achieving sustainable development at Section 3 pages 9-11. General</p>

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	<p>e. Where appropriate, the information to enable appropriate environmental assessments if required or where it has been determined that a plan proposal is unlikely to have significant environmental effects, a statement of reasons for the determination.</p>	✓	<p>The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 & 102A</p>	<p>conformity with the development plan at Section 4 pages 12-15, Section 5 of the Basic Conditions Statement describes how the BNP is compatible with EU obligations on page 16. Finally Section 6 sets out Conformity with the Prescribed Conditions</p> <p>A Strategic Environmental Assessment screening has been completed and concludes that a full assessment which demonstrates the BNP contribution to sustainable development is not required. This was confirmed by Natural England on the 5 August 2019.</p> <p>A Habitats Regulation Assessment screening has been completed and concludes that an assessment is not required. This was confirmed by Natural England on the 5 August 2019.</p>
<p>2. hdc assessment of the proposed neighbourhood plan</p>	<p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> <p>c. Do the proposal and accompanying documents;</p> <ul style="list-style-type: none"> • comply with the rules for submission to the LPA (1a-e) 	<p>X</p> <p>✓</p> <p>✓</p>	<p>1990 TCPA Schedule 4B para 5 & Regulation 18</p> <p>PCPA 2004 Section 38 A and B</p> <p>2004 Planning & Compulsory Purchase Act as</p>	<p>This is the first NDP proposal to be submitted for the Billingshurst Neighbourhood Area.</p> <p>Billingshurst Parish Council was established as the Qualifying Body, responsible for the preparation of the BNP when the Neighbourhood Area was designated on 30 December 2015.</p> <p>The BNP contains 17 planning policies which are in relation to development and the use of land. The Neighbourhood Plan doesn't allocate any housing.</p>

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	<ul style="list-style-type: none"> • meet the 'definition of a NDP' • meet the 'scope of NDP provisions' <p>Definition of a NDP = "is a plan which sets out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan."</p> <p>Scope of NDP provisions =</p> <ul style="list-style-type: none"> • The NDP must specify the period for which it is to have effect • It cannot include provision about development that is 'excluded development'¹ • It cannot relate to more than one neighbourhood area or repeat an existing planning permission <p>d. Has the parish / town council undertaken the correct procedure in relation to consultation and publication.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>amended by the Localism act Section 38 A (2)</p> <p>2004 Act Section 38B (1& 2) (4)</p>	<p>The time period for the BNP is 2019 - 2031, as stated on the front cover of the BNP.</p> <p>The BNP does not include policies on excluded development.</p> <p>The BNP contains policies which only relate to the Billingshurst Neighbourhood Area.</p> <p>See Stage 1 above</p>
3. Notificatio	Horsham District Council must notify the parish / town council whether or not they are satisfied that	✓		To be completed

¹ 'Excluded development' = County matter i.e. relating to minerals, Any operation or class of operation relating to waste development, development that falls within Annex 1 to Council Directive 85/337/EEC i.e. Oil refineries, power stations, radioactive waste disposal, iron and steel smelting, asbestos operations, chemical installations, motorways, airports, ports and toxic and dangerous waste disposal. Development consisting wholly or partly of a national infrastructure project

