



VACANCY

ENVIRONMENTAL OPERATIVE

We are looking for an enthusiastic and reliable person with a sense of pride to join our small and friendly team who undertake various duties to help keep our parish neat, tidy and safe

26 hours per week, by agreement, to include Saturdays/Sundays & with Bank Holidays on a rota.
National Minimum/Living Wage as appropriate
Previous applicants need not apply
Commencing ASAP

For job description, please visit our website **NEWSFEED**
<http://www.billingshurst.gov.uk/>

Please send CV with hand-written covering letter for the attention of Mr Greg Burt to

**Billingshurst Parish Council
Billingshurst Centre
Roman Way
Billingshurst
West Sussex
RH14 9QW**

Tel: 01403 782555

Or via email: council@billingshurst.gov.uk



VACANCY

ENVIRONMENTAL OPERATIVE JOB SPECIFICATION

HOURS	26 hours per week by agreement. To include Saturdays/Sundays & with Bank Holidays on a rota.
PLACE OF WORK	Working outside, around the parish (Please note, the successful applicant would be required to undergo a medical examination to ensure their fitness to carry out this manual outdoor role).
RATE OF PAY	National Minimum/Living wage as appropriate
EMPLOYER	Billingshurst Parish Council
PENSION	Yes. Eligible to join the LGPS
HOLIDAYS	Holiday entitlement and Bank Holidays are pro-rata for part-time employees.
SICK PAY	The Council operates an Occupational Sick Pay scheme subject to satisfactory completion of probation period.
DUTIES	To undertake duties as directed by the Parish Office which will include:- <ul style="list-style-type: none"> • Litter clearance from highways and Council owned play areas and open spaces. Light gardening tasks. • Cleaning Public Toilets. • General odd jobs and maintenance incl. minor repairs, operating mechanical sweeper, painting and decorating, pressure washing. • Other tasks as may be appropriate to the role. • To be an Out of Hours keyholder for local sites and open spaces.
ESSENTIAL SKILLS	<ul style="list-style-type: none"> • Driving licence • General gardening experience • Friendly nature. • Minimum standard of literacy and numeracy. • Ability to receive and act upon oral and written instructions. • Reliable with good attention to detail. • Tidy!
REFERENCES	Any offer will be subject to receipt of 2 satisfactory references.